### **Improvement Plan**

**3. Key areas for school improvement**

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| **Priority 1 – Effective planning for learning and tracking of progress (using OTwL)** | **Overall Responsibility : Headteacher** | **QIs 2.1, 5.1, 5.3, 5.4** |

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| Outcome and impact for learners (a) | Learners have increased involvement in planning their learning.Learning activities are planned to provide appropriate support and challenge.Learners experience a progressive, cohesive curriculum with appropriate breadth, challenge and application. |
|  | Learners future learning is planned, taking account of assessment and tracking.  |
| Tasks | By Whom | Resources | Timescale | Progress/Evaluation |
| Identify OTwL school champion and training dates | Headteacher |  | June 2014–June 2015 |  |
| Headteacher attends overview session | QIO team |  | At early stages of training or in advance of training |  |
| Champion attends training  | Champion, QIO team | 1 day |  |  |
| Training session showing potential of tool. Focus on effective planning and developing medium term plans using OTwL.  | Champion, QIO, trainer, staff | CAT session and CPD timeCPD resource material |  |  |
| School agree focus area for using OTwL eg a curriculum area or IDL  | Teachers, SMT | OTwL, Learners ideas |  |  |
| Follow up task for staff to generate a MTP that involves learners in this process. | Teachers | OTwL training site |  |  |
| Staff to login to SEEMiS and create memorable phrase to allow access to OTwL live data. | All staff | CPD time |  |  |
| Training session 2 – focus on developing learning intentions, success criteria, assessment and creating learning plan (in OTwL).  | Champion, QIO, trainer, staff | CAT session and CPD timeCPD resource material |  |  |
| Follow up task – create a learning plan in OTwL. | Teachers | CPD time |  |  |
| On going CAT sessions, Prof Learning time | Champion, QIO, trainer, staff as appropriate | CAT session and CPD timeCPD resource material |  |  |
| Follow up task appropriate to school  | All staff | CPD time |  |  |
| SMT use ‘master dashboard’ to view learning plans | SMT |  |  |  |
| **Evaluation of progress and agreeing next steps. Consideration and agreement of best approach for school**  | Champion, trainer, staff, QIO | Authority ‘possible routes’ sheet |  |  |
| On-going development and sharing of experience | All staff | Learning and teaching meetings |  |  |