

ICT Acceptable Use in School

(P1-3)

When using the internet or ICT, I will...



2. Be
respectful



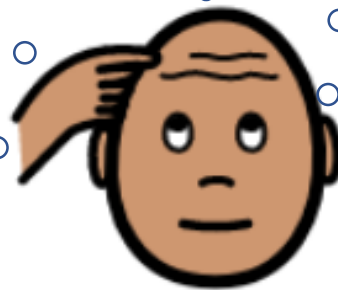
3. Be safe



4. Be
responsible



1. Be secure



5. Be legal

P1-3

All ICT equipment in school (computers, Chromebooks, iPads and any other internet devices), is there to help with classwork and homework, to help make learning fun.

1. Be secure:

- I will keep logins and passwords to myself and not share them with anyone, even my friends
- If I am worried about my password I will speak to my teacher, who may change it.
- I will always log out when I finish on a website or computer.
- I will not look at anyone else's work without their permission.

2. Be respectful:

- When using technology or the internet, I will always be kind, polite and will not use bad language.
- I will not look at, make or keep anything inappropriate that upsets others.
- I will never use photograph or video teachers or other pupils without asking them if it is OK.
- I will only use apps / websites on my device that my teacher has said I can use in the lesson.
- I will only use my device to record audio / video or take photographs with the permission of the people involved.
- I will never upload to the internet photographs / videos / audio of others without their permission.

3. Be safe:

- I will not share address details or phone numbers with other people.
- I will only contact people I know, or my teacher knows.
- If I see or hear something that is wrong on the internet or Glow, I will tell an adult

4. Be responsible:

- I will take good care of the ICT equipment I use.
- I will not try to use internet sites which have inappropriate things on them.
- I understand that if I don't follow these rules, I might not be allowed to use the equipment in school.
- I will not bring personal devices into school.

5. Be legal:

- I will only share materials I am allowed to on via the internet or Glow.
- I know that I should not copy things from the internet and use them in my own work without checking if it is OK (Copyright).