TAIP – Together Advancing Inclusive Practice

Timeline Information for Nursery Managers

Project introduction	• EV Telephone /teams discussion with Manager to share overview of project and possible focus areas. • Focussed observation: Up to 2 EVs up to 2hrs.
Week 1	• EV Feedback to NM on Teams with suggestions for action plan. • During the discussion, the action plan is completed jointly. • EV sends the action plan to the NM. • The action plan is owned by the setting. • EV and NM confirm dates for meetings and visits during the project. • NM speaks to team to share overview of project and focus area.
Week 2	• NM shares action plan with all staff. • EV joins staff Team meeting (in person or on TEAMS). To set the context, introduce the topic, and explain our role in supporting their action plan.
Week 3	• Coaching visits in Nursery • In the moment feedback / discussions with staff. • Up to 2 x visits per week. • Up to 2.5 hours per visit
Week 4	• Coaching visits in Nursery • In the moment feedback / discussions with staff. • Up to 2 x visits per week. • Up to 2.5 hours per visit. • End of visit discussion with NM – verbal feedback and confirm plan for next 3 weeks.
Week 5	• No planned contact to allow setting to action and embed recommendations.
Week 6	• No planned contact to allow setting to action and embed recommendations.
Week 7	• EV Observation up to 2 hours • EV meets with NM to update action plan and discuss next steps.
Week 8	• EV joins staff Team meeting (in person or on TEAMS). To reflect and celebrate. • During the meeting. Staff are asked to complete the end of input survey.
Approx. 12 Weeks Later	• Post-Project observation and verbal feedback. • Up to 2 EVs up to 2hrs. • Feedback report.

Dumfries and Galloway Educational Visiting Service
Specialist teachers, supporting inclusion and equality for children with additional support needs from birth-5 years

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