

Dalbeattie Primary Parent Council Meeting

2^{3rd} November 2023

Present

Mrs Duncan – HT.(ED)

Valerie White (VW)

Amy Bell (AB)

Justine Henderson(JH)

Wendy Murray(WM)

Kim Kalotka(KK)

Tracey Hall. (TH)

Demi Burgess(DB)

Apologies

Mrs Howie – DHT(AH)

Jenna Whalen(JW)

Davie Stitt (DS)

Ian Blake (IB)

Kim Lowe (KL)

Minutes of Meeting

- **Welcome**

VW welcomed everyone to the meeting. Actions from previous meeting:

- **Head Teachers Report**

HMI Inspection – ED (HT) shared that the report from the Inspectors was in the process of quality assurance and it would be 10-12 weeks before she had anything to share with the school community.

Newsletter – to be issued on Friday 24th November –

Up coming dates for Christmas Parties, Cuppa and Carols event, Xmas Fare and Hampers

Update on attendance and first aid policy – form now to be returned to school to by parents

Tightening up on medication procedures

Parents Night – overall success – some parents had provided feedback to be taken into consideration for next years planning

Fair Achiever Status – congratulations to Mrs Howie for achieving this, kept for the next 3 years, goes towards next Eco-School Award

Cuppa and Carols– change of date to Tuesday 12th December 6pm (for drinks) singing at 6:30pm

Discussion within committee for who could attend – TH, AB, WM, KK

AB to source cups for event

Parental donations welcome for drinks

3x tables for coffee, tea and hot chocolate provided by Parent council

- **Treasurers Report**

TH shared Account Balance = £2094.85

Payment to Primary School for P1 book bags -£148.75

Payment to Amy Bell - £41 for Halloween Disco

Current balance = £1905.10

TH to transfer £1100 to ED for use by each class and nurse for how Teachers see fit – ED to have discussions with staff

Halloween Disco – made £460.87 - £41 to AB for crisps and juice

No payment has yet been made to RK (DJ) TH to ask JW to enquire about payment

Christmas Fare - TH to ask JW to enquire about payment to Christmas fare

TH to sort float for event £1 and 50ps

Update of Account – TH to add VW and AB to account and AB to online banking – removal of S. Mouat

- **Fundraising**

Christmas Fare 7th Dec (Thurs) – 5:30 -7:30pm

Donation of Christmas Jumpers – ED to add to Newsletter

ED to source rail and coat hangers

DB – lucky dip and Ferrero Rocher knitted hats

Parent council to buy flowers for DB mum's for all her support

AB to buy Christmas Scratch cards

Tea Towels – Classes to take left over tea towels to the care homes when they go to sing Christmas carols

Christmas Jumper day – ED to confirm date

Coffee Morning – 2nd March 2024

AB provisionally booked date – confirm in the new year

Valentines Disco – Thursday 15th Feb 2024

Bingo Night – 2nd May 2024

Book Heughan Hall – look to do this after next meeting

- **Chair Forum Meeting**

VW to try and attend Thursday 30th November

- **Parent Council Constitution**

To be looked at, at the next meeting and any amendments made.

AOB

Invitations to Parent Council Meetings – Ensure that parents of nursery children are invited to next meeting, invite to be put in their closed Facebook group

Groupcall to invite all parents.

VW thanked everyone for attending meeting.

Date of next meeting set for Thursday 18th January @ 7:00p.m