

Crossmichael Primary School Parent Council (PC)
Minutes - Monday 10th November 2025 at 7pm at Crossmichael Primary School
Minutes taken by Larissa Wheeler

1. **Apologies** – Natalie Richards, Emma Howard
2. **Attendees** – Ben Wild (Chair), Lucy Wilson (Treasurer), Larissa Wheeler (Secretary), Kim Glover (Headteacher) Hannah Green, Shani McMiken
3. **Approval of minutes of last meeting** – Ben proposed the minutes, seconded by Lucy. They were accepted as an accurate record of the last meeting.
4. **Chairperson's Report** – The tidy up day before the holidays went really well. There was a good turn out and lots got done. Nothing else to report.
5. **Head Teachers Report:** Parents have recently been consulted regarding communications in school. This was a parental survey via Microsoft Forms and we had a 63% return across the partnership. Parents were then invited at 2 different times across both schools to attend a Communications Focus Group. This was not as well attended as hoped with only 6 families participating. Together we worked on strengths of school communication and what our next steps were. HT to create a draft communications policy and share this with parent council, parents and staff for initial feedback.

Partnership Christmas Concert will be held on Tuesday 9th December, 6pm @ Castle Douglas Parish Church. We have paid for a music specialist to teach songs at both schools in preparation. The concert will be donations on the door and the money raised will be to support Partnership events.

HT has now completed her Postgraduate Certificate in Educational Leadership with the Standard for Headship qualification that is required of all Head Teachers in Scotland.

6. **Treasurer's Report** – There have been no incomings and outgoings since the last meeting so the balance still stands at £23,007.63. The play park funding still needs to be paid for out of this balance.
7. **Playpark** – The playpark isn't open yet as there needs to be a solution to all the mud that is currently covering the mesh on the ground. Kim will try it out with a few children and see whether it is possible to somehow pad the mud down so that it is more compacted.
8. **Fundraising** – It was decided to organise a selection of Christmas hampers as prizes to be won at the Christmas show. Tickets which would then be sold at the Christmas concert on Tues 9th of December and the winners called at the end of the night. Lucy has applied for more funding from Black Craigs to improve the playground, she is awaiting the result. It would be great to have some teaching resources painted onto the playground ground; ideas such as an alphabet snake, hundred square and clock were voiced. Ben will send out an email to ask for donations and Lucy will make up the hampers prior to the show.
9. **AOBs** – None
10. **Date of next meeting** – Date and Time TBC, sometime in Jan. We discussed the possibility of changing the time or day so that more people can make the meeting. Kim will create a poll to send to the whole parent cohort to check availability. Hopefully this will encourage more members.