**Minutes of Pupil Council (PC) Meeting – Applegarth & Hutton Partnership: 04/11/2020**

**PRESENT:** Carly Black, Maddie Chalmers, Finley Jenkins, Mrs Fraser, Mrs McWhirter

**APOLOGIES:** None

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| **ITEM** |  | ACTION | Person Responsible |
| Welcome | 1. Mrs Fraser welcomed everyone & reiterated that our PC meetings would be held on a more regular, weekly basis.
2. Timings of the meetings would be discussed with Miss Fergusson, class teacher & those on the committee to agree suitable times. Mrs Fraser stated that meetings will be scheduled on a repeating weekly basis but could be cancelled or re-scheduled as necessary.
 | Discuss/agree meeting times with those affected. | Mrs Fraser/PC members |
|  | 1. PC members confirmed that the Cog Display was now set up as a mechanism for pupil communication.
2. Mrs Fraser asked the PC members to publicise this at this week’s assembly.
3. Mrs Fraser also suggested that the PC members investigate other ways for pupils to communicate or share ideas/suggestions, making sure that this covered all pupils across P1-6.
 | 1. Present pupil options for communication at Assembly.
2. Identify methods of communication across the school.
 | PC members |
|  | 1. Mrs McW asked if members had considered the roles & responsibilities further & wondered if/when they might like to take on roles such as Chair or Notetaker. She offered to continue until members felt confident/happy to try a role out & then would also support them. Mrs Fraser felt this would be a good approach for the time being.
2. Mrs McW suggested it might be a good idea to share the PC members’ role with the school in assembly too.
 | Chair/Minute Taker for time beingMake pupils aware of the role of the PC in Assembly. | Mrs Fraser/Mrs McW respectively.PC members |
|  | 1. Mrs McW enquired about the situation with badges & PC members showed the new red shield PC badge.
2. Mrs McW then asked about the Eco Committee (EC) badges & the PC members shared that they had options which would be shared with EC for a decision at their meeting later today.
 | Eco Committee badge options to be shared with EC & voted on. | PC members |

**A.O.C.B.**

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| ITEM |  | ACTION | Person Responsible |
|  | 1. Mrs Fraser raised the subject of Check-In/Soft Start, which had been recently dropped from the timetable, and asked PC members’ opinions on the value of Soft Start (SS) and if they would like the 15-minute slot reinstated from 9-9.15am daily. PC members stated that whilst Check-In continued, they unanimously agreed that Soft Start was a valuable activity for them. Maddie stated that she enjoyed the calmer start to the day. When asked by Mrs Fraser, pupils suggested some of the SS activities that they enjoyed such as Mindfulness colouring, Kapla & Jigsaws. Mrs Fraser suggested that there cold be an opportunity for pupils to feed back to staff about the activities that they would like to see through the PC members.
2. Finley enquired at his point about if we were still using the Suggestion Box. Mrs Fraser stated that we were but that perhaps this should also be relaunched in this weeks’ Assembly as another communication vehicle for pupils. PC members agreed to this.
3. Maddie raised the fact that Outdoor Classroom/Jubilee Wood breaktimes had stopped too as she really enjoyed them. Mrs Fraser explained that this could be re-timetabled when staffing levels allowed the necessary supervision.
 | Feedback to staff on SS being reinstated.Relaunch Suggestion Box in Assembly/Ideas for SS activities.Timetabling of Breaks in JW. | Mrs FraserPC membersMrs Fraser |
|  | 1. Mrs Fraser then went on to raise the reinstating of the Buddy System as we now had our new Friendship Bench. This received a positive response from the PC members. She also enquired about the whereabouts of the Buddy Bibs & Hats - PC members were currently unsure of.
2. Mrs Fraser then went on to ask how the PC members felt this should be reinstated. PC Members felt it should be a volunteer system and Carly suggested a Rota could be made from those willing to volunteer. Finley suggested the title the programme ‘Operation Buddy’ which everyone agreed was a great name!
 | Locate Buddy Bibs/HatsSeek volunteers for ‘Operation Buddy’  | PC members to ask staff?PC members |
|  | 1. Finally, Mrs Fraser explained that, in the current circumstances, the school wanted to do something to make Christmas really special for our families this year. She stated that she had already gathered ideas from staff but wanted the PC members’ help in getting ideas from pupils too.
 | Gather suggestions from pupils for Special Xmas ideas/events. | PC members |

**Date of next meeting:** Wednesday 11-11-2020 @ 1.30pm