**Minutes of Applegarth Parent Council Meeting held on Wednesday 6 November, 2019, 6.30pm at Applegarth Primary**

**Present:** D Woolley, S Woolley, L Black, E Boyes, S Jardine, Miss E Muir, Miss M Bremner

**Apologies:** C Nelson,T Hewitt, L Teasdale, D Teasdale, N Robson, E Dickson, A McGregor, R Kelly, J Ford, E Dickson, D Oliver, A Mc Gregor, J Mc Minn, C Tinklin, J Cable

**In Attendance**: Mrs K Fraser

|  |  |
| --- | --- |
| **Discussion** | **Action** |
| 1. **Welcome**   EB chaired the meeting welcomed and thanked everyone for coming. |  |
| 1. EB read minutes from previous meeting, they were approved by Lynn Black and seconded by Suzanne Jardine   EB raised the length of time previous minutes should be kept and it was agreed 7 years.  LB raised the marks on the notice board and confirmed it wasn’t condensation.  It was agreed putting the pegs in the shelter would raise a Health and Safety issue and skipping ropes will be kept in the bucket. | SW is going to look at the marks on the new notice board. |
| 1. **Head Teachers Report**- as attached.   Mrs Fraser gave an update on Respect Me and confirmed all HT’s have received up to date Behaviour Management training.  Mrs Fraser gave an update on the Transformation meetings which have been attended by E Boyes and K A Fraser.  Positive feedback on the partnership days was received and these will continue. A discussion on further days joining specific classes may be introduced next term.  Discussion took place on some school advertising on banners.  It was agreed a Vision Value and Aims consultation would be held to seek parent’s opinions.  It was agreed that a school trip to the Lion King will take place and payment will be divided between Parent council and parents.  It was also agreed that contributions from parents will be requested for any outreach visits to the school.  Simon Woolley offered support with contacting energy visitors to cover the current topic.  Application to windfarms was discussed.  KAF gave an update on the new reporting, it received a positive response from parents. | EB To make enquiries  KAF to invite parents via newsletter.  SW to contact  EB to ask advice from another school  KAF to include a comment from herself for each pupils report. |
| 1. **Treasurer Report**-   SJ confirmed that the Fund Raiser Account balance was £1816.44 the Treasurer Account balance was £540.08The joint Applegarth Hutton bank account balance is £889.14.  The recent Halloween Party raised and amazing £231.60.   1. **Swimming Club Update**   EB did not have exact figures for the Swimming Club account but thought it was approx £60.00 and lessons will resume in January. |  |
| 1. **Suggested Investments**   Friendship Bench – discussion on wood or plastic version took place and prices from different suppliers are being sourced. It was agreed that planters would be purchase for the children to individualise and the decking area be renewed.  EB discussed the shelter for the P1-3 class. It was felt that there may a Health  and Safety issue in one being erected by parents.  Parent Council will approach James Jones for a list of wood if required.  Several parents have offered to do an after school Christmas craft club.    Christmas Hampers were discussed and it was agreed we will make some and . these will be raffled at the Christmas show.  Valentine Coffee Morning has been booked and will be discussed at next meeting.  It was agreed to purchase raffle tickets at a cost of £71 + vat for 600 books. It was agreed the first prize will be £100 as it is more attractive when trying to sell. Further prizes will be sourced. Raffle tickets will be titled Applegarth and Hutton Primary School Raffle and not branded as Valentines as these are going to be sold over the Christmas period but will be drawn at the valentines coffee morning.  The school has been approached asking if they wish to carol sing at the Johnstonebridge Service station. A date for afterschool on 19th December was suggested and to be confirmed. The money raised will fund the purchase of raffle tickets. | LB checking companies that are approved suppliers  SJ ask GLS for prices for wooden versions  KAF contacting Larran Foss for confirmation and advice.  DW to contact JC for advice  LB  EB liaising with the parents to confirm dates.  DW providing a list of suggested hampers and request to parents will be through the newsletter.  LB to email previous wording.  SW to supply template.  EB to liaise with J’bridge. |
| 1. **AOCB**   DW was approached by Jane Chalmers asking if the giving advent will be happening again his year. KAF agreed for the school to coordinate.  MB asked if parents from Applegarth may help Hutton parents and school update their shed.  Christmas gifts –DW updated everyone that the personalised water bottles she was hoping to purchase were proving difficult to find at a reasonable price. Alternative ideas were, id tags could be purchase and attached.  Christmas presents sourced by the teachers will take place if nothing suitable is sourced.  School Tea towels are to be priced and prices given to the PC  Homework was raised and Mrs Fraser clarified the reading record procedure.  A new homework bag was discussed which would fit in the children’s school bag.  EB was approached by JC asking for branded hi- vis vests on trips. It was agreed that we already have branded hoodies which he children are given on trips and we have a high volume of hi vis vests that are used for walk to school.  It was agreed that the school neighbours will continue to be invited to forthcoming events and will be sent an invite for future PC meetings. | LB to get prices  LB to source alternative HW bag |
| 1. **Date of next meeting is Thursday 16 January 2019** |  |