



**Caerlaverock Parent Council AGM**  
**Minute of Meeting**  
**9th September 2025 at 6pm**

<p><u>Welcome</u> <span style="float: right;">KJ</span>  Present: Kyle Johnstone, Rebecca Johnstone, Darren Young, Carla Young, Megan McTaggart, Kate Bentham, Melissa McKinnell, Ami Aindow, Mrs Thompson and Mrs Scriven.  <u>Apologies</u>  Gillian Dobie</p>	18.00
<p><u>Minute of previous AGM</u> <span style="float: right;">All</span>  Minutes of previous AGM approved.</p>	18.05
<p><u>Matters Arising</u></p> <ul style="list-style-type: none"> <li>• Window cleaner – to clean all windows of the school outside – including the velux windows. Vast improvements already observed.</li> <li>• After School Swimming – Rebecca waiting to hear back from Annan swimming pool for Thursday night as a potential night for swimming lessons for the children.</li> <li>• New Kitchen – Howdens to donate kitchen worktops and cupboards to the school. Potential for oven and sink to be donated or parent council to purchase.</li> <li>• Disclosures – Kyle's PVG approved, Rebecca and Melissa awaiting approval.</li> <li>• School clean up – Date for school clean up to be organised by parents with guidance from teachers.</li> <li>• Leavers' Hoodie – Picking up samples for hoodies to be ready for Christmas.</li> </ul> <p style="text-align: right;">All</p>	18.10
<p><u>Treasurer Report - RJ</u>  Bank account changed to Virgin Money as no fees  Account balance £2,028.71  Books for 24/25 been audited thanks to Lyndsey Henderson</p> <p><u>Bonus Ball</u>  23 Numbers Available  15/19 Families involved and community</p>	18.20
<p><u>HT Report</u> <span style="float: right;">KS</span></p> <ul style="list-style-type: none"> <li>• <b>Staffing –</b>  Teaching – Mrs Thomson / Mrs Caprani / Mrs McGinley / Mrs White  Non-teaching – Mrs Spence / Mrs Bonar / Mr McQueen / Mrs Jackson / Jackie McKie  LA allocation – 11 hours across Brownrock – Mrs Scott newly appointed  School roll – P1-3 = 10 and P4-7 = 15 TOTAL = 25</li> <li>• <b>Learning and Teaching –</b>  Open afternoon / Meet the teacher invites – Wednesday 17<sup>th</sup> September 2.30pm-3.00pm  School Improvement Plan Progress and Plan – will be shared with next newsletter  Term One meeting with QIO, Jess Burnett – Thursday 25<sup>th</sup> September  Diary Dates will be shared with next newsletter</li> </ul>	18.25