

Minutes of Parent Council meeting held on the 14<sup>th</sup> September.

In Attendance: Alice Cochrane (HT), Jackie, Paula, Natasha, Ami, Kelly Green, Kirstin, Natasha.

Apologies: Mr Tennant, Lyndsay, Fiona, Becky and Pat.

- Approval of Minutes from last meeting. No minutes from last meeting but Jackie has looked back on her notes and there was nothing that needed to be brought forward.
- Chairperson's report
  - a. Jackie thanked everyone for joining. Sent apologies for those who were unable to participate tonight.
  - b. Looking at the appointment of new members, confirmed she would be stepping down as chair. Confirmed this would be done at the end of the meeting.
  - c. Constitution- Is available on the school website for all to see. If anyone has any questions to speak to Miss Cochrane.

- Treasurers Report.

Bank balance at present is £1294.15. However, bonus ball winnings of £221 to come off this total, leaving a balance of £1073.15.

We also have 3 cheques that were issued in June that haven't been cashed,

Sam Armstrong x2 at £17

Kirstan Cowan £17

Kelly Green is going to speak to Sam, as she is still in touch with him.

Asked if Paula can confirm if Bonus ball income is all up to date – Paula going to confirm this with Lyndsay in the coming days.

Dumfries and Galloway council grant, we aren't receiving the grant form to fill out.

Ask if Miss Cochrane could find out if Brownhall have received theirs. – Miss Cochrane going to look into this.

- Head Teachers Report.

Thank parents for their support during a difficult year, has also been disheartening for the staff.

Also thank you to Jackie for her role as chair, as she is now stepping down after 3 years. Had a couple of unusual years with dealing with the School inspection, helping with the new playground and Covid.

We have 3 new p1's taking out intake up to 29.

Current covid restriction still in place, Staff still currently wearing face masks. Review to take place although looking at October before any changes at the earliest.

Lockerbie Manor – Nothing booked yet, reluctant to book anything just now with current numbers, but should be able to get a booking if required.

Playground – Finally has been completed, all the kids are enjoying play on the new equipment. Have £300 left in the account after completion, will be used towards garden equipment.

Jackie asked if we have any pictures of the trimtrail/playground. As report will need to be sent to Robin Rigg to show the completion. Miss Cochrane going to get this.

School improvement plan – School still using window 7, due to be upgraded to windows 10. This will be gradually rolled out in schools. This will allow school children to bring their own devices to be used in school.

Paper journal – moving to online.

Christmas Pantomime – Company who usually comes in to the school, have offered an online pantomime again this year. Will be £100 between Caerlaverock and Brownhall, PC agreed to pay the £50.

- Principle Teachers report.

Looking for waterproof trousers and jackets for the older children. Looking for small adults for the older children. Miss Cochrane going to get price, PC agreed to pay.

- **AOB**

Appointment of new roles.

Chairperson – Ami Aindow agreed to take on this role. – Jackie will catch up with Ami to handover chair folder. Jackie will also let Lyndsay know so she can organise getting the name change at the bank.

Treasurer – Lyndsay happy to keep this on

Vice chair – Fiona. Hasn't expressed that she would like to step down.

Secretary - Lauren. Hasn't expressed that she would like to step down

- Next Meeting: Monday the 1<sup>st</sup> of November @ 6.30pm.