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| Sunnyside Primary School | | | | School badge | | |
| **blend2** | | | |
| Parent Council Meeting | | | |
| **Date:** | 21st January 2019 | **Time:** | 7:00pm | |  |  |
| **Attendees:** | Leeann Currie (Chair), Helen McNaught, Gillian Goodwin, Victoria Struthers, Michelle Campbell, Will Kay, Natasha Woods-Wakefield, Lorraine Whyte,  Denise Penman (HT), Phil Mathis (DHT), Sinéad Jones (DHT),  Tamzin Grossert (PT), Miss Stewart, Angie Ross (Senior EYW Nursery) | | | | | |
| ***Apologies:*** | Claire Dilleen, Ruth Murray | | | | | |

**1.0Welcome and Apologies**

* Leeann welcomed everyone to the meeting.
* Apologies received

**2.0 Minutes of Previous Meeting and Outstanding Actions**

2.1 Leanne asked Mrs Penman to pass on thanks to the staff that helped at the Xmas Fayre.

2.2 Payment schedule for Dalguise has been issues / detailed twice in letters.

2.3 First aid training to be booked with Sports Development (Tash & Michelle). **Action HMcN**

2.4 Office Bearers emails provided to Diane Cherry.

2.5 Leaflet to be developed by AGM. **Action HMcN**

1. **Community Day**

Miss Stewart provided an update on the planned community day to clear litter and dig up the strip of land at the rear of the school in preparation for the Scottish Butterfly Conservation pilot scheme.

* It is hoped they will be in school on 13th March to deliver free plants.
* The first planned volunteer day is Sat 23rd February, with a drop in session between 10am- 3pm. All volunteers will be asked to bring in their own tools.
* Chips or granite sand is also required. Miss Stewart to contact Mrs Dowie (who’s husband works at the quarry) to enquire if the school can get any sand / chips.
* Currently there are no security cameras at the rear of the building.
* Tweet and letters to be issued by the school.

1. **Chair Persons Report**

4.1 PC members have been Invited to the SPTC AGM & annual lecture on 14th March in Dundee. The focus of the meeting is ‘How do children become resilient’.

4.2 Joint Chair Meeting

Leeann gave an update on the joint chair meeting:

* Attainment Challenge – the centre and PC are delighted with the progress being made by Sunnyside
* Reporting Format to be changed (to a single a4 sheet). This is being reviewed by the whole authority.
* Nursery Provision. There will be 5 standalone new nurseries; within existing sites, which will be open all year and provide provision for under 3’s.

4.3 Budget

An update was provided on the current budget proposals and budgets pressures of Education Services. The budget cuts proposed include:

* Cut in Secondary hours by 2.5hrs
* Closure of the Bowmar Centre (offering education provision for pupils requiring additional support).
* Pupils in Looked after Care being returned back into catchment schools
* 3 Community Engagement events are planned and parents were encouraged to attend and also complete the on-line consultation

4.4 Outdoor classroom

Artificial grass will to be added to the roof on 11th Feb. **Action NWW**

4.5 Scottish Opera

All pupils appeared fully engaged and there has been fantastic feedback. It was agreed the PC would fund this annually. Mrs Penman to re-book.

1. **Head Teacher Update**
   1. Improving Outcomes Review

The school has recently been reviewed as part of the improving Outcomes programme. Feedback has been positive:

* Literacy programme – very positive
* PEF spend on raising attainment and parental engagement - very positive.
  1. YDance & Active Clacks Initiative
* The school is taking part in an initiative to teach the curriculum through dance.
* This will be 1 day a week for 2 years and will involve Miss Mitchell, Miss Duncan and Miss Belford.
* The Dance Teacher has been in class observing teaching and learning and will focus on how to use dance to improve teaching skills and be more creative.
* The concept supporting this is if we develop creativity, maths and literacy will come.
  1. Staffing / Class Levels
* Emma Cuthbert will lead in the Nursery
* Sinéad Jones will lead in P1 & P2
* Fraser Mills appointed as Early Learning and Childcare Educator.
* Lynsey Henry appointed as a Learning Assistant in the Nursery. PVG checks now complete.
* It is projected there will be 33 P1’s starting Aug’19
  1. Supper Club
* Dates agreed for the Supper Club. Letters to be sent out to all pupils **Action DP**
  1. P7 Legal Challenge
* Progressed to next stage; dates to be confirmed.

1. **Treasurers Report**

* The PC and school both thanked the parent (who wishes to remain anonymous) who donated £500 to the schools Literacy project.
* Current £6043.79 in the bank, with an available balance of £4,483.79.

1. **Fundraising / Spending Strategy**

* At the AGM, the amount raised throughout the year will be reviewed and an amount will be allocated to the school towards trips. This provides some flexibility to take into account levels of fundraising through the year.
* Fundraising will be for specific events / activities.
* Scottish Opera will continue to be funded.
* To allow the school to prioritise funding, funding will be discontinued for:
  + Calculator funding
  + Class funding
  + Homework bags

**8.0 Events and Fundraising**

Planned events include:

* 21/3 - Disco
* 28/4 - Sponsored Walk
* 30/5 - Bingo
* 13/6 - Summer disco

**9.0 School Uniform Policy**

A discussion was held around the proposed uniform policy. Mrs Penman confirmed the objective had been for consistency, clarity, uniformity and affordability. Amendments were agreed:

* Outward layer, e.g. sweatshirt with logo
* Shirt & tie
* White polos (unbranded)
* Yellow branded Polo (Scotcrest only) no other shade of yellow.
* Oxford style cardigans still ok, ‘V’ necks discontinued
* Footwear – black footwear no bright colours
* Black Sweatshirt with P7 logo to be introduced.
* Blacks trousers, skirts, pinafores, etc

Mrs Penman to draft a revised uniform letter and will issue with the results of the survey.

**Action DP**

**10.0 Enterprise Money**

* Money made on the class enterprise stalls at the Christmas Fayre will be spent in the classes
* P4 /3 have purchased colour pencils and fairy lights
* Mrs Penman to ask all teachers to tweet what the money is spent on. **Action DP**

**11.0 Nursery update**

Mrs Ross provided an update on the nursery.

* There is a new literacy and story area, with Story stones and puppet theatre.
* The nursery have been playing with loose parts, stay and play day have been organised to involve parents in loose parts.
* Mrs Gentleman is currently off sick.

**12. Date of next Meeting**:

Monday 11th March

**13. Summary of Actions arising from Meeting**

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| **Ref** | **Action** | **Owner** |
| 2.3 | First aid training to be booked with Sports Development (Tash & Michelle). | HMcN |
| 2.5 | Leaflet to be developed by AGM | HMCN |
| 4.4 | Artificial Grass to be laid on the outdoor class roof | NWW |
| 5.4 | Dates agreed for the Supper Club. Letters to be sent out to all pupils | DP |
| 9.0 | Revised uniform letter to be issued with the results of the survey | DP |
| 10.0 | Enterprise Money - teachers to tweet what the money is spent on | DP |
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