

Longhaugh Primary School
 Fintry Terrace
 Dundee
 DD4 9JH
 Headteacher: Mr G Munro
 Tel: 01382 438540

Friday 9th May 2014

Dear Parent./Carer

I am delighted to issue you with the full end of term report for your child. I am encouraged by such good progress of the young people here at Longhaugh Primary School.

As previously communicated we are issuing reports slightly earlier this year so that we can offer you an optional parent/teacher interview to discuss the report. These interviews will take place on Monday 19th May and will last no more than 10 minutes.

If you would like an interview with the class teacher, please complete the tear off slip below and return to the school no later than **Tuesday 13th May**. This will allow us to issue appointments on Thursday 15th May.

As always thank you for your support of the school by working together we continue to improve the learning experience of all our young people.

Yours sincerely
 G Munro
 Head Teacher

 In the table below please indicate the name of your child/children, class and preferred time slot

Name of child	Class	3.30-5.30	5.30-7.30

Parent/carers signed



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