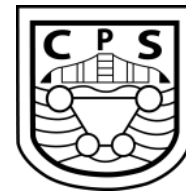


Caerlaverock News



25th August 2023

Dear Parents and Carers



Welcome back to school and all the new changes that come with the start of a new session. I am delighted to take on the role as Headteacher and to work across the Brownrock Partnership. I am looking forward to working with you all and would like to extend a warm welcome our new Primary One pupils and their families to Caerlaverock Primary.

All staff are conscious of the changes for many of our pupils with return of and newly appointed teaching staff to the school. Please know that we are engaging the children in this process of change so that they are part of setting up their new learning environments and building relationships with others. In order to support this, we would like to invite all parents / carers to our first open afternoon event to... **'Meet the Teachers'** - this event will take place on:

- Wednesday 6th September – 2.30pm – 3.10pm.
- Mrs Thomson, Mrs Caprani, Mrs McGinley and myself look forward to welcoming you to the afternoon.



Here are the Primary Ones and the whole school with the Teaching Staff all set for 2023 – 2024!

Staffing:

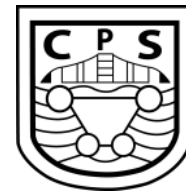
Headteacher	Mrs Scriven
Principal Teachers	P5-7 = Mrs Thomson (M/W/Th/F) and Mrs Caprani (T)
Class Teachers	P1-4 = Mrs McGinley (P1-4 = M/T/W) Mrs Boyd (Th/F)
RICCT Teacher	Mrs Caprani (W)
Support for Learning Teacher	Mrs White
Learning Assistant	Mrs Wightman
Senior Clerical Assistant	Mrs Spence (M/T/W)
Playground Supervisor	Mrs Jackson
Catering Manager	Mrs Bonar
Janitor	Mr McQueen

Return of 'Mail Drop' - information for parents

Each child will bring mail home from school, as and when required. We hope that this will provide an effective form of communication between school and home, allowing returns and monies to be sent safely to and from the school office.

School Motto – Small, but mighty

Caerlaverock News



Returns Required:

Please complete and return the enclosed forms to allow us to have up to date records for each individual child and to give consent to your child receiving the flu immunisation. Please reuse the envelope and return the completed forms to the School Office on Monday.

- All - Annual Data Check
- All - Pupil Flu consent Forms

Menus and Lunch money

- P1, 2, 3, 4 and 5 children receive free school meals.
- All other children pay for lunches, unless your family has applied for Free School Meal Entitlement
- All lunches must be ordered in advanced using the online ordering and payment system.
- If you need any support with these arrangements, please contact the School Office.



School day arrangements:

School starts – 8.55am

Morning interval - 10.35 – 10.55 am

****Please remember to provide your child with a snack for break time****

Lunch - 12.30 – 1.20 pm

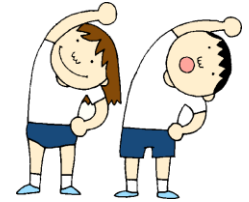
School day ends - 3.10 pm

*****Can we take this opportunity to remind you to label all items of clothing*****

Physical Education -

On return to school, the staff requested that the children return to the experience of changing into their PE kit at school for the following reasons:

- a) P1-4 pupils are learning to dress and undress independently and learning to manage their belongings responsibly
 - b) P5-7 pupils are addressing hygiene and building their confidence to change in privacy
- PE days will be: P5-7 = Monday and Wednesday and P1-4 = Tuesday and Thursday
 - All children to please bring their PE kit to school on a Monday morning.
 - Their PE kit will remain in school and will be sent home on a Friday afternoon.
 - This will allow all children to participate in PE with their Class Teacher during the week as and when the opportunity arises.
 - Trainers are required for outdoor PE. If required, these can be brought in or worn on the respective days.
 - Ensure your child brings a coat to school daily for both play times and PE as we will continue to have PE outside as long as the weather permits.



A reminder that under the Dumfries and Galloway 'School Dress' policy, the wearing of football colours in school is unacceptable. Your support is appreciated with this matter.

All staff are looking forward to another busy year with the children and working with you this session. In order to give me opportunity to be on site in both schools, my timetable is split each day in the morning or afternoon to welcome or dismiss the children. I look forward to seeing you at the 'Meet the Teachers' event and the upcoming Caerlaverock Parent Council AGM: Wednesday 12th September at 6.30pm.

Kind regards

Mrs Karen Scriven and Caerlaverock Staff

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