

Crossmichael Primary School Parent Council (PC)
Minutes - Monday 1st September 2025 at 7pm at Crossmichael Primary School
Minutes taken by Larissa Wheeler

1. **Apologies** – Shani McMiken, Natalie Richards
2. **Attendees** – Ben Wild (Chair), Lucy Wilson (Treasurer), Larissa Wheeler (Secretary), Kim Glover (Headteacher)
3. **Approval of minutes of last meeting** – Larissa proposed the minutes, seconded by Ben. They were accepted as an accurate record of the last meeting.
4. **Chairperson's Report** – Nothing to report.
5. **Head Teachers Report:**

The start of the year has been settled. We have gone to 3 classrooms and have one 'spare classroom' now known as The Hive (think of busy bees).

Our School Improvement Plan has 3 priorities this year

- Strengthening our School Community
- Enhancing Learning, Teaching and Assessment
- Improving attainment in Writing.

Head Teacher to create a pupil and parent friendly version of the document.

Partnership Days have been planned throughout the year in order to strengthen our school community and partnership. Our first Theme for Day 1 is 'Our Partnership' where the focus will be on relationships. Plans for a Partnership Christmas Concert and a Partnership Commonwealth Games event (June).

Some concerns over the upkeep of the building and the grounds eg whose responsibility is it, who to contact and who pays. Eg hedge cutting, window cleaning, painting, general maintenance.

6. **Treasurer's Report** – (To added in by Lucy)
7. **Playpark** – The playpark was not installed over the summer holidays, this is due to start this term.
8. **Benches and general upkeep** - The rotten part of the bench was fixed by Rob (Ben's dad) during the holidays. £28 requested from the PC to cover the wood cost, this was agreed. There was a general discussion around how best to upkeep the grounds, monitor overhanging trees, clean windows, fix raised beds, trim the hedges etc. An upkeep day was agreed for those that can give some time to come do some work, cleaning etc. Sunday Oct 5th from 1-3pm. Ben will ask Derek for the use of a hedge cutter and Larissa will source some loopers, ladders, tarp etc to use on the day.
9. **Fundraising** – Aim for a fundraiser during terms 2, to be discussed further at the next meeting.
10. **Members** - General discussion around the need for more members on the parent council. Keep spreading the word and encourage involvement.
11. **AOBs** – None
12. **Date of next meeting** – 3rd November 2025, 7pm.