**Crossmichael Primary School Parent Council (PC)**

**Annual General Meeting (AGM) Minutes - Monday 9th May 2022 at 7pm on Zoom**

1. **Apologies** – Lucy Wilson, Natalie Richards, Emma McCracken, Sarah Cooper.
2. **Attendees** – Ben Wilde (Chair), Shani McMiken (Treasurer), Hannah Green, Mary Cruickshanks (Headteacher), Debs Nelson, Louise
3. **Approval of minutes of last AGM** – BW Proposed the minutes, SMcM Seconded them as an accurate record of last AGM
4. **Chairperson’s Report** – It was a funny old year again, we limited in what we could do for the 2nd year running. We did manage to do a number of things:
   1. Halloween Word Scramble thanks to Sarah Cooper and Christmas Cards with help from the school, which enabled us to pay for Christmas party and presents for the pupils and the recent Easter Egg Hunt.
   2. We also contributed to the cost of travel to Lockerbie Manor.
   3. A Parent Council Facebook page was set up to make things easier for people to see what is going on.
   4. We had 4 Parent Council Meetings by zoom.
5. **Head Teachers Report**

* **Term 4 of 2020/2021** – C-19 restrictions meant no parents/ families were able to attend events at school. Nevertheless pupils engaged in a variety of events - Bikeability for P7s, Feis Rois sessions, cricket sessions, Sports Day, new P1s visited school, Fun Day and picnic and end of year assemblies were held outdoors.
* **Term 1 of 2021/2022 –** The Vikings set up camp in Crossmichael beside the Loch and pupils visited in September. Marie Wight from Barnardos came to support children with their mental health.
* **Term 2 of 2021/2022** – Flu immunisations for pupils, in November Mrs Marscheider became Acting PT at Gelston from Mon- Fri and Miss Holman taught in P1/2. Teachers were introduced to the ‘D&G Framework for Numeracy’ and began to implement ‘Developing Number Knowledge’ methodology. Several teachers and Learning Assistants began courses in targeted numeracy interventions – ‘Closing the Numeracy Gap’ and ‘Numeracy Launch Pads’. Learning Assistant interviews were held and Crossmichael secured 34 hours of time from the Scottish Government Covid-19 Recovery budget. Pupils from Crossmichael & Gelston performed songs from ‘All Around the World’ and this was shared digitally with parents. Pupils had Christmas Dinner and enjoyed their Christmas parties.
* **Term 3 of 2021/2022** – Several classed were closed for a few days due to staff shortages caused by the pandemic. The P6/7 Lockerbie Manor trip was rearranged so all pupils could attend. Mrs Marcheider returned to Crossmichael Mon- Thurs and stayed at Gelston on a Fri. After the February INSET day, she returned to teach P1/2 on a full time basis. Mrs Stevens was absent and Miss Holman covered P6/7 (Mon-Thurs) and Miss Cruickshanks (Fri). We had Police talks from PC Chloe Ellis regarding Cyber bullying and internet safety. Pupils engaged in Childline Online workshops. All pupils studied the Vikings and we invited ‘real Vikings’ into school to run workshops for pupils. This culminated in a ‘Viking Museum’ run by P6/7 that was visited by all pupils and staff. Parent and teacher consultations were arranged via telephone. Fewer children and staff were catching Covid-19. We had Easter assemblies and the Parent Council arranged a fantastic Easter Egg hunt in the community woodland.
* **Term 4 of 2021/2022** – Covid-19 restrictions were relaxed. Many plans for Term 4 including parents/ families invited to attend events such as Sports day and the Queen’s Diamond Jubilee Celebrations. We have planned a P7 leavers’ meal at Niko’s restaurant and transition arrangements are going ahead where P7s will attend the three moving up days from 22nd-24th June. New P1s will start attending school for visits and parents will join us for a welcome discussion. We are holding an end of year assembly and hope to have this outdoors so that we can invite all parents. Other events include – Bikeability for P7s, Paul Jones Football League 2 x partnership teams involved, rugby sessions with John Muir, netball sessions at Dalbeattie Learning Campus, Active Schools lunch clubs, P4-7 visits to Loch Ken with the Loch Ken Ranger Service, P6/7 visiting the Galloway Hoard in Kirkcudbright.

**Attainment**

* Our targeted ‘Closing the Literacy Gap’ intervention has had a significant impact on the achievement of individual pupils and on the overall attainment figures for school. Some pupils made gains of over 1-2 years in their reading and spelling ages.
* Our attainment data overall looks better than it did three years ago despite having been impacted by the pandemic and school closures.
* One of our strengths is our ability to target individual pupils and meet their needs. We have 41% of pupils with Additional Support Needs and of these pupils we have opened 14 Individual Education Plans and 10 Child’s Plans.
* We plan to continue with literacy interventions and also to begin numeracy interventions now that key staff have been trained.

**Finances**

* DSM = overspend
* School Fund = £1093.94
* PEF = overspend

**New Enrolments, Staffing and Classes for August 2022**

In August 2021 we had 96 pupils on our roll. This has increased to 98 pupils. We have 11 x P7s leaving and 10 x new P1s. Our roll in August 2022 will be 97 pupils.

Our classes will be:

* P1-3 Mrs Marscheider
* P3/4 Miss Drummond
* P4-6 Mrs Glover
* P6/7 Mrs Stevens
* Mrs Burton will be providing RICCT/ SMT cover

We will be contacting parents of pupils in P3, P4 and P6 to discuss our reasons for placing their child in each registration class.

**Thanks to our Parent Council**

I wish to thank our Parent Council and in particular our office bearers for your contributions this year. Many thanks for all of your organisation and support. I look forward to what 2022/ 2023 brings!

BW asked whether the support allocation for next year had been finalised. MC said she expects to have the support and learner’s allocation before the end of term. She has requested support for the children who need it and had a meeting which lasted a few hours going through every child and providing proof that they needed support and she had robust evidence. The Council will now go away and give the allocation. Mrs Clifton is due permanency and do she should be with us next year. There are 3 other pupils who need one to one support.

Our attainment data is robust. A variety of assessments such as SNSA’s (P1,4 and 7) and INCAS (P2,3,5 and 6) are used as well as teacher’s professional judgement to see what level the pupils are working at, the level they have achieved and the next level they are working towards.

1. **Treasurer’s Report** –

**Opening Balance £1797.21**

**Income**

Crossmichael Community Council Small Grants £500.00

Halloween quiz fundraiser £ 76.00

D & G Council Payment £180.20

D & G Council Payment £177.60 £933.60

**Expenditure**

Leavers Ties (from 2021) £48.00

Iain Hall Joinery – path to outdoor classroom £498.00

Halloween Party £47.26

Christmas Party £185.95

Lockerbie Manor bus contribution £178.47

Easter Eggs for Easter Egg hunt £39.00 £996.68

**CLOSING BALANCE £1734.13**

1. **Election of Office Bearers 2022/2023**
   1. All Office Bearers resigned their post
   2. Everyone was asked if they would like to take up an office bearer position.
   3. Ben Wilde offered to continue as Chairperson. He was proposed by SMcM and seconded by DN.
   4. Vice Chair – This role remained vacant.
   5. Treasurer – Lucy Wilson had offered to take up the position of Treasurer if there was nobody else going for it – She was proposed by SMcM, and BW seconded.
   6. Secretary – Hannah offered to be Secretary although she is currently still on the playgroup committee – She was proposed by BW and seconded by SMcM.

Thanks to all those who volunteered to take on an Office Bearer role within the Parent Council Committee.

Shani McMiken and Sarah Cooper were thanked for the roles they had played and work they put in on the Parent Council over the last few years.

1. **AOB** –
2. **Date of next AGM** – Monday 08.05.23