

Fairtrade Steering Group – Action Plan 2018 – 2019

Aims: embed learning about fairtrade in school and share this learning with the wider community			
Key Actions	Members Responsible	Timescale	Success Criteria
1. Monitor implementation of Fairtrade Policy and place on school website	Staff, pupil council, parent council	End of Jan 2019	
2. Review the Action Plan: this is done annually	Fairtrade committee	Jan 2019	
3. Embed Learning: Classes to learn about fairtrade and share this learning with parents, the community and other classes.	Fairtrade committee	April 2019	Classes learning about Fairtrade issues and sharing their learning at cafes.
Tell us which resources, websites and lessons have been used.	Teachers	April 2019	
4. Fairtrade products: use Fairtrade tea, coffee and sugar at all events held throughout the year.	staff and parent council	June 2019	school community taste and sample a variety of Fairtrade products.
Complete a product audit of where fairtrade products are available around school.	Fairtrade Committee	Feb 2019	
Gather photos and receipts, showing 3 different ways Fairtrade products have been used, sold or promoted Fruit/juice in dinners? Ingredients when baking/cooking in school? Write to Tayside Contracts, school dinner suppliers	Fairtrade Committee	Feb 2019 Jan 2019	
5. 2 More optional challenges School visits to take place within the community relating to fairtrade	Fairtrade committee and classes	April 2019	Classes sharing info and learning about fairtrade outwith the school.
Put on a fairtrade event	classes	March 2019	Classes and community aware of fairtrade products available in the local community

Resource Needs:	
Evaluation of progress:	Next Steps: