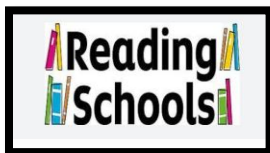


Strathdevon Primary School and ELC Handbook 2025/26



Taking pride in all we do

Keep updated with current and upcoming events at
<https://blogs.glowscotland.org.uk/cl/strathdevonprimary/>



Last Updated 08 December 2024

If you require a printed copy of this leaflet, please contact the school office. We will be happy to provide this.

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Clackmannanshire Council People Directorate

It is an exciting time in education across Scotland. Within the Clackmannanshire People Directorate we provide a wide range of services for children, young people, families and communities and we are committed to lifelong learning, giving children the best possible start in life as they progress from ELC to Primary School, Secondary School and beyond.



Despite the recent and ongoing global challenges, our mission to educate, protect, support and promote the achievements, health and wellbeing of every child and young person has ensured that they continue to flourish. Much of our work is undertaken in partnership with other services, agencies, communities, children, young people and their families. Improvements and a relentless focus on wellbeing are delivered in collaboration across educational establishments, services and with other regional and national partners.

With the full support of our Headteachers, Elected Members, Chief Executive, our corporate colleagues and partners, we are committed to our values of Respect, Inclusion and Collaboration - raising attainment, tackling inequity and ensuring that high aspirations and positive outcomes are the expected norm for every child in Clackmannanshire. Health and wellbeing, the safety of our pupils and staff and educational attainment continue to be at the forefront of our minds.

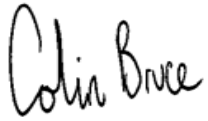
We are committed to ensuring that the views of our children, families, communities and partners are taken into account when planning and delivering our services. We are committed to UNCRC which has recently been incorporated into Scot's law. Shared ownership and awareness of the education values are key.

- Respect – we have due regard for the feelings, wishes and rights of others.
- Inclusion – we make sure that everyone can enjoy the same experiences.
- Collaboration – we work together to create and achieve.

Parents and carers, who have always been the most important educators of their own children, assumed an even greater role during the pandemic, supporting their children to continue learning in whatever way possible, whilst keeping them safe and well. I believe we now need to strengthen parental involvement in education and continue to provide flexible systems to enable parental engagement and representation.

I encourage you to get involved in whatever way you can, be that via communication and/or social media platforms or other in school activities to help you support your child's learning. Read with your child every day! Ask them what they have learned that day and get them to show you! Look out for opportunities to learn together as a family!

We are all ambitious for our children and young people and together we can ensure the best possible future for all in Clackmannanshire.

A handwritten signature in black ink that reads "Colin Bruce". The signature is written in a cursive style with a large initial 'C'.

Colin Bruce
Chief Education Officer
Clackmannanshire

Footnote: If you want a printed copy of this handbook, please ask the school.

It may be possible to offer some assistance in helping to translate all or part of this handbook to parents whose first language is not English. Enquiries should be directed to the school in the first instance.

Disclaimer

The information in this school handbook is considered to be correct at the time of publication (Dec 2024), however, it is possible that there may be some inaccuracies by the start of the school term in August 2025.

Head Teacher's Welcome to Strathdevon Primary School and ELC

This handbook offers an introduction to our school and a general overview of the education your child will receive at Strathdevon Primary School and ELC. We seek to provide high quality learning and teaching experiences and care where each child can be supported to be all they can be. We provide a happy, inclusive and purposeful learning environment where each child is valued and respected.

If you have any questions or would like further information on any aspect of your child's education or wellbeing, please do not hesitate to contact me. My door is always open.



Mrs Emma Tomlinson
Head Teacher

Contact Details

Head Teacher	Mrs Emma Tomlinson
School	Strathdevon PS and ELC
Address	Park Place, Dollar, Clackmannanshire, FK14 7AA
Telephone Number	01259 452435
Email Address	Strathdevon@edu.clacks.gov.uk
Website	https://blogs.glowscotland.org.uk/cl/strathdevonprimary/

Our School

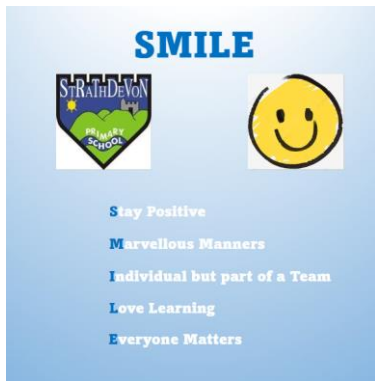
Strathdevon Primary School is a non-denominational school in the heart of Dollar, Clackmannanshire, with a current roll of 155 primary school children and 39 children in our ELC. The school has seven mainstream classes and one ELC class offering full day places. We offer 1,140 hours of early learning and childcare. Strathdevon works with the other schools in the Hillfoots Cluster and engages in cross sector improvement work. Our motto, Taking Pride in all We Do, permeates the school community. Our values of Ambition, Respect, Friendship and Resilience underpin our school policies, processes, routines and curriculum offering. The school works in partnership with children, parents/carers, other agencies and community partners to create an ambitious learning environment, where children develop resilience, value friendships and contribute to our cycle of continuous improvement.

Feel free to visit us and view our breath-taking surroundings, nestling amongst the Hillfoots within the town of Dollar. Scottish Government guidance on choosing a school for your child can be found by clicking below:

[Choosing a School: A Guide for Parents.](#)

Ambition Resilience Respect Friendship

In Session 2022/2023, we reviewed our school values of Ambition, Friendship, Resilience and Respect looking for ways to help our learners fully understand how these values could be demonstrated through their behaviour and character. As a result, children, staff and parents developed our SMILE approach.



<p>Ambition</p> <p>Love Learning</p>	<p>Friendship</p> <p>Individual but part of a Team</p>
<p>Resilience</p> <p>Stay Positive</p>	<p>Respect</p> <p>Marvellous Manners</p> <p>Everyone Matters</p>

In Session 2023/2024, we extended this work by developing our SMILE contract and embedding our emotion literacy programme, *Emotion Works*. The programme aims to equip learners with key skills to understand, manage and express their emotions effectively whilst building strong relationships and developing resilience.



Our Vision

P*romote positive relationships*

R*espect everyone*

I*ndividual-yet part of a team*

D*evelop and learn*

E*ncourage excellence*

Our Aims

- We support the educational, social, emotional, and physical needs of all our children.
- We ensure that all children develop the attributes, knowledge and skills required to achieve in life, learning and work.
- We attain high standards in all curricular areas; encouraging and expecting all children to work hard.
- Our parents/carers and local community as significant partners.
- We celebrate the wider achievements of our children.
- We regularly reflect on and improve practice, processes and policies; providing an increasing range of high-quality learning experiences.
- We provide an increasing range of high-quality learning experiences.

School and ELC Hours

ELC

Morning Session: 8.50 am to 11.30 am

Lunch Time: 11.30 am to 12.15 pm

Afternoon Session: 12.15 pm to 2.50 pm

Primary 1 to Primary 7

Morning Session: 9.00 am to 12.15 pm

Break Time: 10.30 am to 10.45 am

Lunch Time: 12.15 pm to 1.00 pm

Afternoon Session: 1.00 pm to 3.00 pm

Parents are advised against sending or bringing their child/children to school earlier than necessary. There is no adult supervision in the playground before 9.00 am. Whilst care is taken to ensure our playground is as safe as is reasonably practical, the school does not bear responsibility for children's safety before or after school hours. During particularly inclement weather, children will be invited into the school from 8.50 am onwards, when sufficient supervision is available.

If, on occasion, your child is late for school, please let us know the reason for this. After 9.00 am the only entrance to school is via the main entrance. The back and side school entrance doors are closed at 9.00 am for security purposes. Punctuality, as well as establishing excellent habits for the future, helps *all* children to become settled and ready to learn as quickly as possible. Your support in this endeavour would be much appreciated. All absences and late coming are closely monitored and reviewed regularly with our Attendance Officer.

All children in P1 to P7 are in receipt of two-hours of Physical Education (PE) each week. This year, PE lessons take place on the following days for each class:

- P1: Tuesdays and Wednesdays
- P2: Mondays and Tuesdays
- P3/4: Mondays and Tuesdays
- P4: Mondays and Tuesdays
- P5: Mondays and Thursdays
- P6: Tuesdays and Thursdays
- P7: Mondays and Wednesdays

Our whole school assemblies take place each week on Friday afternoons.

Attendance and Absence

It is the responsibility of parents of a child of school age to make sure that their child is educated. Most do this by sending their child to school regularly.

For more information on attendance and punctuality at school, please refer to the Clackmannanshire Council website - <https://www.clacks.gov.uk/learning/attendanceandpunctuality/>

Whenever your child is absent from school, a telephone call, before 9.30 am, on the first day of absence is required, as this helps us to closely monitor absences and mainly to help us ensure that every child is safe. A message via Class Dojo or an email can also be sent to school explaining the reason for absence. Failure to supply a written communication or a verbal explanation may result in the absence being treated as unauthorised.

ELC/School Registration and Enrolment

For information on School Enrolment, please refer to the Clackmannanshire Council website - <https://www.clacks.gov.uk/learning/schoolenrolment/>

School Improvement Plan and Pupil Equity Funding

During December 2019, Strathdevon had a positive visit from HM Inspectors of schools. This formed the basis of our school improvement priorities for the forthcoming years. This also includes our plans for Pupil Equity Funding. Updated plans for 24/25 will be published here:

<https://blogs.glowscotland.org.uk/cl/strathdevonprimary/school-improvement/>

Standards and Quality Report

Every year each school publishes a Standards and Quality Report which highlights the school's major achievements. Strathdevon's Standards and Quality Report for Session 2023/2024 can be found at:

<https://blogs.glowscotland.org.uk/cl/strathdevonprimary/standards-and-quality-reports/>

Meet Our Team

Our Senior Leadership Team



Mrs Emma Tomlinson
Head Teacher



Mrs Lynne Anderson
Principal Teacher



Miss Teresa Barker
Principal Teacher



Mrs Elaine McNally
Senior Early Learning and
Childcare Educator

Our ELC Staff



Mrs Alexis Martin
Early Learning and Childcare
Educator



Mrs Jenna King
Early Learning and Childcare
Educator



Mrs Nicola Mutter
Early Learning and Childcare
Educator



Mrs Denece Moffat
Early Learning & Childcare
Educator



Mrs Susan Lavery
Early Learning & Childcare
Educator



Ms Marissa Brodie
ELC Lunch Time Supervisor

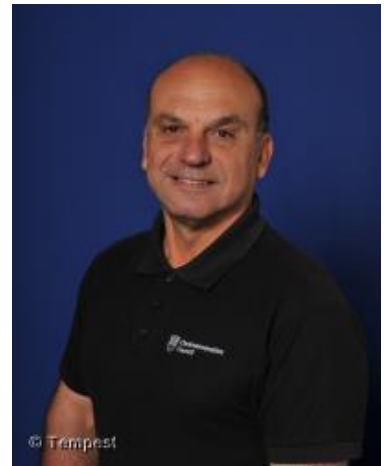
Our School Staff



Ms Emma Jones
School Administrator



Mrs Jennie Myles
School Assistant



Mr Vasco Stoyanov
Janitor



Mrs Rebeka Peddie
Class Teacher



Mrs Gillian Farrow
Class Teacher



Mrs Leza Corkish
Class Teacher

Our School Staff



Mrs Wendy Jack
Class Teacher



Miss Shona Thomson
Class Teacher



Miss Ashleigh Renwick
Class Teacher



Mrs Paula Bingham
Class Teacher



Mrs Susie Gallagher
Class Teacher



Mrs Rachel McMahon
Support for Learning Teacher



Ms Lisa Kempsey
Catering Supervisor



Hiroe Brown
Catering Assistant

Our School Staff



Miss Ellena Davies
PE Specialist



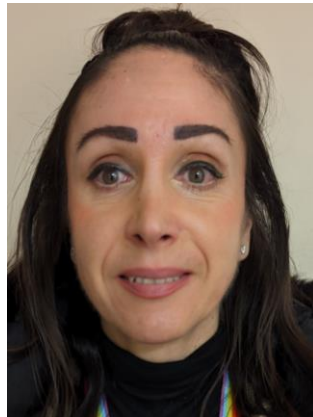
Mrs Laura Asher
Learning Assistant



Mrs Alice Booth
Learning Assistant



Ms Sarah Gilburn
Learning Assistant



Mrs Ella Jovanova
Learning Assistant



Mrs Leanne Russell
Learning Assistant



Mrs Heather Wadkin
Additional Support Needs Teacher

Visiting Music Tutors

Ms Luci Lamb - Brass
Mrs Mairi Hunter – Strings
Mr Jamie Rodgers – Guitar
Mrs Mandy Kettles - Woodwind

Visiting Professionals

Elaine McFarlane, Inclusion Support Service.
Hannah Wong, NHS - Speech and Language Therapy.
Anne Hunter – Alva Cluster Active Schools Co-ordinator.

School Chaplains: Revd. Tony Foley and Revd. Christopher Lowdon.

Our Communication Platforms/Communication with Home

From time to time your child will bring home important and routine communications from us. Parents are encouraged to check their child's schoolbag for these communications.

Over the course of Session 2024/2025, we will be switching our communications platforms from Class Dojo to Learning Journals. We will continue to use existing platforms until all families are connected on our new platform.

During this interim period, the following guidance should be followed.

All classes from P1 to P7 will have a Class Dojo account. This will be our primary communication tool to communicate class and school information. This is also the platform that we would ask families to use when contacting their child's class teacher. We will also use Class Dojo to showcase learning for each class.

Our ELC will continue to use our e-journals as the primary method of communicating with families. All other communication methods, with the exception of Class Dojo are also available.

The school email address – strathdevon@edu.clacks.gov.uk should be used for letting us know if your child will be absent/late, changes to pick up arrangements/circumstances, general school enquiries such as using Parent Pay and to arrange to speak with another member of staff who is not your child's class teacher.

The school phone number – 01259 452435 can also be used in these circumstances too.

We will also continue to use our Group Call system to send text message alerts.

Each class will also have a Google Classroom and this will continue to be used across the school, particularly in P4 – P7 to support digital learning. This platform will primarily be accessed by and used with the children.

Curriculum for Excellence

Bringing learning to life and life to learning.

Curriculum for Excellence is a framework for learning and teaching used across Scotland for all 3-18 year olds – wherever they learn. It aims to raise standards, prepare our children for a future they do not yet know and equip them for jobs of tomorrow in a fast-changing world. Curriculum for excellence was fully implemented in 2016.

Glow, Scotland's unique, world leading, online network supports learners and teachers and plans are already in place for parents across the country to have access to Glow. Parents should ask the school how to arrange access to Glow and a username and password will be issued.

Teachers and practitioners will share information to plan a child's 'learning journey' from 3-18, helping their progression from nursery to primary, primary to secondary and beyond, ensuring each transition is smooth. They'll ensure children continue to work at a pace they can cope with and with challenge they can thrive on.

Curriculum for Excellence balances the importance of knowledge and skills. Every child is entitled to a broad and deep general education, whatever their level and ability. Every single teacher and practitioner is responsible for the development of literacy and numeracy and health and wellbeing from Early Level through to Senior Phase.

It develops skills for learning, life and work, bringing real life into the classroom, making learning relevant and helping young people apply lessons to their life beyond the classroom. It links knowledge in one subject area to another helping make connections in their learning. It develops skills which can enable children to think for themselves, make sound judgements, challenge, enquire and find solutions.

Assessing progress is carried out in a range of ways to meet children's needs, ensuring children achieve their potential.

There is an entitlement to personal support to help young people fulfil their potential and make the most of their opportunities with additional support wherever that's needed. There is emphasis on looking after our children's health and wellbeing; ensuring that school is a place where children feel safe and secure.

Ultimately, Curriculum for Excellence aims to improve our children's life chances, to nurture successful learners, confident individuals, effective contributors, and responsible citizens, building on Scotland's reputation for great education.

Learning Entitlements

In addition to the entitlements of Curriculum for Excellence our education provision will reflect local needs and circumstances. Therefore, at different stages of their education, our learners will have opportunities to:

- Link aspects of their learning to the local environment and its heritage
- Participate on a residential experience where possible
- Participate in arts, sports and cultural events
- Participate in environmental projects
- Participate in a community project

- Participate in outdoor learning experiences
- Access appropriate technology
- Be consulted on and contribute to the decision-making process in school
- Experience work-based learning
- Develop collaborative, social, leadership and other life skills
- Access academic and vocational learning experiences
- Access learning experiences designed and / or delivered by relevant partners
- Reflect upon and be proactive in planning and making choices about their own learning
- Engage with learners in other countries and demonstrate knowledge of their culture.

How can you help?

By law, you must make sure your child receives education.

As a parent, you can help your child by:

- making sure your child goes to school regularly;
- encouraging and supporting your child with any homework given;
- showing that you are interested in how your child is getting on at school;
- encouraging your child to respect the school and the whole school community;
- being involved in the school.

Throughout this handbook the term ‘parent’ has the meaning attributed in the Standards in Scotland's Schools Act 2000 and the Scottish Schools (Parental Involvement) Act 2006. This includes grandparents, carer or anyone else who has parental responsibility for the child.

Curriculum Levels

National levels are used to describe different stages of learning and progress	This is a guideline only, and for some children this can be earlier or later:-
Early Level	pre-school to the end of P1
First Level	to the end of P4
Second Level	to the end of P7
Third and Fourth Levels	S1 to S3, with the fourth level broadly equivalent to the Scottish Credit and Qualification Framework Level 4.

Further details on the Curriculum for Excellence are available at: <https://education.gov.scot/curriculum-for-excellence/>

<https://education.gov.scot/parentzone/learning-in-scotland/About%20the%203-18%20curriculum.>
www.skillsdevelopmentscotland.co.uk

We are working hard to provide Strathdevon’s pupils with an increasingly wide and varied active curriculum. Pupils develop skills for learning, life and work, including Literacy, Numeracy and Health and Wellbeing in and out of the classroom. The curriculum is planned across all Curriculum for Excellence levels. Pupil consultation during the planning process is increasing to ensure the contexts for learning are relevant and engaging.

We continue to focus on interdisciplinary learning so that it is more meaningful and relevant for our children. Skills in Literacy, Numeracy and Health and Wellbeing will continue to be developed through both independent lessons and across the curriculum.

Our Curriculum

Strathdevon Primary has developed a Curriculum Rationale and our curriculum is tailored to meet the qualities, knowledge, opportunities and skills that pupils, parents and members of our community expect our pupils to have experienced during their time at Strathdevon.

Health and Wellbeing

We are a Health Promoting School in Strathdevon and provide a safe, caring environment for our children. Our school meals' provision conforms to the Scottish Government's nutritional guidelines in "A guide to implementing the nutritional requirements for food and drink in schools (Scotland) regulations 2008". Children are encouraged to eat healthy snacks and packed lunches. The Health and Wellbeing curriculum includes social, emotional, physical and mental health.

Children benefit from two hours of weekly PE with our specialist PE teacher, Miss Davies. The lessons cover the areas of games, gymnastics, dance and movement and a variety of sports. We also participate in the Mile-a-Day initiative. Although all children will participate in PE and games lessons, there may be occasions when a child, for health reasons, may be unable to participate in a lesson. Exemption from PE and games lessons will only be permitted if there is an appropriate parental letter. All children are encouraged to wear our school PE kit which consists of our school t-shirt in house colours. For safety reasons, the wearing of any kind of jewellery is not permitted during PE and games lessons. Earrings which cannot be removed should be covered by tape provided by parents. We discourage children from bringing expensive items of jewellery, clothing etc to school. Children are required to be responsible for personal property.

Opportunities are taken to provide taster sessions in a wide variety of sports e.g. touch rugby, volleyball, and cricket. External sports coaches are welcomed into school to work with children.

Team games are encouraged as they have a particular role in developing qualities of cooperation, loyalty, leadership and the enjoyment of competition. P7 children receive skiing instruction at Firpark Dry Ski Slope as part of their transition to secondary school. We encourage children to participate in our extra-curricular activities. Regular communication detailing extra-curricular clubs on offer is sent out to our families via Class Dojo.

We also have strong links with the community police and health service. Both of these services help us to deliver an effective and progressive programme to help our children to develop skills to keep themselves safe.

Sensitive Learning Topics

At Strathdevon, we use the Relationships, Sexual Health and Parenthood platform developed by the Scottish Government to teach sensitive aspects of learning. Further information about this area of the curriculum can be found at: <https://rshp.scot/> Any parent who wishes to discuss an area of learning further should contact our Head Teacher, Mrs Tomlinson.

Children's Rights - United Nations Convention on the Rights of the Child (UNCRC)

The UNCRC (Incorporation) (Scotland) Act 2024 was made law on the 16th of July 2024. This means that all services provided by Councils, including schools and ELCs, must take account of children's rights in any decisions, plans or complaints. A child is anyone under the age of 18.

All children have a right to:

- Have their voice heard and their opinion considered in any matter that affects them.
- Freedom from violence, abuse and neglect.
- Privacy and confidentiality.
- Access to primary and secondary education.
- All adults must act in the child's best interests - this is a top priority.

Most schools and ELCs in Clackmannanshire are working towards their Rights Respecting Schools (RRS) award which puts children's rights at the heart of everything they do. Children and adults learn about children's rights which enables children to reach their full potential. If you want to know more about RRS, please ask any staff member.

More information about our Children's Rights work will follow during the session as the UNCRC Act is implemented. You can find out more about UNCRC in this leaflet for parents - [Parent Club UNCRC - Your guide to children's rights.pdf](#)

Leadership

At Strathdevon, our children are given regular and meaningful opportunities to take on a leading role in their own learning, in our school community to the benefit of all and across our wider local community. Leadership activities include an active Pupil Council, Young Leaders, Sustainability Leads, Digital Leaders and Sports Leaders.

Active Schools

The fundamental aim of Active Schools is to give school-aged children the tools, motivation and the opportunities to be more active throughout their school years and into adulthood. These opportunities are available before, during and after school, as well as in the wider community. For further information contact the Active Schools Team on 01259 450000 or visit our website <https://www.clacks.gov.uk/learning/activeschools/>

Literacy

Literacy is at the heart of children's learning and comprises four main components: reading, writing, listening and talking.

Our Pupil Literacy Committee created a Reading Vision Statement in November 2019:

At Strathdevon, reading should be peaceful and relaxing, fun and comfortable and exciting for everyone in our community. It can also be noisy and loud. It's fun to read with friends and on your

own. No words are too tricky, no book is too hard. Sometimes we just need a little encouragement and help.

Reading helps us learn, share information and knowledge and build our imagination. It is a cool thing for all of us to do!

At Strathdevon we want reading to be amazing, fantastic, astonishing, relaxing, ambitious, amusing, cool and calm.

November 2019

We aim to teach our children to become efficient and effective readers. We also aim to encourage our children to enjoy reading a wide variety of texts fluently and with understanding and to generate interest in the written word both fictional and non-fictional. At the early stages children are engaged in pre-reading activities to develop skills of matching, discrimination, left-to-right eye movement and sequencing. They learn to enjoy books by listening to stories and talking about them. We aim to make reading tasks purposeful, meaningful and within a relevant context. Children are encouraged to use class libraries, our Reading Hub and to visit The Hive, a community-run facility. Reading is one of our school improvement priorities with a continuing focus on raising attainment, encouraging and developing a life-long love of reading and improved approaches to the teaching of reading.

Children are also taught handwriting, spelling and grammatical skills. Opportunities are provided for children to write creatively across a range of genres and we encourage learners to use their imagination and present ideas in an appropriate written form.

Children are encouraged to be articulate and express their own ideas coherently and with expression. They are encouraged to discuss experiences, opinions, feelings and texts, showing an awareness of audience and purpose. In so doing they should be able to convey information and accrue knowledge about language. Children have many opportunities to talk to peers and adults in the context of their class work. They are given practical activities which require them to talk together to produce an outcome. Children engage in role-play and drama to develop their confidence and competence and to facilitate talking and listening skills. Progression pathways are used to ensure sufficient pace and progression in Literacy for our learners.

Bookbug

Bookbug is Scotland's universal early years book gifting programme and aims to inspire a love of stories, songs and rhymes from birth. Bookbug gives every child in Scotland four free bags of books as babies, toddlers, three and five year olds. The bags contain books and other resources for sharing songs and rhymes that are suited to their age. Gaelic Bookbug Bags are also available.

The Bookbug Explorer Bag is gifted to all 3 year olds at their childcare setting. It includes three lovely books, an activity book, pencils, and postcards to encourage mark making.

The Bookbug Primary 1 Family Bag encourages families to share books and activities to inspire a lifelong love of reading, writing and counting. These are gifted during Book Week Scotland in November every year!

Check out the website for booklists, book sharing videos, activity ideas and much more.

Read, Write, Count with the First Minister

Read, Write, Count with the First Minister is a programme that aims to support parental engagement in literacy and numeracy through the gifting of books and supporting materials to families. Gift bags are distributed annually to all children from birth to and P3 pupils in Scotland by Scottish Book Trust. Bookbug bags are gifted to Primary 1 children and Read, Write, Count bags are gifted to Primary 2 and 3. The bags contain literacy and numeracy materials to support children's learning, as well as advice and support to parents. Schools build excitement and enthusiasm about the books before children take them home to their families.

Studies show a direct link between a strong family learning environment and progress in reading, writing and counting. In addition to the activity booklet included in the bags the Scottish Book Trust offers a range of hints, tips and advice to help parents engage in their child's learning on the [website](#).

Numeracy and Maths

Mathematics covers aspects of information handling, number, money, measurement, shape, position and movement. As with all curricular areas, mathematical learning is best achieved within real-life situations. Problem-solving and enquiry skills help in the learning of concepts, facts and techniques. It is also fundamentally important for children to be taught the basic skills of numeracy and mental agility.

A variety of resources are used to teach maths. Children have access to a range of interactive maths resources, including a wide range of activities on our whiteboards, along with concrete materials related to learning and teaching. Maths lessons include a range of mental activities to stimulate and challenge children's thinking and improve mental agility. Progression pathways are used to ensure sufficient progression in numeracy and maths for our learners. Numeracy continues to be one of our school improvement priorities with a continuing focus on raising attainment and developing consistent approaches to the teaching of numeracy and maths.

Sciences

As part of our whole school science programme, we offer challenging learning experiences in order to develop children's thinking and encourage children to explore their own ideas about science. Pupils have the opportunity to cover key concepts and ideas from:

- Planet earth
- Forces, electricity and waves.
- Biological systems
- Materials

STEM -Science, Technology, Engineering and Mathematics

We work successfully with our partners and parents to bring these STEM subjects to life and demonstrate the value of them in life and careers. We plan to extend partnerships and further improve these subjects over the coming years.

Social Studies

We offer a thematic, creative and enterprising experience to social studies. We aim to have a more flexible approach in future; specifically creating more opportunities for children to choose their own pathways of research. Above all our children should enjoy their *context for learning* and want to learn and find out more.

Over the course of a school session, pupils will gain skills and knowledge from the following areas:

- People, past events and society.
- People, place and environment.
- People in society, economy and business.

Expressive Arts

Expressive Arts includes experiences and outcomes in art and design, music, dance and drama.

At Strathdevon, we have many visiting music tutors for the following instruments: string, brass, guitar and woodwind. The children who learn an instrument are provided with many opportunities to perform publicly throughout the year. As of August 2021, all instrumental tuition is free in Scotland.

Further details of this service can be found at <http://www.clacksweb.org.uk/learning/musictuition/>

Our PE specialists deliver dance lessons, for example social dance lessons are taught prior to Christmas parties. Each class teacher delivers drama lessons to their own class. Pupils are given many opportunities to perform to an audience both within the classroom setting and beyond; this greatly helps to enhance their self-esteem and self-confidence.

Religious and Moral Education

In religious and moral education children learn about and from the beliefs, values, practices and traditions of Christianity and the world religions. The relevant Curriculum for Excellence Experiences and Outcomes can be found here: <https://education.gov.scot/Documents/rme-eo.pdf>

We have close links with Dollar Parish Church and Revd. Tony Foley and we participate in religious observance. We also have links with Revd. Christopher Lowdon of St. James the Great, Dollar.

By establishing a caring atmosphere and placing emphasis on good personal relationships, the ethos of our school is an important element in developing appropriate moral values and a sense of collective and individual responsibility. Our aim for moral education is to increase children's appreciation of right and wrong.

Whole school assemblies are held weekly and these are regularly led by pupils. Our monthly SMILE celebrate pupils' success. The chaplains from our local churches also attend some of our assemblies and we appreciate the contribution they make.

Religious Instruction

Schools have a statutory duty to provide opportunities for Religious Instruction in the timetable. This aims to promote a knowledge of the Christian and other faiths and encourage children and young people to develop enquiring minds through investigating spiritual, moral and philosophical issues.

Withdrawal from Religious Instruction and Observance

Parents who wish to exercise their right to withdraw their child from religious instruction and/or observance are encouraged to initially discuss their intention with the Headteacher prior to making their decision known to the school in writing.

Development of Pupils' Spiritual, Moral, Cultural and Social Values

The school is committed to supporting the development of its pupils as whole people and as a result, wishes to encourage their development in spiritual, moral, social and cultural terms.

These key human aspects of learning are supported through the following arrangements by:-

- Creating a school ethos which, in every way possible, gives value to these aspects of development, especially by providing an overall atmosphere that is both caring and challenging and which provides opportunities for the development of personal responsibility.
- Promoting social and moral learning through the way in which disciplinary issues are handled.
- Ensuring that staff and adults within the school provide positive models for pupils.
- Arranging regular gatherings of the school as a community and using such occasions to encourage and reinforce the values on which the school is based.
- Enriching the curriculum in all appropriate areas with an emphasis on spiritual, moral, social and cultural development.
- Providing opportunities within the curriculum to advance personal and social development.
- Providing a programme of religious education in which consideration will be given to responses to basic questions relating to the meaning, value and purpose of human life.
- Providing a programme of moral education.
- Taking every appropriate opportunity to acknowledge, value and appreciate the various cultures and heritage of the pupils and to encourage them to appreciate and value the cultures and heritage of others.

Relationships Policy

Our Relationships Policy is heavily research based and has a high element of restorative and reflective conversations incorporated within it. This policy is available at:

<https://blogs.glowscotland.org.uk/cl/strathdevonprimary/our-policies/>

At Strathdevon Primary School we understand that positive relationships and behaviour are key to all learning. As a staff, we recognise that children achieve best when they learn in a nurturing and structured environment where high standards are expected, demonstrated and maintained.

“Developing good relationships in the classroom, playground and wider community is essential for creating the right environment for effective learning and teaching. Where children and young people feel included, respected, safe and secure and where their achievements and contributions are valued and celebrated, they are more likely to develop self-confidence, resilience and positive views about themselves. This applies equally to all staff in the learning community.”

(Better Relationships, Better Learning, Better Behaviour, Scottish Government, 2013)

Clackmannanshire Council are at the forefront of brain-based, attachment-led and trauma-informed practice. We have worked with Educational Psychologists to learn more about attachment theory and nurturing principles. Our aim was to work towards a research-based Relationships Policy that would maintain high standards of behaviour and reflect that all behaviour is communication.

This policy has been developed following consultation with pupils, parents, staff and our partners. It is written in conjunction with Clackmannanshire Council’s Building Positive Relationships for Establishment Improvement (2018) guidelines and it is underpinned by the UN Convention on the Rights of the Child (UNCRC), Getting It Right for Every Child (GIRFEC) and the principles of nurture and restorative practice.

At Strathdevon, building positive relationships is at the heart of what we do. In doing so, we recognise that we all have feelings and emotions, but how we behave in response to our feelings is a choice. Making good choices consistently isn’t always easy and often requires help, support and modelling from adults.

This policy sets out the behaviours that we expect of everyone at Strathdevon and are founded upon our core values of Ambition, Friendship, Resilience and Respect

To build a positive learning environment, both children and adults need to work together to establish and sustain a culture of responsibility and co-operation. An effective and positive learning environment will include:

- a Class Charter, based on the UNCRC, displayed prominently which has been agreed, referred to and reviewed regularly by staff and pupils.
- simple, clear and predictable routines.
- use of visual cues.
- meaningful positive feedback for all children.

Please refer to our Relationships Policy for full details of how we use restorative approaches to create a restorative culture and ethos where children demonstrate self-regulating behaviour and are ready to learn. We also use the Emotion Works programme, Roots of Empathy and Seasons for Growth to offer universal and targeted learning opportunities across the school.

Achievements out with school are very important to us and to a child’s development. We encourage children to tell us about these achievements which are recorded and celebrated with the whole school and added to our ‘Wall of Achievement’ in the school hall.

Planning Children's and Young People's Learning

Teachers in nursery, primary and secondary schools share their learning intentions with pupils, parents and carers. This takes place on a day-to-day basis, by agreeing the aims of an individual piece of work.

Longer-term planning also takes place in a variety of forms. Pupils in primary schools negotiate with their teachers their aims for the next block of learning. At the end of the block progress against these aims is assessed by the teacher and pupil, and new targets are set for the following block of learning.

Active Learning

Curriculum for Excellence emphasises the value of an active learning approach. Active learning is engagement of the brain whilst in the early years, children will have a range of learning experiences that include planned and purposeful play and stimulating learning which engages and challenges children's thinking using real life and imaginary situations. As children progress through school they continue to be involved in active learning experiences which give them ownership of their own learning, encourage co-operative working and utilise skills required for learning, life and work.

Homework Rationale

Our current approaches are under review this session and are currently being developed in consultation with children, families and staff.

Pupils are given homework to support their learning and to encourage them to become more organised and self-supporting in their learning. Homework can arise from all curricular areas, and may include written, oral or practical activities. The tasks should be interesting, worthwhile and challenging for the child.

Parents are encouraged to help pupils with their homework as a means of keeping them up to date with the work of the class and the child's progress and to promote partnership between the school and parents. Homework provides an opportunity to consolidate what has been learned in class, and makes you aware of what your child is learning. Homework is also an integral part of school work. Parental interest and co-operation in ensuring homework is undertaken is appreciated.

At Strathdevon Primary, we believe that our partnership with parents/carers is vital in encouraging our children to have positive attitudes to learning.

Homework is an important element of the home – school link.

- Homework allows teachers, children and parents/carers to work together to develop knowledge and skills.
- Children are encouraged to take more responsibility for their learning through organising and managing their time.
- Parents/carers are able to enhance and consolidate the work of the school through discussing the learning with their children.
- Parents/carers gain insights into their children's progress and are able to inform teachers of any issues arising from the homework tasks.

Homework Guidelines

Homework extends and reinforces the learning and teaching within the school day. Teachers provide regular information via Class Dojo and Google Classrooms about the learning that children are undertaking. These guidelines outline the general approach to homework, however, we will adapt homework expectations and setting based on the needs of your child. Homework:

- will be appropriate to the needs of the child.
- may be issued weekly or daily.
- will minimally include a Literacy and Numeracy/Maths element.
- may include additional tasks linked to other curricular areas.
- should take no longer than between 15 to 20 minutes daily.

Some homework tasks, such as topic presentations, may have a timescale of a period of weeks.

Children should be encouraged to take increasing responsibility for their homework as they progress through the school; however, your support and supervision is invaluable in consolidating your child's learning. We would appreciate if parents/carers would sign homework tasks, adding any comments, as required.

If any homework task is causing your child stress or anxiety, please stop the activity and inform the class teacher.

Assessment and Reporting

All of our schools offer opportunities for parents to discuss their child's progress with teachers through arranged meetings. Arrangements vary from school to school but all parents will be advised of when these meetings will take place. In addition to these set dates, parents are able to contact the school at any time to ask for information or for a meeting.

As pupils progress through school, teachers use a range of assessment strategies, including standardised testing. Learners in P1 to P7 complete online standardised assessments in Literacy and Numeracy. The assessments help to identify children's progress, providing diagnostic information to support teachers' professional judgement. Further details can be found at: <https://standardisedassessment.gov.scot/parents-and-carers/> Pupils are also involved in assessing their own progress and identifying their next steps in learning.

We recognise that pupils do not develop and progress at the same rate and adapt teaching approaches for each child accordingly. Please contact the school as soon as possible if you have any concerns about your child's progress. Parents have the opportunity to find out about their child's learning through a range of means; such parental meetings, open afternoons and meet the teacher events, Staged Intervention meetings and ongoing discussions with teachers and staff. Parents are also kept abreast of the learning within the class through our Class Dojo and Google Classrooms. In addition, parents are welcome to contact the school at any time to ask for information or for an appointment to consult with the Head Teacher or their child's class teacher.

Raising Attainment

Monitoring performance and using the resulting information to secure improvement is an important part of the work of head teachers, school staff and officers within Education Services. Head Teachers regularly track pupils' progress and achievements ensuring progress is maintained and identifying effective supports as required.

Getting It Right For Every Child (GIRFEC)

Taking care of our children's well-being and making sure they are alright - even before they are born - helps us ensure the most positive outcomes for them later in life. It gives them the potential to grow up ready to succeed and play their part in society.

Getting it Right for Every Children (GIRFEC) is the Scottish Government's approach to improve children's services. The wellbeing of all children and young people is at the heart of GIRFEC. Services must work together with children, young people and their families to provide quick and effective support when it is needed

The Children and Young People Act (Scotland) 2014 will mean key parts of GIRFEC become law.

Wellbeing

The Getting it Right approach looks at eight areas of 'well-being'. These are recognised as areas in which children and young people need to progress in order to do well now and in the future. They allow those responsible for the care and support of children - including members of their own families - to look at a situation in a structured way that will help them identify any needs and concerns and plan with the child and family any action they need to take. The eight well-being indicators are:

- Safe
- Healthy
- Achieving
- Nurtured
- Active
- Responsible
- Respected
- Included

The approach gives them a common language and a way to gather information about a child's world, making sure the child is growing and developing, and has everything they need from the people who look after them both at home and in the wider community. It also encourages practitioners to think about who else might need to be involved (for example a teacher might need to contact other professionals to make sure that an education improvement plan with the child and family was meeting all the child's needs).

Children, young people and their parents may require additional support at different times in their life e.g. following a bereavement, illness, transition, when experiencing anxiety, behaviour issues, during or after changes in family circumstances.

Support should be tailored to meet the individual needs of children & families, when they need it and as locally as possible.

Individual or group work can be delivered in school, home or in the community.

A request for support can be made through a member of school staff (named person) who will be able to talk with you, gather information & your family's views. This helps identify the most appropriate service.

Family Support services work in partnership with families, schools and other agencies to support young people's wellbeing.

Additional Support Needs

As with all local authority schools in Scotland, this school operates under the terms of the Education (Additional Support for Learning) Scotland Act (2004) as amended 2009 and its accompanying Additional Support for Learning: Statutory Guidance 2017. Further details of the policies and procedures can be found on the Clackmannanshire Council website: <https://www.clacks.gov.uk/learning/asl/> These procedures have been strengthened through the Children and Young People (Scotland) Act (2014).

Schools and Early Learning Centres (ELC) work closely with children/young people parents/carers and other agencies and professionals such as Social Work Services, Educational Psychology Service and the National Health Service to ensure that decisions are made jointly with parents, children and young people with regards to the best possible education to meet the needs of the child within the resources available.

Support for Pupils

Pupils' additional support needs will be identified and addressed through the Getting It Right For Every Child (GIRFEC) processes. This involves close collaboration between the child/young person, the parent or carer, and the staff in school – they are the core part of the Team Around the Child (TAC). Others involved in your child's education and well-being will also be part of the TAC, and will help to complete a holistic assessment where appropriate. The TAC will also identify targets for an education plan and review as appropriate. If you believe your child may have an unidentified additional support need, your first point of contact should be the child's class teacher or Pupil Support Teacher.

The school makes provision for pupils with additional support needs throughout their education:

- each teacher differentiates the curriculum within their class to provide educational targets and objectives suited to their age and stage of development.
- the school has an experienced Support for Learning Teacher to co-ordinate and organise support for children.
- the school can call on the time of a Support for Learning Assistant for exceptional cases.
- The school can also make referrals to other services to request support for children and young people.

Disputes and Resolution in Additional Support Needs

Schools and Early Years facilities do their best to support and be responsive to the needs of children and young people and their families. Nevertheless, problems may arise, and it is important to deal with these as soon as possible.

In the first instant it is most appropriate to contact the school or ELC directly, and if the matter cannot be satisfactorily resolved, you may wish to discuss with the Quality Improvement Officer Additional Support for Learning (ASL) or the Senior Manager Inclusion and Communities.. If this cannot be resolved at this level, Children's Services also commission independent mediation through Children in Scotland. Their services, called Resolve, may be arranged by the Additional Support for Learning Support Officer, or accessed directly by parents on 0131 222 2456 or <https://resolvemediation.org.uk/>

Parents, carers and children with additional support needs can also seek independent advice and support through:

Enquire – the Scottish advice and information Service for additional support for learning: www.enquire.org.uk, 0345 123 2303

Take Note: National Advocacy Service for Additional Support Needs (Barnados in association with the Scottish Child Law Centre) www.sclc.org.uk, 01316676633.

Let's Talk ASN, c/o Govan Law Centre, letstalkasn@edlaw-org.uk, 0141-445-1955

Educational Psychology Service

A new Directory of Support for Mental Health and Wellbeing is now available.

Who we are?

We are a small team of Educational Psychologists, managed by a Principal Educational Psychologist. We provide an educational psychology service to all schools and Early Learning and Childcare Centres (ELCs) within Clackmannanshire.

What we do?

Educational Psychologists (EPs) work together with families, and ELCs and other professionals, to help meet children and young people's educational needs.

We want to make sure that our children and young people are safe, healthy, achieving, nurtured, responsible, respected and included in line with GIRFEC wellbeing indicators.

How to involve an Educational Psychologist

In most cases, referrals to the Educational Psychology Service (EPS) come through the Staged Intervention process in schools/ELCs. Your child's school/ELC will seek your permission to consult with us about your child. A lot of the time we can provide advice and support through a one-off consultation but, where appropriate, we may become part of Team Around the Child (TAC) meetings if we need more information.

When we attend a meeting in school or ELC we can use the information gathered at this meeting/consultation to help us to assess what kind of support may help your child or young person meet their potential at school/ELC.

Sometimes we need to gather more information because all of our questions were not able to be answered during the TAC meeting or phone consultation.

In these cases, following a TAC or phone consultation, we may come into school or ELC

- to observe your child or young person
- hand out questionnaires to those who know them well
- talk to your child's teacher
- ask other services who are working with your child for information
- to meet with your child to do more assessment

These steps are agreed together with you and the team around your child.

The school then arranges another TAC so that we can all work together to create the best plan of support in line with the information gathered.

Once we have finished an assessment, we will usually discharge your child or young person from our service. However, we can be invited back in for consultation or further assessment at any time.

We work within the Staged Intervention process to ensure that your child/ young person is getting the right sort of help at the right time.

Education initiatives

As well as providing a service to children and families, we also work with the local authority on, for example, policies and whole authority initiatives such as Readiness for Learning.

More information

- Refer to our information leaflets
- Flip Clacks contains more detailed information about ways you can support your child at home
- Directory of Support for Mental Health and Wellbeing in Clackmannanshire

Contact us

You can contact us in writing, by telephone, email or online form. Details are available below.

Please note if someone wishes to consult about a child or young person, they must have consent from the person who has parental rights and responsibilities.

Important: If you are emailing **psychological@clacks.gov.uk** then please don't send us detailed, personal or sensitive information. This is to protect your confidentiality. We will contact you if we need more details.

Our Privacy Notice is available to refer to.

Related Pages

- Getting it Right for Every Child (GIRFEC)
- Reporting Child Protection Concerns
- The Scottish Attainment Challenge
- Working with Children & Families

Related Publications & Documents

Leaflets produced by the Educational Psychology Service on specific topics

External Links

- Children in Scotland
- Directory of Support for Mental Health and Wellbeing in Clackmannanshire
- Education Scotland
- Enquire
- Kooth
- ParentZone

For further information please contact:

Educational Psychology Service
Kilncraigs, Greenside Street, Alloa, FK10 1EB
Tel: 01259 226000 / 450000
Email: psychological@clacks.gov.uk
Or use the on-line contact form

School Nursing Service

The School Nursing Service within NHS Forth Valley consists of School Nurses, Trainee School Nurses and School Nursing Family Support Workers who work across three localities: Falkirk, Stirling and Clackmannanshire.

School Nurses are experienced registered nurses who have completed an additional Post Graduate Qualification in Public Health.

School Nursing is a transforming role which focuses on prevention, early intervention and support for school aged Children and Young People aged 5-19.

School Nurses concentrate primarily on ten priority areas under the overall headings of vulnerable children and families, mental health and wellbeing, and risk-taking behaviour.

- Emotional Health and Wellbeing
- Substance Misuse
- Child Protection
- Domestic Abuse
- Care Experienced Children and Young People
- Homelessness
- Youth Justice
- Young Carers
- Sexual Health
- Transitions

Children and Young People and their parents/carers seeking support can complete the request for contact form on the website: <https://nhsforthvalley.com/health-services/az-of-services/school-nursing-service/>

Operating hours are Monday to Friday, 8:30 am to 4:30 pm, including school holidays but excluding public holidays.

As part of the Child Health Programme there is a routine health review offered to all Primary 1 children.

Flu Vaccine

All primary and secondary school pupils are eligible for the flu vaccine, which is given in schools as a painless nasal spray. Consent packs containing a letter, leaflet and consent form will be sent home to parents and carers of school children on return to school in August. Secondary pupils can self-consent, though they are encouraged to speak to a parent or carer first.

Primary and secondary school pupils are vaccinated by NHS Forth Valley's Immunisation staff in their school. The School Flu Vaccination Programme runs from September – December.

Oral Health Improvement

Oral Health Improvement in Forth Valley is delivered collaboratively by the Health Improvement Service, Public Dental Service, Oral Health Improvement (OHI) team and Public Health Nutrition (AHP Dietetics).

Childsmile is a national programme which aims to improve the dental health of children in Scotland. For more information on the main elements of the programme, visit the Childsmile website, or contact the Childsmile Team at fv.childsmileforthvalley@nhs.scot.

Infectious Diseases

Colds, flu and gastroenteritis are the most common infections affecting children of school age. It is important that you keep your child off school in the early stages of flu and while they still have diarrhoea.

It is also important that your child understands how to prevent picking up and spreading such infections. You will be able to get further advice about good health from staff in your Health Centre or GP Practice.

For advice about early detection and treatment for other infectious diseases e.g. chickenpox and mumps, please consult your GP or Nurse.

Head Lice

Head lice are spread through head-to-head contact at home, while playing or in school/ELC.

Regular wet combing of your child's hair using a head lice detection comb is the best way to catch this possible problem at an early stage.

The only way to be sure that your child has head lice is to find a live louse. If you find live lice, get the correct lotion from your doctor, health visitor or pharmacist. Shampoos and other treatments are not effective.

One treatment is two applications of the treatment lotion, seven days apart. If this is not followed, then re-infection is likely.

Advise family members and close friends that your child has head lice and that they should check their own hair. Only treat if live lice are found. Don't be shy about advising others of this possible problem because you would likely tell family and friends about other infections which might affect them.

Regular wet combing of your child's hair with the head lice detector comb is the best protection as it allows you to detect the condition and treat it speedily.

Further advice can be accessed online at: [Head lice and nits - NHS \(www.nhs.uk\)](http://www.nhs.uk)

Clinics

From time to time some children are asked to attend clinics (eye clinics, dentist, doctor, etc). Please inform the school of these visits and arrange for your child to be collected if he/she must leave school to attend the clinic.

No child will be allowed away from school during school hours unless accompanied by a responsible adult or unless written permission to do so has been given by the parent.

Protecting Children and Young People

All children have a right to be protected from harm, abuse and neglect. The vision of the Forth Valley Child Protection Committee is that "It's everyone's job to make sure that children in the Forth Valley are safe."

Education Service has an important role in identifying children who have been abused or are at risk of being abused.

Clackmannanshire Council has clear procedures for all staff to follow. Headteachers or designated member of staff are instructed to notify Clackmannanshire Council and Social Work Services when a member of staff has a suspicion that a child might have been abused or be at risk of abuse.

Social Work Services will make a decision on whether or not an investigation is necessary and will advise accordingly. In every situation, the welfare of the child overrides other considerations.

Safeguarding

Our safeguarding policy applies to all staff, students, volunteers (including parents/carers) and any other adult working with or supporting the school. It can be found at:

<https://blogs.glowscotland.org.uk/cl/strathdevonprimary/our-policies/>

The policy aims to:

- protect and ensure the safety and wellbeing of all children in Strathdevon Primary School and ELC.
- provide all staff and adults with the necessary information that guides our approach to safeguarding and child protection.

Strathdevon staff do this by:

- Creating and maintaining a positive, inclusive and nurturing ethos.
- Developing health and personal safety programmes.
- Being observant of children's needs, views and concerns.
- Reporting and recording concerns about the welfare or safety of children.
- Monitoring and supporting children in co-operation with relevant professionals, parents and carers.

The school actively supports children and young people to develop their knowledge and skills about personal safety and to be confident in expressing any anxieties about their own wellbeing. This is encouraged through our Health and Wellbeing programme.

The safety of children is everyone's responsibility. If staff have any concerns for a child or young person's wellbeing, they have a duty to pass on information that will help keep that child safe. All school staff receive Child Protection training at the beginning of a new academic year and complete training modules.

National Missing Persons Framework for Scotland

The Scottish Government [National Missing Persons Framework for Scotland](#) describes a missing person as anyone whose whereabouts are unknown and:

- where the circumstances are out of character
- the context suggests the person may be subject to crime
- the person is at risk of harm to themselves or another

The Framework sets out the following four objectives;

- To introduce preventative measures to reduce the number of episodes of people going missing.
- To respond consistently and appropriately to missing person episodes.
- To provide the best possible support to missing people and their families.
- To protect vulnerable people to reduce the risk of harm.

All partner agencies, including Education, have a part to play in meeting these four objectives and schools refer to the Policy and Procedures to Support Attendance in Clackmannanshire Educational Establishments.

Named Person

Every child and young person will have a Named Person to make sure their wellbeing is promoted. The role of the Named Person in health or education, depending on the age of the child, is to act as the first point of contact for children and families. Through children and families knowing who to contact, their access to help is made easier.

Who is my named person?

Stage of child/young person

From pre-birth – until starting school or 5 years old
Primary-aged children

Named Person

Health Visitor
Mrs Emma Tomlinson, Head Teacher

Equality

The council is required to work towards advancing equality of opportunity for all people and to foster good relations between people. The council is committed to eliminating discrimination on the grounds of race, sex, disability, sexual orientation, religion/belief, age, marriage or civil partnership, transgender status, pregnancy/maternity or poverty.

Racist or Bullying Behaviour

Any incident of racist or bullying behaviour is unacceptable and must be recorded through SEEMIS, our Education Management Information System, in line with Clackmannanshire Council's policies and procedures. These incidents are reported annually to the local authority.

A working party across Clackmannanshire have created an Anti-Bullying Strategy, in consultation with national bodies, parents, pupils and educators. This can be found here:

<https://www.clacks.gov.uk/site/documents/education/antibullyingpolicy/>

Strathdevon's Anti-Bullying Policy was created in December 2021 in consultation with all our partners and sits alongside our Relationships Policy. Our Anti-Bullying Policy can be found here:

Restorative Approach to Bullying Behaviour

Whilst many believe that children who display bullying behaviour should be punished, it is widely accepted that this type of response can at times be ineffective and make the situation worse.

The adoption of restorative approaches is a more effective response than traditional punishments. Pupils are given the opportunity to accept responsibility for their actions, recognise the harm done and are supported to find restorative responses to the harm they have caused.

There are times sanctions are appropriate; exclusion is seen as a last resort and carried out when incidents fall within the legislation criteria.

Clackmannanshire Council has a responsibility to provide an education for all pupils and to challenge and address bullying behaviour. Whilst appropriate action will be taken by the school, it is also important that all parents involved work with the school to resolve any issues in the best interests of their child or young person.

Exclusion

Exclusion is a legal process. Exclusion from Strathdevon Primary School will only happen as a last resort, when all other measures and a range of strategies have been unsuccessful, or in extremely serious incidents.

Administration of Medicines

The administration of medicines prescribed by a doctor is undertaken at the discretion of the Head Teacher, but schools/ELCs are generally happy to co-operate with parents in doing so. In order to safeguard the health and safety of children, procedures are drawn up by Clackmannanshire Council Education Services.

When a child is prescribed medication by a doctor or a dentist and parents require the school to administer this, the relevant request Form should be completed. Prescribed medication should be clearly marked with your child's name, the date prescribed, how often it has to be taken and for how long.

Clackmannanshire Council liability insurance does not provide indemnity to employees for administering non-prescribed medicines.

For medical appointments during school hours, please notify the school by letter and collect your child from the school.

Compliments, Enquiries and Complaints Procedure

Clackmannanshire Council Education Service would like you to be completely satisfied with your child's education. We encourage feedback on our services from parents, pupils and members of the public. We are interested in feedback of all kinds, whether it be compliments, enquiries or complaints.

Sometimes, customers may feel that the services provided are not what they wished for and they may wish to complain. If you, or your child has a complaint about the service provided by the school, please let us know.

How do I complain?

Complaints can be made to schools in writing, by email, on the telephone, in person or by using the Clackmannanshire Council online complaints form on the website.

Who do I complain to?

Parents must first consult the school regarding their complaint – unless there are exceptional circumstances. Clackmannanshire Council is implementing a Child Friendly Complaints process. If parents are complaining on behalf of their child, if the child can understand the issue and express their views, the child will be asked their opinion and/or asked to give informed consent if they want their parent to proceed with the complaint on their behalf.

What else do I need to know?

Please note that schools can only respond to complaints about a service that they or Clackmannanshire Council provides or a service we have contracted from a third party.

The Council's complaints handling procedure sets a time limit for making a complaint of six months from when the customer first knew of the problem

You can find out more about the Council's Complaint Procedure from the Clackmannanshire Council website - <https://www.clacks.gov.uk/council/commentsandcomplaints/>

Parent Council

Parents are welcomed to be:

- involved with their child's education and learning;
- be active participants in the life of the school; and
- express their views on school education generally and work in partnership with the school.

All parents/carers are automatically members of the Parent Forum at Strathdevon. As a member of the Parent Forum all parents can expect to:

- receive information about the school and its activities;

- hear about what partnership with parents means in our school;
- be invited to be involved in ways and times that suit you;
- identify issues you want the Parent Council to work on with the school;
- be asked your opinion by the Parent Council on issues relating to the school and the education it provides;
- work in partnership with staff;
- enjoy taking part in the life of the school in whatever way possible.

Parent Councils are the formal representative body for parents/carers with children attending school. Parent Councils are different in each school to enable them to meet the needs of parents/carers locally.

The Parent Forum decides how their representatives on the Parent Council are chosen and how the Parent Council operates. Parents/carers are encouraged to volunteer or put themselves forward to be chosen as representatives of the Parent Council if they wish.

The main aims of the Parent Council are:

- To support the school in its work with pupils
- To represent the views of parents
- To promote contact between the school, parents, pupils, providers of nursery education and the community
- To report to the Parent Forum
- To be involved in the appointment of senior promoted staff.
- To raise funds for the school for the benefit of pupils (in some schools the PTA/PA fulfils this role).

Strathdevon Parent Council's vision is to be an inclusive, friendly and open group that helps to help support communication, to aid curriculum development, to raise funds, provide a voice for parents and support the school to deliver the very best possible education for all our children. The chair of our Parent Council is Rebecca McFarlane (P5 Parent) and the Parent Council can be contacted directly at strathdevonpc@gmail.com.

The Parent Council constitution can be found at:

<https://blogs.glowscotland.org.uk/cl/strathdevonprimary/our-parent-council/>

All parents and carers are very welcome to attend Parent Council meetings; dates can be found on our school blog and on the school calendar on Class Dojo.

Strathdevon is fortunate to have an active and supportive Parent Council. Our Parent Forum consists of all parents in our school community. Parent Council information can be found on the outside notice board, and on the school blog.

For more information on parental involvement or to find out about parents as partners in their children's learning, please contact the school or visit the Parentzone website at www.parentzonescotland.gov.uk.

Parentzone Scotland

[Parentzone Scotland](http://www.parentzonescotland.gov.uk) is a unique website for parents and carers in Scotland, from early years to beyond school. The website provides up-to-date information about learning in Scotland, and practical advice and ideas to

support children's learning at home in literacy, numeracy, health and wellbeing and science. Information is also available on Parentzone Scotland regarding additional support needs, how parents can get involved in their child's school and education.

Parentzone Scotland also has details about schools, including performance data for school leavers from S4-S6 and links to the national, local authority and school level data on the achievement of Curriculum for Excellence levels.

Community Links

The school provides an invaluable focus for the community and is used by clubs and groups for their activities. We believe we have a responsibility to ensure that the life and work of the school is appropriately shared by the community and endeavour to assist and support local groups. Wherever possible we utilise the resources of our community to support our social studies programme. Details of some of our community links are available at <https://blogs.glowscotland.org.uk/cl/strathdevonprimary/our-community/>

Accessibility Strategy

All Local Authorities must have an Education Accessibility Strategy, with a three-year plan of what they are going to do to make schools and ELCs accessible for children and young people with disabilities and their families. The link to the strategy can be found here <https://local.clacks.gov.uk/learning/accessibilitystrat/>

School Security

Clackmannanshire Council has introduced procedures to ensure the safety and security of pupils and staff when attending or working in a school. We use a number of security measures including a visitors' book, badges and escorts while visitors are within the school building. Normally, anyone calling at a school for any reason, will be asked to report to the school office. The school staff then can make the necessary arrangements for the visit.

The provision of additional security measures in Strathdevon Primary has ensured that all entrances to the school are locked whilst the children are inside. These locks also operate as emergency exits internally. The only entry point for visitors and parents is via our front main entrance. Parents visit our ELC should use the ELC entrance located at the rear of the building. This has its own separate secure entry system.

We have a clearly delineated fenced perimeter to the South, West and East. The access road to the school, Park Place, becomes heavily congested with traffic particularly around 9.00 am and 3.00 pm. We would ask that, wherever possible, you park vehicles across the other side of the burn or at the Civic Centre car park. Please avoid double parking in Park Place because this greatly restricts access of emergency services to the school and to the adjacent Health Centre. Double parking also greatly increases the potential risk of accidents to pedestrians. Parents waiting to collect children are asked to come right into our playground away from the gate.

Parents are also requested not to bring cars into the staff car parking areas because of the limited space and for safety reasons.

When collecting children from school, please use the main school gate. **Please do not walk through the staff car park to access The Hive parking because this is very congested with moving traffic and therefore unsafe for pedestrians.**

Travel to and from School

Parents should remind their child(ren) that, in the interests of safety, good behaviour is expected from all pupils travelling on school transport.

Children should be reminded by parents that, wherever possible, they should only cross the road where there is a crossing patrol and should exercise care on walking to and from school.

Parents are requested, when dropping off/collecting children from school, that they do not park near the pedestrian exit or in any location which causes an obstruction and they take care not to restrict the view of the school crossing patrol.

School Transport (Excluding Placing Requests)

Free school transport is provided to and from your home address to your child's catchment school if they are distance entitled. For more information on school transport, please refer to the Clackmannanshire Council website - <https://www.clacks.gov.uk/learning/hometoschooltransport/>

School Uniform

At Strathdevon, we appreciate your co-operation in encouraging your child to follow the school's dress code. School uniform helps to promote our positive school image and creates a feeling of equality and inclusion.

We have a uniform swap facility in the school foyer which is accessible all year round. We support sustainable practices wherever possible, and we encourage our families to take what they need. Whenever items are longer required, they can be returned to us for other children to use.

The school uniform can be purchased from Scotcrest in Tillicoultry - <https://scotcrestschoools.co.uk/Find-Your-School/Clackmannanshire/strathdevon-ps>

The school uniform consists of the following items:

- Blue round neck or V-neck sweatshirt (£9.95)
- Blue cardigan (£11.95)
- White Polo shirt/White shirt (£7.95)
- School tie (regular or elasticized) (£4.00)
- Grey/Black trousers/skirt (£9.99)
- Grey/Black tights/socks (£3.99)
- Black shoes (not trainers)
- T-Shirt (House Colour) (£6.00)

All costs are approximate and subject to change from suppliers.

Scotcrest stock a number of additional, non-essential items such as gym bags, school bags and jackets sporting the Strathdevon badge.

If you have any queries regarding the school's dress code, please contact Mrs Tomlinson, Head Teacher.

PE Kit

Children will require a school t-shirt, black shorts and gym shoes or indoor trainers.

Children are requested not to wear football tops for PE. PE kit should be kept in a gym bag in school at all times, and will be returned at intervals for washing. Please put a name or some identifying mark on **all** of your child's belongings. Warmer clothing such as tracksuit bottoms and a waterproof jacket are encouraged to allow outdoor PE in colder months, where appropriate.

Mobile Phones, Digital Devices and Smart Watches

Mobile Phones are now the norm and built-in digital cameras enable users to take high resolution pictures and videos. These can be sent instantly to other mobile phone users and/or posted online via email or using social media platforms. There is a potential for mobile phones, smart watches and other devices to be misused in schools.

In addition, smart watches are increasingly being worn to school, allowing user to take photos, access the internet, send messages and to receive or make phone calls. As a result, they can become a tool for bullying or harassment directed against pupils and/or staff.

Pupil Policy

While we fully acknowledge a parent's right to allow their child to bring a mobile phone and/or to wear a smart watch to school, (particularly if they walk to and from school without adult supervision) Strathdevon discourages pupils bringing mobile phones and wearing smart watches to school due to the potential issues raised above.

When a child needs to bring a mobile phone into school, a permission slip (Appendix 1) must be signed by the parent and their mobile phone must be left in the school office at the start of the day and collected at the end of the day. Phones should be clearly marked so that each pupil knows their own phone.

Parents are advised that Strathdevon accepts no liability for the loss or damage to mobile phones, smart watches or digital devices which are brought into school or the school grounds.

All mobile phones and digital devices must be switched off before entering the school grounds or the school building.

When a pupil needs to wear a smart watch to school, a permission slip (Appendix 2) must be signed by the parent and returned to the school office. The pupil must also let their teacher know that they are wearing their smart watch.

All smart watches must be switched onto airplane mode before entering the school grounds or the school building.

Our Mobile Phones, Digital Devices and Smart Watches Policy can be accessed at:

<https://blogs.glowscotland.org.uk/cl/strathdevonprimary/our-policies/>

Extra-Curricular Activities

There are many activities for children after 3.00 pm and, occasionally, before 9.00 am or at lunchtime. Some are organised by the school, others are run by separate clubs or by parents and children. All extra-curricular opportunities are communicated regularly through Class Dojo.

School Clothing Grants

Some families may be eligible to apply to Clackmannanshire Council for free school meals and / or a payment towards the cost of footwear and clothing. For more information on clothing grants, please refer to the Clackmannanshire Council website - <https://www.clacks.gov.uk/learning/schoolclothinggrants/>

Application Forms for Clothing Grant and Free School Meals including eligibility criteria are available from Clackmannanshire Hubs or can be downloaded from the Clackmannanshire Council website – <https://www.clacks.gov.uk/learning/schoolclothinggrants/> and <https://www.clacks.gov.uk/learning/freeschoolmeals/> . The forms have to be completed by the parent and evidence of income received may have to be provided. Please note that an application has to be made for each school year.

More information or help with completion of the form can be obtained from Education Services on 01259 450000.

School Meals

All pupils in P1 to P5 receive a free school meal as well as those families on qualifying benefits.

Where a pupil is in P1 to P5 and parents meet the eligibility criteria, the parent should apply for free school meals in order to receive free breakfast club, holiday food payments and the Family Bridging Payments. Those that are eligible will also receive a clothing grant payment.

Children in Clackmannanshire can access food during the school day:

- At breakfast
- At morning break
- At lunchtime

Full details of lunches served in our primary schools can be found in the Council's website <https://www.clacks.gov.uk/learning/freeschoolmeals/>

The current price of a school meal is £2.45

Medically Prescribed Diets

Parents with a child/ren on a medically prescribed diet should contact the Head Teacher.

Food in Schools

Schools in Clackmannanshire are taking a whole school approach to food, through Health Promoting Schools and in implementing the recommendations of The Schools (Health Promotion and Nutrition) (Scotland) Act 2007. **If your child has a food allergy or needs a special diet, please discuss this with the Headteacher** and the Catering Department. You can also find more information by accessing:

<https://www.clacks.gov.uk/learning/allergyintdiets/>

Breakfast Club

The primary school breakfast comprises:

- Tea, fresh semi-skimmed milk or water.
- A piece of fresh fruit or a glass of fresh, unsweetened apple or orange juice.
- A selection of cereals with milk.
- Toast or crusty bread with butter or jam.

The service is available free of charge to children entitled to free school meals. All other children can currently purchase a breakfast for £1.50. Payment can also be made via ParentPay. The children attending our Breakfast Club are supervised in the dining hall between 8.30 am and 9.00 am.

Lunch

School Menu Selector is displayed in classes and at the entrance to the lower school door. All pupils are issued with a menu at the start of the school year or can view the selections here:

<https://www.clacks.gov.uk/learning/schoolmenus/>

The Schools (Health Promotion and Nutrition) (Scotland) Act 2007 has had a significant effect on school lunches. In primary schools, a two-course lunch is available where the pupils can freely choose from the bread basket and also have the option of milk, fresh fruit juice and water with their meal. These choices are included with all meals for £2.00. Each lunch is guaranteed to contain a healthy balance of nutrients and is low in fat and salt. **From January 2022, children in Primary 1-5 are entitled to a free school meal.**

A three-weekly menu cycle is in operation in Clackmannanshire Primary Schools. The menu is detailed on www.clacksweb.org.uk and clicking on Schools Menu Selector. Pupils order their lunches each morning and are the prepared to order. This saves food waste and ensures all pupils can have their selected meal. **Therefore, it is important that your child is aware that they cannot change their lunch option at lunch time. Please support younger pupils in their decisions to avoid disappointment.**

All school lunches are produced centrally by a cook freeze system. In this production system, food is produced in batches, rapidly cooled and frozen to preserve flavour and vitamin content, then transported to each primary school to be finished and served. Food is served from multi-portion dishes in much the same way as it has always been. Salads and fruit are still freshly prepared in every school.

By investing in the cook freeze production method, in raw ingredients and in new recipes, we have improved the quality of food provided. The cook freeze system is extremely good in terms of food safety, portion and cost control. Efficient management of the production system means more funding can go into the food.

Special menu days are held throughout the year and will be advertised e.g. Christmas, International Week.

The service constantly reviews raw ingredients and recipes and where possible, try to source produce locally. Clackmannanshire Council is committed to promoting the uptake of school lunches; we believe that this is consistent with our efforts to have all our schools health promoting and delivering a Curriculum for Excellence.

Packed Lunches

At Strathdevon many children choose to bring a packed lunch to school each day. Provision is made in the school dining hall for those children to eat lunch with their peers. Children bringing a packed lunch to school should bring it in a container clearly labelled with their name. Lunch boxes can be stored on class trolleys throughout the school day. Unless particularly messy, packed lunch waste is sent home with children to allow parents/carers to monitor what has been eaten at lunch times throughout the week. Children staying for lunches are supervised at all times and are not allowed to leave the school grounds.

Water Bottles

We encourage all of our pupils to drink water regularly in school. Research proves that keeping the brain hydrated helps children to learn more effectively. We have two water coolers in school. We recommend that your child brings a filled water bottle to school, which can be refilled during the school day, from the coolers. Please ensure that your child's water bottle has their name on it. The responsibility for cleaning the water bottle and ensuring appropriate hygiene levels rests with you as parents. We do not have appropriate water bottle washing facilities in school. We recommend that your child takes their water bottle home daily for cleaning and refilling. The bottle should be filled at home and brought back to school in the morning. It is important the bottle is returned full. The congestion caused by multiple children refilling bottles each morning would be considerable.

Parent Pay

At Strathdevon we are working towards a cash-free environment. Most parents/carers use a secure online service called ParentPay to pay for lunches, breakfast club etc. ParentPay offers you the freedom to make payments whenever and wherever you like, 24 hours a day, 7 days a week - safe in the knowledge that the technology used is of the highest internet security available.

You will have a secure online account, activated using a unique username and password; you will be prompted to change these, and to keep them safe and secure. If you have more than one child at our school or children at another ParentPay school, you can create one single account login for all your children regardless of which school they attend.

Making a payment is straightforward and ParentPay holds a payment history for you to view at a later date; no card details are stored in any part of the system. Once you have activated your account you can make online payments straight away.

Making payment by cash or cheque

By Session 2024/2025, we anticipate that we will only rarely accept cash and cheque payments in school. If necessary, please make cheques out for the correct amount and make payable to Clackmannanshire Council. Cash and cheque payments are also recorded in your ParentPay online account, giving you a record of all payments you have made to school regardless of which method you use. Parents who need to continue making payments by cash or cheque may do so for now; though we will be asking those parents to consider using the Paypoint network, currently available at local convenience stores, if using ParentPay is not an option.

We hope you will support us in achieving our goal to become a cashless school. Your support in using

ParentPay will help the school enormously. For further information on ParentPay please see the FAQs overleaf or visit www.parentpay.com.

Childcare Costs

If you are a working parent, you may be eligible for support to pay for childcare costs.

If you claim Universal Credit, you can claim up to 85% of your childcare costs back. Please follow this link for further information - <https://www.gov.uk/guidance/universal-credit-childcare-costs>

If you do not claim any benefits, you may still be eligible for 20% off your childcare by using Tax Free Childcare. Please follow this link for further information - <https://www.gov.uk/apply-for-tax-free-childcare?step-by-step-nav=d78aeaf6-1747-4d72-9619-f16efb4dd89d>

Education Maintenance Allowance

This payment of £30 per week supports 16-19 year olds from lower income families to continue with their studies. Further information can be found here - <https://www.clacks.gov.uk/learning/emas/>

Financial Assistance

If you are on a qualifying benefit including Universal Credit, Income Support or Employment and Support Allowance you may be eligible for additional benefits, even if you are in work:

- Scottish Child Payment - £100 for every child under the age of 16, paid every 4 weeks. Further information and online application can be found here - <https://www.mygov.scot/scottish-child-payment>

You may also be eligible for a number of other payments from Social Security Scotland including:

- Best Start Grants - One off payments towards the cost of pregnancy or looking after a child; Baby and Pregnancy, School Age and Early Learning Payment
- Best Start Foods - Prepaid card that can be used either in shops or online for food shopping from pregnancy until your child is aged 3
- Child Disability Payment - Payments to support children under the age of 18 with a mental or physical disability. You do not need to have a diagnosis to apply
- Adult Disability Payment - Payments to support you if you have a disability or long term health condition

Further information on these benefits can be found here - <https://www.mygov.scot/browse/benefits>

If you require assistance to apply for any of the above grants or benefits, Clackmannanshire Citizen's Advice Bureau have a 'Help to Claim' service. You can contact them here - <https://www.clackscab.org.uk/get-advice>

Cost of Living emergency support – links to welfare fund, food banks, energy support etc.
<https://www.clacks.gov.uk/community/colsupport/>

In partnership with our Parent Council, Strathdevon also has a Helping Hands Funds available that can help families towards the costs of school trips etc. To find out more information, please contact Mrs Tomlinson or Mrs Harrison directly. All enquiries and requests are dealt with discretely and confidentially.

Inclement Weather Arrangements

During extremely wet or inclement weather, children may remain inside the school building during the morning break or at lunch time. Supervision is limited during these periods therefore it is especially important that children exercise good behaviour.

There will always be a cleared, gritted walkway to entrances and children, parents and visitors are advised to use this. Our janitor ensures that all fire exits remain clear of snow and ice.

Unexpected Closures

Most closures will be notified to you in advance, but there are rare occasions when the children may be dismissed early without warning, e.g. as a result of power cuts or severe weather.

Whilst every effort will be made to contact you or child's emergency contact in the event of an early school closure, please also ensure that your child knows where to go if you are not usually at home during the day. To help us keep you informed it is important that you make sure we have the most up to date emergency contact information for your family. We will keep in touch using text messaging, via the Clackmannanshire Council website, social media or via information broadcast on Central FM.

Playground Supervision

Children are supervised in the playground during intervals and lunchtimes by our school staff in accordance with the Authority's policy. The primary school day begins at 9.00 am. Children should arrive at school in time to enter classes punctually.

In cases where children are sent or brought to school so early as to cause concern about their welfare, staff will draw this to the attention of parents or carers. If such early arrival persists and if the child is regarded as being at risk, in accordance with Local Authority guidelines, the Head Teacher will refer the child to social services.

Transition from Primary to Secondary School

At the end of P7 our pupils normally transfer to:

Alva Academy
Academy Avenue
Alva
FK12 5FE
Tel. No. Alva (01259) 452322

Alva Academy provide an extensive programme of transition events. If your child is transitioning to a different Secondary School then the onus will lie with the parents to contact the receiving school to make transition arrangements and transport your child to and from these events.

Please also refer to <https://www.clacks.gov.uk/learning/placementrequests/>

Transition from ELC to Primary

Before leaving nursery, a transition plan will be agreed between ELCs and schools for all children. This ensures a smooth transition and continuity of education for the child transferring to primary. ELCs and primary schools have a variety of systems in place which support the transition process for children.

Care of Materials

To enable us to provide the best possible education for your child, every care should be taken to look after the school's resources and facilities. Parents are asked to remind their child(ren) that all school equipment and fittings should be used with care.

Transferring Educational Data About Pupils

The Scottish Government and its partners collect and use information about pupils in schools (e.g. the number and characteristics of pupils, their attendance, absence and exclusions, their attainment and their destination when leaving school) to help to improve education across Scotland. This note explains why we need this information, how we use it and what we do to protect the information supplied to us.

Why do we need your data?

In order to make the best decisions about how to improve our education service, Scottish Government, education authorities and other partners such as the SQA and Skills Development Scotland need accurate, up-to-date data about our pupils. We are keen to help all our pupils do well in all aspects of school life and achieve better examination results. Accurate and up-to-date data allows us to:

- plan and deliver better policies for the benefit of all pupils
- plan and deliver better policies for the benefit of specific groups of pupils
- better understand some of the factors which influence pupil attainment and achievement
- share good practice
- target resources better
- enhance the quality of research to improve the lives of young people in Scotland

Data policy

Information about pupils' education is collected through our statistical surveys in partnership between the Scottish Government and Local Authorities through the ScotXed Programme which aims to help schools and Local Authorities by supporting efficient collection, processing and dissemination of statistical information. The Scottish Government then provides analysis of the data to support research, planning, management and monitoring of education services as well as to produce National Statistics publications.

Education data within Scottish Government is managed effectively by secure systems and is exploited as a valuable corporate resource, subject to confidentiality restraints. As part of its data policy, Scottish Government will not publish or make publicly available any information that allows individual pupils to be identified, nor will data be used by Scottish Government to take any actions in respect of individuals. Data is

held securely and no information on individual pupils can or would be made publicly available by Scottish Government.

The individual data about pupils in schools collected by Scottish Government through statistical surveys is used only for the statistical and research purposes for which it is collected.

Your data protection rights

The collection, transfer, processing and sharing of ScotXed data is done in accordance with the Data Protection Act (1998). We also comply with the National Statistics Code of Practice requirements and other legislation related to safeguarding the confidentiality of data. The Data Protection Act gives you the right to know how we will use your data. This note can give only a brief description of how we use data. Fuller details of each individual ScotXed survey, including the purpose of each and the published data, can be found on the ScotXed website (<http://www.gov.scot/Topics/Statistics/ScotXed>). Pupil names and addresses (other than postcode) are never collected in any ScotXed statistical survey.

Scottish Government works with a range of partners including Education Scotland, Skills Development Scotland and the SQA. On occasion, in order to help meet our aim of improving the life of young people in Scotland, we may make individual data available to partners such as the National Registers of Scotland to carry out research relating to the national population census and also to academic institutions and organisations to carry out additional research and statistical analysis which helps inform policy development and contributes to improving outcomes for Scotland's people. In order to carry out this research to support better decisions, policy making and practice, data may be linked to information from other sources.

Any sharing or linkage of data will be done under the strict control of Scottish Government, and will be consistent with our data policy and the National Data Linkage Guiding Principles. This will ensure that no individual level data will be made public as a result of the data sharing and that these data will not be used to take any actions in respect of an individual. Decisions on the sharing or linkage of data will be taken in consultation with relevant colleagues and individuals within and outwith Scottish Government. At all times pupils' rights under the Data Protection Act and other relevant legislation will be ensured.

Concerns

If you have any concerns about the ScotXed data collections you can email the Head of Schools Analysis, Mick Wilson, at mick.wilson@scotland.gsi.gov.uk or write to Education Analytical Services, Area 2D, Victoria Quay, Leith, EH6 6QQ.

Insurance Cover for School Children

Public Liability

Personal Injury

Clackmannanshire Council has in force a Public Liability policy which operates in respect of claims for injury to any school child whilst in the control of the Council or employees, but the onus is on the claimant to prove that the Council have been negligent.

Pupil's Property

Each session, unfortunately but inevitably, pupil's property is lost, damaged or stolen from school. Parents are therefore discouraged from allowing their children to carry expensive items of personal belongings to the school and are reminded that a standard household policy can be extended to provide a degree of cover for personal items taken away from the home.

Any claim made for loss or damage to the property left in the care of the school will have to be submitted, in the first instance to Education Service, and the claim will only be settled if it is shown that the Council can be held legally liable for the loss.

Personal Accident Cover/Travel Insurance

The Council has in force Personal Accident Cover and Travel Insurance for all school trips within the UK and Abroad which has been organised by the school. The Insurance Section, Kilncraigs, Alloa should be advised of all school trips by the school detailing number of pupils, number of teachers, number of nights, itinerary and trip destination.

Useful Websites

You may find the following websites useful.

- Strathdevon PS School Blog: <https://blogs.glowscotland.org.uk/cl/strathdevonprimary/>
- <http://www.parentzonescotland.gov.uk> - parents can find out about everything from school term dates to exam results. This site also offers information for pre-5 and post school. It also lists relevant publications for parents and provides hyper-links to other useful organisations.
- Parent Club Scotland: The Scottish Government's advice and support service to parents, carers and families. Wide range of advice, hints and tips on social distancing, health information as well as learning at home. www.parentclub.scot/
- Parenting Across Scotland: General parenting advice and support on a range of issues, <https://www.parentingacrossscotland.org/>
- www.hmie.gov.uk - parents can access school and local authority inspection reports and find out more about the work of Education Scotland.
- <http://www.scottishschoolsonline.gov.uk> - parents can find out about individual schools. They can choose a school and select what type of information they need such as Education Scotland reports, exam results, stay on rates and free school meal entitlement.
- <https://www.clacks.gov.uk/learning/> Clackmannanshire Council's website – education pages
- <http://www.childline.org.uk/Explore/Bullying/Pages/Bullyinginfo.aspx> - contains information for parents and children on varying forms of bullying and provides help for parents and children who are affected by bullying.
- <http://www.respectme.org.uk/> - Scotland's anti-bullying service. Contains information for parents and children on varying forms of bullying and provides help for parents and children who are affected by bullying
- Scotland Learns: Education Scotland has set up a new website with ideas, hints and tips for parents and carers to support learning at home - <https://education.gov.scot/improvement/scotland-learns/> - a parent newsletter will be issued every week with new ideas.
- National Parent Forum of Scotland (NPFs) Educational Resources: A list of resources updated regularly for ideas and activities for learning at home. <https://www.npfs.org.uk/2020/03/19/schoolclosures-educational-resources-for-parents-and-families/>
- **UNCRC** : The Convention has 54 articles that cover all aspects of a child's life and set out the civil, political, economic, social and cultural rights. <https://www.unicef.org.uk/what-we-do/un-convention-child-rights/#:~:text=The%20UN%20Convention%20on>

School Term Dates

We operate a set pattern of school holidays.

Autumn Term: Starts on the Monday of the second full week in August. (As the first two days are Staff Development Days pupils will start on the Wednesday.)

October Holiday: Two weeks starting on the Monday of the second full week in October.

Christmas Holiday: Two full weeks to include two public holidays on 1st and 2nd January.

Easter Holiday: The first Monday in April, for two weeks, regardless of when Easter weekend falls.

Event	Date
Autumn term begins (Staff only - staff development days):	Monday & Tuesday 11 & 12 August 2025
Autumn term begins (Pupils):	Wednesday 13 August 2025
Autumn term ends:	Friday 10 October 2025
October holiday begins:	Monday 13 October 2025
October holiday ends:	Friday 24 October 2025
Winter term begins:	Monday 27 October 2025
Staff development day (pupils off)	Friday 28 November 2025
Winter term ends	Friday 19 December 2025
Christmas holiday begins:	Monday 22 December 2025
Christmas holiday ends:	Friday 2 January 2026
Spring term begins:	Monday 5 January 2026
Staff development days (pupils off)	Monday & Tuesday 9 & 10 February 2026
Spring half-term holiday begins:	Wednesday 11 February 2026

Spring half-term holiday ends:	Friday 13 February 2026
Spring term ends:	Thursday 2 April 2026
Spring holidays begin:	Friday 3 April 2026 (Good Friday)
Spring holidays end:	Friday 17 April 2026
Summer term begins:	Monday 20 April 2026
May public holiday:	Monday 4 May 2026
Summer term ends:	Friday 26 June 2026
Summer holidays begin:	Monday 29 June 2026
Summer holidays end:	Friday 7 August 2026

Staff Development Days

- Monday 11 August 2025
- Tuesday 12 August 2025
- Friday 28 November 2025
- Monday 9 February 2026
- Tuesday 10 February 2026

Glossary

ASL – Additional Support for Learning

ASN – Additional Support Needs

CFE - Curriculum for Excellence

CLD – Community Learning and Development

DHT - Depute Headteacher

EMA – Education Maintenance Allowance

ELC - Early Learning and Childcare

SMT- Senior Management Team

FOI – Freedom of Information

FVNHS - Forth Valley National Health Service

GIRFEC – Getting it Right for Every Child

Glow - Scottish Schools National Intranet (Glow doesn't stand for anything)

HT - Headteacher

LIPs - Local Improvement Priorities

NIF - National Improvement Framework (for Education)

NPFS - National Parent Forum of Scotland

PC - Parent Council

PEF - Pupil Equity Funding

PLPs - Personal Learning Plans (personal learning planning)

PT - Principal Teacher

PTA/PA - Parent/Teacher Association/Parents Association

SEEMiS - Management Information Systems (SEEMiS is the pupil database)

SIP - School Improvement Plan

SPTC - Scottish Parent Teacher Council (now called Connect)

SQA – Scottish Qualifications Authority

UNCRC – United Nations Convention on Rights of a Child