

WILL YOUR CHILD BE

▪ FIVE BEFORE 28 FEBRUARY 2013?

THEN IT'S TIME TO ENROL THEM FOR SCHOOL

The next school session begins on **TUESDAY 14 AUGUST 2012**. Parents whose children will be five on or before that date must enrol their children to start school by **MONDAY 6 FEBRUARY 2012**.

WHAT HAPPENS IF MY CHILD IS FIVE BETWEEN 14 AUGUST 2012 AND 28 FEBRUARY 2013?

These children are eligible to start school on **TUESDAY 14 AUGUST 2012** and you should enrol your child for primary school.

However, nearer to the start of the school year you may wish to delay your child's entry to school if you think that he/she is not ready to start. You should discuss this with staff at your child's nursery who will be able to help you make the best decision for your child. If you decide to delay your child's entry to primary school you will be able to withdraw your child's enrolment application.

HOW DO I ENROL MY CHILD FOR PRIMARY SCHOOL?

Parents should contact staff at the appropriate local primary school between now and **MONDAY 6 FEBRUARY 2012**, who will tell you their arrangements for enrolment. When you enrol your child you will need to take your child's full birth certificate and some current proof that you live permanently at your address. If you are enrolling at a denominational school and your child has been baptised you should also take their baptismal certificate.

WHAT HAPPENS IF I WANT TO SEND MY CHILD TO A PRIMARY SCHOOL OUTSIDE MY LOCAL CATCHMENT AREA?

Although it is usual for children to attend their local catchment area school, parents have the right to request that their children be placed in a school other than their local catchment area school.

TRANSFERRING TO SECONDARY SCHOOL

Children who are transferring to begin secondary school education on **TUESDAY 14 AUGUST 2012** will be advised of the school to which they will transfer by letter by the **END OF DECEMBER 2011**. Parents can then decide whether or not to request to send their child to another secondary school. **REQUESTS MUST BE MADE BY MONDAY 6 FEBRUARY 2012. Unless you are making a request you do not have to do anything else.**

PLACING REQUESTS

Education Authorities have a duty to grant placing requests wherever possible. We will try to grant your request, provided there are places at the school you choose. Requests for entering either primary or secondary school should be made on the appropriate form by **MONDAY 6 FEBRUARY 2012**. Any requests made after this date will still be considered, but it is possible that places in certain schools may no longer be available.

HOW DO I GET MORE INFORMATION?

Information on how to choose a school and request forms are available for inspection or reference at the **MAIN RECEPTION, Ground Floor, Dundee House, 50 North Lindsay Street, Dundee DD1 1QE**, and at **ALL DUNDEE CITY COUNCIL SCHOOLS**.

If you require further information, please contact the School Support Team on 01382 433716.

Information on Specific Schools.

All schools publish handbooks and Standards and Quality Reports which contain information that can be useful to parents. Please contact schools directly to obtain this information.

