KEMNAY ACADEMY
ADVERSE WEATHER OR EMERGENCY CLOSURE OPTIONS

Please check all details below are correct and amend as necessary. Return completed form as soon as possible to School Office.

Pupil Details

	Current Details	**Confirm (✓)**	**Amendments**
Pupil Name:			
Registration Group:			
Pupil Address:			

Details of School Journey

Please note that for safety reasons, it is essential that all pupils who use school transport travel to/from school using the bus which they are allocated to as per their bus pass. They **must not** travel on a different school bus.

	Current Details	**Confirm (✓)**	**Amendments**
Method of transport to/from school:	PLEASE GIVE DETAILS		

Storm Address

	Current Details	**Confirm (✓)**	**Amendments**
Storm Contact Name:			
Storm Contact Number:			
Storm Address:			
Accommodated at Academy*:			

*Please confirm that in the event that you are unable to provide a local storm address and your child is unable to be collected by either parent or school transport, the Academy can be used for overnight accommodation.

Additional Priority Call

In the event of pupils being sent home early, **all main contacts will be notified via text message**. Please **only request an additional phone call if it is essential** bearing in mind that we can only make a limited number of calls to parents in the time available.

	Current Details	**Confirm (✓)**	**Amendments**
Priority Contact Name:	Text is sufficient		
Priority Contact Number:	N/A		
Reason for Priority Call:	N/A		

Parent/Carer Signature: **Date:**