

Woodlands Primary School Parent Council Meeting Minutes

Wednesday 7th May 2025 @ 6.30pm – Staff Room Woodlands Primary School

1. Welcome and attendance

Welcome by the Chair Bea Finlayson

Present

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| • Bea Finlayson | (BF) | Chair |
| • Ciara Gray | (CG) | Vice Chair |
| • Louise Kelly | (LK) | Treasurer |
| • Suzanne Smith | (SS) | Principal |
| • Judith Connor | (JC) | Vice Principal |
| • Carlene Brown | (CB) | |

Apologies from Laura Ferguson (LF), Sophie Thompson (ST), Lorraine Callaghan (LC), Itziar Ferreira Cores (IFC), Jamie Alexander (JA), Katie Dunn (KD) and Tanya Quinn (TQ)

2. Previous minutes

Previous minutes approved by BF and seconded by CB.

3. P1 Dates

Info session Tuesday 27th May from 6 to 7pm and nursery move up morning 12th June – if no one from PC can attend Judith will share PC details including Facebook page.

4. Homework policy

A focus group with representatives from staff, parents and children have recently reviewed the Homework policy following mixed parental feedback.

PC reviewed the policy, CB suggested regular spelling homework but appreciates it is difficult to find a solution that suits everyone.

5. Council Survey

27 parents completed a council survey on Parent Council – all are aware of Parent Council however some parents reported that they don't feel they hear from Parent Council, others felt the information received was useful and 85% advised they were unaware of the fundraising the PC carry out.

BF advised we are issuing termly updates in the newsletter. Suggestions to put out another email with yearly review including how much has been raised.

6. 2025/26 Plans

SS gave an update on plans for next year.

PC will help support School Handbook and School improvement plan review.

7. AOB

Uniforms

JC advised looking at another supplier for kilts due to supply issues with current supplier. Further details regarding ordering will be sent to parents.

Sun awareness

School have reviewed their Sun Awareness policy which will be shared with parents.

PVG

All PC members to be PVG checked.

All to submit completed PVG forms to Louise in office

Funding

CB to submit application to Carnoustie Golf Links for netball/football strips and playground equipment

8. Future Dates

PC Meetings

Wednesday 3rd September 2025 @6pm – staff room, Woodlands Primary School

Wednesday 12th November 2025 @ 6pm – staff room, Woodlands Primary School

Wednesday 14th January 2026 @ 6pm – staff room, Woodlands Primary School

Wednesday 6th May 2026 @ 6pm – AGM and meeting – staff room, Woodlands Primary School

School Discos

Thursday 23rd October 2025

Thursday 4th June 2026

Family Bingo night

Friday 12th March 2026