



🏠 **Location:** Rosemount Primary Gym Hall  
📅 **Date:** 05/09/2022  
🕒 **Time:** 6pm

## Meeting Minutes

**Attendees:** Shane Fleming, Geogina Mallie, Jen Davies, Cara Jamieson, Yvonne Will, Nicola Arthur, Jude Thain, Hannah Grant, Donna Buist, Briana Carey, Kirsty Williamson.

**Apologies:** Christine Kennedy, Kayleigh, Amy Mackie, Roy Beedie.

### I. Welcome from Mrs Mallie

- GM welcomes new Parent Council (PC) committee and forum. Then described the role of head teacher and depute on the PC, which is advisory.
- Copies of the Standards and Quality Report 2021-22 were shared with the PC.
- Copies of the Improvement Plan 2022-23 were shared with the PC.
- Staffing has remained stable after summer with one new SPSA (School Pupil Support Assistant) starting for retirement replacement.
- Currently 210 pupils, with 27 in nursery.
- Improvement plan priorities: 1. Wellbeing Equality and Inclusion. 2. Partnerships.
- School is informed that the recovery period is over.
- Building update.
  - Removal of old whiteboards.
  - Repair canopy leaks.
  - Furnished outdoor classroom, outdoor learning developments.
- Upcoming
  - Staff will receive outdoor learning training, including firepits.
  - Staff will receive Emotion Works training. Promoting emotional health and wellbeing.
- Photographer will visit within the next couple of weeks.
- The school will shortly be looking for foodbank donations.



## II. Confirmation of roles and committee members

The following roles and PC members are confirmed:-

- Cara Jamieson - Chairperson
- Nicola Arthur - Vice Chairperson
- Yvonne Will - Treasurer
- Shane Fleming - Secretary
- Jude Thain
- Hannah Grant
- Donna Buist
- Briana Carey
- Kirsty Williamson
- Hayley Zimmerman
- Amy Mackie
- Roy Beedie
- Christine Kennedy

SF to distribute meeting minutes to WhatsApp group and request absent members to confirm.

SF received the previous meeting minutes (available [here](#)) with the PC archive files from DB.

## III. Post on Facebook/Seesaw to introduce new Parent Council to Parent Forum

CJ asked for photos of PC members (those comfortable with it being used on social media). The hope is this will allow PC to be identified as representatives and encourage involvement.

## IV. Rough plan of year and important dates/events/occasions, including anything that needs funded

- CJ asked for list of potential events and funding requirements.
  - P1-4 discos were popular previously, but upper school was not well attended.
  - Fright night is a potential for older kids. Previous success with support from academy pupils.
  - Winter Fayre - last one was 2018, but that year was not well attended.
  - Christmas Production - Under Review - Difficulties and high costs associated with previous productions have limited success and may not be worth the huge effort. School will report back on this once they have discussed.
  - Suggested initiatives such as christmas jumper and halloween costume swaps.
  - Parent council would perhaps be requested to fund christmas class parties.
  - Specific requirements for parent volunteers for clubs etc.



- On the suggestion of play champions, (under GM guidance) redoing playground markings would be a worthwhile and valuable contribution. It is hoped the PC would work with the Pupil council. SF to research and report options / pricing for potential fundraising project.

#### **V. Plan for Halloween**

- A "Let" is required for evening access to the school and can sometimes be difficult on Fridays. Evening events should be planned well in advance and consider the access availability to the school. (Halloween falls on a Monday).
- CJ will speak to Mrs Lamb.
- CJ will initiate WhatsApp discussion and lead planning Halloween as a subgroup.
- It is intended that Halloween would be a free event with donation. No pressure to donate, upcoming costs and ongoing crisis.
  - CJ, NA and SF recently attended connect.scot training call, with focus on the cost of the school year and not adding burden or expectation to parents through fundraising.
- Potential for pre halloween costume hand-in.

#### **VI. Swapping over of banking signatories**

CJ and YW to organise and become signatories.

#### **VII. New email address**

A new email address has been created, and is available to the PC:-

[rosemountparentcouncil@outlook.com](mailto:rosemountparentcouncil@outlook.com)

It is planned that event planning and fundraising tasks from a single mailbox would be simpler. Contact CJ for access through login as needed.

#### **VIII. Amazon Smile**

- Is the PC a registered charity?
  - It is unknown, but no registered charity appears in the search of the Scottish Charity Register, and no mention of a charity number exists in previous meeting minutes.
  - SF to investigate advantages of charity status and report at next PC meeting.
  - PC advice on charity status: [education.gov](http://education.gov)
- Amazon smile is only available to registered charities.



#### **IX. Paypal/digital payment**

- YW to research direct payment methods. Paypal/sumup...

#### **X. Concerns raised by members of parent forum around road safety before and after school**

- School had previous issue raised to them April 2021, through MSP/Angus Council, regarding parking at school. GM reported at that time, parking inadequate, poor road markings and lack of crossing compounded issue. Site visit and evaluation was carried out, but not followed up at that time. Reported concerns to Angus Council travel coordinator, community warden and police.
- School actions: Road safety awareness, both class and assembly and notification to parents.
- After recent parent feedback to school, and to CJ, there is a site visit 06/09 by a roads engineer and Leslie Cook Angus Council travel coordinator.
- SF will bring issue to Hillside, Dun and Logie Pert Community Council at next meeting (14/09).
- NA will contact Sunnyside Estate regarding traffic at junction and their plans / commitment to roads.

#### **XI. Accounts Update**

- Account Balance: £2060.42
- Petty Cash £332.86
- £206.40 outgoing for nursery gym bags, Icecream for P7, and sportsday strawberries /coffee / tea.

#### **XII. AOB**

- Will PC fund and organise P7 gift?
- HG to investigate blue tokens from tesco once we have a specific fundraising goal.

#### **XIII. Dates of next meetings**

Next meeting of the PC will be Mon 14th Nov at 6:15