

Crossmichael Primary School Parent Council (PC) AGM
Minutes - Thursday 16th April 2026 at 7pm at Crossmichael Primary School
Minutes taken by Larissa Wheeler

1. **Apologies** – Natalie Richards
2. **Attendees** – Ben Wild (Chair), Lucy Wilson (Treasurer), Larissa Wheeler (Secretary), Kim Glover (Headteacher), Shani McMiken, Hannah Green, Emma Howard.
3. **Approval of minutes of last meeting** – Ben proposed the minutes, seconded by Hannah. They were accepted as an accurate record of the last meeting.
4. **Chairperson's Report** – Nothing else significant to report, the regular PC business meeting preceded the AGM.
5. **Treasurer's Report** – (To be added in)
6. **Election of new office bearers** – Ben and Larissa resigned as chair and secretary. Hannah was elected as the new chair, proposed by Shani and seconded by Lucy. Lucy was re-elected as treasurer, proposed by Ben, seconded by Kim. The constitution states that there needs to be a minimum of 3 office bearer roles and so Kim will put out a note to all parents encouraging people to join the parent council and most importantly ask for someone to take the job of secretary so that the parent council can continue into the next year.
7. **AOBs** – None
8. **Date of next AGM** – TBC, initially an EGM will have to be arranged providing someone puts themselves forward as a candidate for the secretary role.