

Welcome to Heathhall Early Learning and Childcare Centre



Contact the school on:
01387 702590

Always leave a message on the answer machine as these are checked regularly

Welcome

Welcome to all the new families who are joining us this year. We are delighted to meet all the boys and girls and hope that they enjoy their time with us at Heathhall ELC Centre.

We are open from 8.30am to 3.30pm.

Children attend nursery for the times that you put on their enrolment form.

If in any doubt, Please contact Mrs Townsend.

The Team

Mrs Townsend is the Nursery Manager.

Mrs Scott, Miss Shek, Mrs Gray and Mrs Mukadam are our Nursery Practitioners.

Mrs Oats, Mrs Hepburn and Miss Grant are our Early Years Support Assistants.

Cloakrooms

Every child has their own nursery drawstring bag. These bags are to stay in the cloakroom at all times. Within the bag is kept the change of clothes you sent into nursery.

Please do not send your child with a backpack as there is limited space in the cloakroom.

Your child will also need a pair of nursery shoes to change into for play inside and outside during their nursery session, **preferably trainers with velcro straps**. These are stored in the shoe boxes directly under your child's coat peg. If your child has a spare pair of wellies, please write their name inside and those can be kept in nursery too.

Please remember to replenish spare clothes at pick up time and send warm, waterproof coats to support our outside play.

Please label every item of your child's belongings, particularly their nursery shoes.

Please ensure that your child comes dressed appropriately for the weather so that they can make full use of our garden whatever the weather. We recommend that children don't come dressed in their best clothes and not wear strappy tops in sunny weather.

We have Key Workers in nursery who manage your child's Personal Learning Folder -

Blue group - Mrs Gray

Yellow group - Mrs Mukadam

Red group - Miss Shek

Green group - Mrs Scott

Children's toys

Please support your child to leave their toys at home. Home toys can easily get lost or broken and causes upset. Thank you in advance :-)

If your child wishes to bring a packed lunch, please remember we are a -

**We aim to be a NUT FREE school!!!
(which includes items labelled 'May contain nuts')**

Snack & Lunch

Snack and lunch is free. Milk is always offered at snack and lunch time. The three week rolling menu is sent home to complete (copy sent home for your record) and rolls over throughout the term. If you have picked something and your child does not like it, they will be offered something else and their menu amended so they are always eating something they enjoy :-)

Special diets and food allergies can be catered for. Please ask Mrs Townsend for an information form if required.

Information

We will keep you up to date with what is going on through email, nursery newsletters and the nursery notice board.

Check the nursery tabs on the school blog -

<https://blogs.glowscotland.org.uk/dg/heathhallschool/>

School office email is—

gw10officeheathhall@ea.dumgal.sch.uk

Mrs Townsend's email is -

gw15townsendsawleyca@ea.dumgal.sch.uk

You can also send messages through our Class Dojo app.

Absences

If your child is unable to attend Nursery could you please email Mrs Townsend or phone the **school office on 01387 702590** to let us know. If the phone is engaged please leave a message as this is picked up quickly and passed on to us.

Water bottles

Please can all children come to Nursery with a refillable, plastic water bottle. Please make sure that your child's water bottle is clearly labelled and is taken home on a daily basis to be cleaned and refilled with fresh water for the following day. We have a water cooler and can refill bottles throughout the session. **Only put water in your child's water bottle (not juice) as we try to keep in line with the school policy.**

Infection Control

If your child is unwell could we please remind you to adhere to the NHS guidance on infection control. **If your child has suffered from sickness and/or diarrhea they should not attend Nursery until 48 hours after the diarrhea and/or vomiting has stopped.** Please speak to a member of the team if you are unsure.

Thank you for your patience and understanding to keep illness out of the nursery, keeping our children and safe well.

Heathhall School Facebook Page

For regular updates of what is going on in Heathhall ELC Centre please join the Heathhall School facebook page.

Groupcall Xpressions App

Receive messages straight to your phone from the school.



Information on how to download the expressions app is included in the information booklet in your nursery welcome pack.

Open Door Policy

If you have any concerns or queries then please don't hesitate to speak to a member of the team. If you would like to discuss a private matter then we can arrange an appointment.

Parent Council

Join our parent council to have your voice heard and support change within the nursery and school.

Without your support, the parent council may no longer run and your child will miss out on the benefits that the Parent Council bring to the nursery and school. Benefits such as gifts for new P1 and P6 leavers, parties, essential fund raising for IT equipment used daily by your child in nursery and the school.

Please ask Mrs Townsend about the Parent Council or email -

heathhallschooparentcouncil@gmail.com

