### **Improvement Plan**

**3. Key areas for school improvement**

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| **Priority 1 – Effective planning for learning and tracking of progress (using OTwL)** | **Overall Responsibility : Headteacher** | **QIs 2.1, 5.1, 5.3, 5.4** |

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| Outcome and impact for learners (a) | | Learners have increased involvement in planning their learning.  Learning activities are planned to provide appropriate support and challenge.  Learners experience a progressive, cohesive curriculum with appropriate breadth, challenge and application. | | | |
|  | | Learners future learning is planned, taking account of assessment and tracking. | | | |
| Tasks | By Whom | | Resources | Timescale | Progress/Evaluation |
| Identify OTwL school champion and training dates | Headteacher | |  | June 2014–June 2015 |  |
| Headteacher attends overview session | QIO team | |  | At early stages of training or in advance of training |  |
| Champion attends training | Champion, QIO team | | 1 day |  |  |
| Training session showing potential of tool. Focus on effective planning and developing medium term plans using OTwL. | Champion, QIO, trainer, staff | | CAT session and CPD time  CPD resource material |  |  |
| School agree focus area for using OTwL eg a curriculum area or IDL | Teachers, SMT | | OTwL, Learners ideas |  |  |
| Follow up task for staff to generate a MTP that involves learners in this process. | Teachers | | OTwL training site |  |  |
| Staff to login to SEEMiS and create memorable phrase to allow access to OTwL live data. | All staff | | CPD time |  |  |
| Training session 2 – focus on developing learning intentions, success criteria, assessment and creating learning plan (in OTwL). | Champion, QIO, trainer, staff | | CAT session and CPD time  CPD resource material |  |  |
| Follow up task – create a learning plan in OTwL. | Teachers | | CPD time |  |  |
| On going CAT sessions, Prof Learning time | Champion, QIO, trainer, staff as appropriate | | CAT session and CPD time  CPD resource material |  |  |
| Follow up task appropriate to school | All staff | | CPD time |  |  |
| SMT use ‘master dashboard’ to view learning plans | SMT | |  |  |  |
| **Evaluation of progress and agreeing next steps. Consideration and agreement of best approach for school** | Champion, trainer, staff, QIO | | Authority ‘possible routes’ sheet |  |  |
| On-going development and sharing of experience | All staff | | Learning and teaching meetings |  |  |