

# Woodlands Primary School Parent Council Meeting Minutes

**Tuesday 21<sup>st</sup> May 2019 @ 7pm – Staff Room, Woodlands Primary.**

## 1. Welcome

Welcome by Chair – Kim Thorne.

## 2. Present

- Kim Thorne (KT) Chair
- Niona Soutar (NS) Vice-Chair
- Louise Kelly (LK) Treasurer
- Suzanne Smith (SS) Principal
- Judith Connor (JC) Vice Principal
- Bea Finlayson (BF)
- Marie Forbes (MF)

## 3. Apologies

Jenny Grant, Alison McEwan, Gillian Wood and Laura Ferguson

## 4. Previous minutes

Previous minutes (23rd April 2019) approved by LK and seconded by MF.

## 5. Accounts Update

Louise confirmed the 2019/20 accounts have been signed off by the auditor Grant. Louise will arrange to get a £20 gift voucher for Grant as a thank you.

It was suggested that the school could have £1000 to spend on something that would benefit everyone.

**Action:** SS to consider options for around £1000 on something which would benefit the whole school.

## 6. Carnoustie & District Pipe Band

Kim has been sent a letter from the local Carnoustie pipe band looking to attract some new members. There was a discussion on whether we should add the details to the Facebook page however this could lead to other organisations looking to advertise via the Facebook page.

**Action:** SS to review letter from Carnoustie Pipe Band

## 7. Summer Disco

Next disco is on 20<sup>th</sup> June with a 'Shorts and Shades' theme. A request for additional helpers will be put on Facebook.

**Action:** All to update the disco spreadsheet with their availability.

## 8. Photos

Kim has requested everyone to send a photo of themselves which will be included on the Parent Council flyers.

**Action:** All PC members to send KT a photo

## 9. Basket Ball Tops

The cost of the new basket ball strips for the school is £276. All agreed Parent Council will purchase.

## 10. School Standards & Quality report

Suzanne issued the updated Standard and Quality report which now includes evidence.

Suzanne also gave an overview of the schools current and future plans. The school has performed well in attainment and have appointed a writing champion who attends meeting with cluster schools to share best practice.

## 11. School Building

Suzanne advised the school roll has increased in recent years and a further classroom is required. Changes will be made over the summer to amend the staffroom to a classroom as an interim measure and moving forward a modular classroom will be provided.

## 13. Resignations

Alison will be leaving the parent council as she is moving away from the area. Kim passed her thanks on to Alison for all her help and support to the Parent Council.

## AOB.

The P1 meeting is on Tuesday 12<sup>th</sup> June and the nursery move up morning is on 13<sup>th</sup> June. If anyone is able to go along to help promote the parent council let Kim know.

## Date of next meetings / Dates for diary

Next meeting 27<sup>th</sup> August, 7pm.