

WOODLANDS PRIMARY SCHOOL PARENT COUNCIL MEETING

TUESDAY, 20th November 2018 @ 1900

1. WELCOME

by the Chair Mhairi Ferguson.

2. PRESENT

- Mhairi Ferguson (MF1) Chair
- Kim Thorne (KT) Vice Chair (part meeting)
- Suzanne Smith (SS) Principal
- Louise Kelly (LK) Treasurer (part meeting)
- Gillian Wood (GW)
- Marie Forbes (MF2)
- Jenny Grant (JG)
- Niona Soutar (NS)
- Laura Ferguson (LF)

3. APOLOGIES

- Alison McEwan (AMcE)
- Judith Connor (JC) Vice Principal

4. MINUTES

Slight change required to previous meeting mins – LF was present and JG sent apologies. Change made and approved by LF & seconded by MF2

5. Disco / Christmas Fayre

Christmas Fayre rota to be discussed on the messenger group, all to let MF know their availability.

Disco feedback

Moving the disco to Halloween seems to have been well received. There were more P7 children there than previously. Most children seemed to really enjoy it and embraced dressing up. Good feedback on the change of DJ and this DJ has been booked for the next two discos. Keep the timing of the disco (around Halloween rather than Christmas) for next year.

6. Foodbank collection / Batteries / Banner

Banner – A banner advertising the Christmas fayre was previously agreed by parent council. This is now in place and looks good.

Batteries – Parent Council previously bought rechargeable batteries for the school. These are still in use but stocks are running low so it was asked if more could be bought. This was approved and agreed by all.

Foodbank collection – As last year there will be a collection in the run up to Christmas for the local foodbank. After the school Christmas fayre, **NS** will

contact them and get the list of preferred items. Guidance and information will be available for parents.

7. School Handbook

The school handbook is being revised and SS issued an excerpt of the 'Parental Involvement' section. This was reviewed by members present and all happy with the content.

8. Fair trade school uniforms

Item postponed until next meeting

9. Resignations

MF announced that it is her intention to stand down as chair and from the parent council at the next AGM (April 2019). **GW** also intends to stand down from parent council at the same AGM.

The secretary role is currently vacant. Some thought is needed for succession planning and if any member is interested in taking on a role. It was suggested that a short note is prepared detailing what is involved with the office bearer roles and the standard term (2 years). This can then be circulated to see if anyone is interested.

In addition, it was suggested that parent council activities (both the fund-raising activities i.e. disco/ bingo etc and what the funds are spent on i.e. Christmas play / first aid training etc) are promoted more to parents. This could accompany a call for interest to try to attract more input from parents to ensure the good work can continue. **JG** offered to put something together to go out to parents if someone can provide the information and figures.

10. AOCB

None

NEXT MEETING

Tuesday, ?? ???? 2019

Meeting adjourned 20.30