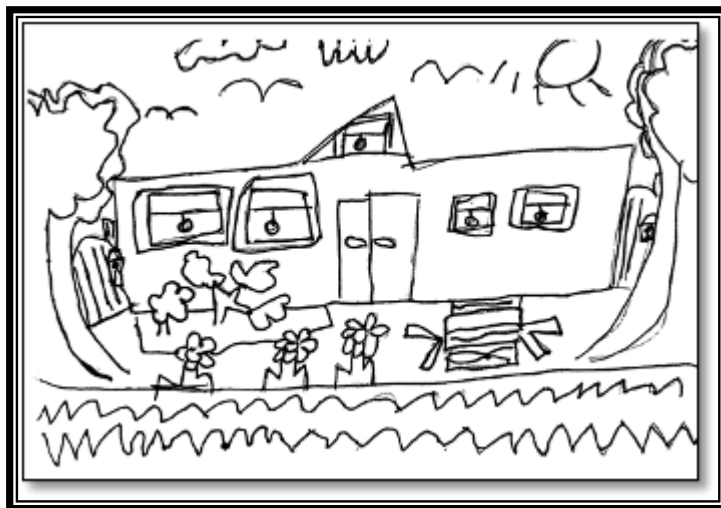


# ROSEMOUNT PRIMARY SCHOOL HANDBOOK 2020/21



**This document is available in alternative formats, on request  
(Please contact the Head Teacher)**

**Illustrations and photographs taken by our 2016-2017 Pupil Council Representatives**



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## CONTACT DETAILS

Rosemount Primary School

Hospital Road, Hillside, Montrose, Angus, DD10 9JH

Telephone Number: 01674 907521

E-Mail: [Rosemountps@angusschools.org.uk](mailto:Rosemountps@angusschools.org.uk)

Website: <https://blogs.glowscotland.org.uk/an/rosemount/>

Head Teacher's name: Georgina Mallie

Class Stages: Nursery and Primary 1-7

Present Roll: 218

Denominational Status (if any): N/A

The school does not teach by means of the Gaelic Language



## The School Day

Primary One to Seven

Morning Session	P1 and P2 P3 to P7	9.00 am to 12.20 pm 9.00 am to 12.30 pm
Morning Interval	P1 to P7	10.30 am to 10.50 am
Afternoon Session	P1 and P2 P3 to P7	1.30 pm to 3.20 pm 1.30 pm to 3.20 pm
Afternoon interval	P1 and P2 only	2.20 pm to 2.30 pm

## Early Learning and Childcare Sessions

Our nursery is open to children aged 3-5 on Mondays – Thursdays each week for 7.5 hours per day (30 hours per typical week, term time). Children can attend for either 2 or 4 days.

Children can be dropped off between 8.30am and 10am and picked up between 2.30pm and 4pm. This means we can offer flexibility to suit individual families. Children must attend between 10am and 2.30pm as a minimum.

Children are provided with a morning and afternoon snack as well as lunch.

**Applications for places are online. Please go to:**

[https://www.angus.gov.uk/schools\\_and\\_young\\_people/early\\_learning\\_and\\_childcare/nursery\\_playgroups\\_and\\_childcare\\_ages\\_three\\_and\\_four](https://www.angus.gov.uk/schools_and_young_people/early_learning_and_childcare/nursery_playgroups_and_childcare_ages_three_and_four)



**VISITS OF PROSPECTIVE PARENTS** – see link below:

[Choosing a school: a guide for parents \(Scottish Government\)](#)

Prospective parents are welcome to visit us in order to see around the school and meet some of our staff. Please contact the Head Teacher to make an appointment.

Once your child has been allocated a place you will be invited along to meet the staff and children, to find out more about the curriculum and to share information about your child.

**SCHOOL UNIFORM**

**Rosemount School Uniform**

Orders for polo shirts, sweatshirts, ties, fleeces and bags are available to buy through the website

<https://www.schoolwearmadeeasy.com/catalogsearch/result/?q=Rosemount> throughout the year.



Black/grey skirts/trousers with white polo shirt and burgundy sweatshirt/cardigan

**Gym Kits**

Dark shorts and light T-Shirt advised and jogging bottoms for outdoor activities.

**All clothing brought to school should be named or marked in some way, as it is difficult for children to distinguish their own clothing from others.**

**PARENTAL CONCERNS**

Parents should contact the school immediately if they have a cause for concern. It is our wish to deal with all matters as early as possible preventing them from growing into significant concerns. Please contact your child's class teacher in the first instance or if you would prefer to discuss the issue with a member of the management team please contact Mrs Mallie or Mrs Davies.



The staff will listen to your concern and agree a way forward with you. They will follow-up the initial conversation with a telephone call approximately one week later to ensure all matters have been resolved satisfactorily.



## THE COMPLAINTS PROCEDURE

### [Angus Council complaints procedure](#)

If parents have cause for complaint they should contact the school and make an appointment to meet the Head Teacher (Georgina Mallie), Depute Head Teacher (Jennifer Davies) or a member of staff.



## PARENTAL INVOLVEMENT BECOMING INVOLVED IN SCHOOL

**If you wish to be a regular parent helper, PVG (Protecting Vulnerable Groups) checks have to be completed. Please discuss this with Mrs Mallie.**

We value the important part parents play in their children's education. We see partnership with parents as way to enhance children's achievements and promote better school ethos and communication.

Opportunities for Parental Involvement:

During the school day:

- Helping in the nursery class
- Art/Craft activities
- Sharing knowledge and expertise in some aspect of the curriculum, e.g. topic talk, history, science, health
- Practical activities in science, maths, social subjects, health education (e.g. first aid) or technology
- Reading stories to groups of children, playing reading/phonics games
- Supervising board games
- Teaching playground games
- Golden Time activities e.g. board games, art and craft in small groups
- Running or assisting to run a Lunch Club
- Supporting educational visits/trips
- School concerts – making costumes, props, supervision of children
- Road safety – Cycle Training

Outwith the school day:

- Fundraising events
- Trips e.g. sporting events, concerts
- Extra-curricular activities e.g. coaching, sports/art clubs/country dancing/school grounds – maintenance of garden / woods areas.

## Supporting Learning at Home

Parents are encouraged to be involved in home learning. Homework should be meaningful, manageable and consistent. In Rosemount all parents will receive an overview of the planned outcomes for the term in literacy, maths/numeracy, health and wellbeing and topic work. This will include **preview tasks** linked to this learning. Preview is when children are given the opportunity to prepare at home for a coming lesson or topic.

**What will my child have to do?** You will be notified when your child has preview homework. This may not be every week and will vary from class to class. The children will be given a subject or topic to find out some information about. They should be prepared



to talk about and share their learning with their peers. There is no expectation that your child should prepare any written information, the onus is on their ability to talk about the subject.

**What are the benefits?** This is a more flexible approach to homework which will fit around busy family life, children's clubs and extra curricular activities. There is reduced pressure to complete written tasks at home. If children already have some knowledge of a topic, teachers are able to provide greater challenge. Children will develop research skills and be able to talk about learning at home and at school. For some children, preview will reduce anxiety about homework.

**Reading homework** will continue to be given home to practise and for enjoyment of reading for all pupils at an appropriate level of challenge.



### Improving Home-School Partnerships

All parents are invited to attend Parents' Evenings in November and March. At these meetings parents have the opportunity to meet their child's class teacher for a 10 minute interview and hear about their child's progress. This is also an opportunity for parents to hear how they can best support their

child's learning. The meetings in March involve the children talking about their work in a 'Learning Conversation' with their parents and their teacher.

**Open Mornings/Afternoons** – Twice a year, parents are invited into school to view the learning and teaching at all stages of the school and to have the opportunity to see pupil's work on display. Prior to going into the class areas the Head Teacher provides a short presentation/workshop session which gives parents information on school developments e.g. building resilience, online/internet safety, restorative approaches, Growth Mindsets etc.

We also invite parents to attend assembly when their child's class will be sharing their current learning with the school. There is also an opportunity for children who are 'Stars of the Week' to invite a guest (family or friend) to attend a Celebration Café to enjoy some home baking and talk about which Learning Powers they have been using.

## SCHOOL ETHOS

### Rosemount Vision, Values and Aims

#### Our vision



#### We aim to be...

#### ...and everyone understands that



## SCHOOL AND COMMUNITY LINKS

We are always looking for ways to make links with the local and wider community. Here are some ways we do this:

- Junior Road Safety Officers (2 Primary 6 pupils and 2 Primary 7 and 1 member of staff) - work together to ensure our pupils are safe when out and about in the local community
- participation in local events and competitions such as Montrose Playhouse
- links with local businesses such as NOV, Glaxo, Montrose Community Trust and parents who support Science/Health and Wellbeing activities etc.
- Police and other emergency services
- school advertises events in the Hillside and Montrose community
- Keep Scotland Beautiful – Spring Clean community tidy-up
- links with Hillside Church and minister Mrs Fiona Bullock
- our long affiliation with HMS Montrose
- links with local sports clubs such as rugby, cricket and tennis etc.



## **POSITIVE BEHAVIOUR MANAGEMENT**

[Angus Council anti-bullying policy](#)

### **Our school rules**

- *Be Ready*
- *Be Respectful*
- *Be Safe*

### **Restorative Approaches**

All staff and pupils use Restorative Approaches strategies in the day to day interactions and relationships within schools.

These strategies enable those involved in incidents within school to be accountable for their behaviour and to be more aware of the effect it has on their relationship with others. In situations where relationships have been damaged, (e.g. bullying, lack of respect) a problem solving approach is taken, involving a discussion with an adult, in order to repair relationships and to try to prevent further problems. This discussion is called a Restorative Conversation/Meeting.

Following a Restorative Conversation, a note is sent home to parents. This contains information about what was discussed and any resulting actions or behaviour targets. There is at least one follow up meeting after an initial restorative conversation to ensure that the situation has been resolved.

When there are situations in school where pupil behaviour involves clear cut rule breaking, e.g. being out of bounds in the school playground, the pupil will be given a straight forward consequence. The consequence will be decided by the class teacher and could include the loss of a privilege such as representing the school at an event. In this situation a Consequence Card is sent home to inform parents. This card should be signed by a parent and returned to school.

If a pupil is involved in an incident which parents need to be told about immediately, parents will be contacted by phone.





## CELEBRATING ACHIEVEMENT



- School foyer – the foyer displays a range of school and pupil achievements – certificates, trophies etc.
- In the news notice board – this is a board devoted to displaying photographs of children's achievements that have been recorded by the 'press'
- Home/school Link folders – each child has their own personal folder which showcases their progress and best achievements. The folders are sent home 3 times a year for parents to look through, comment on and add further achievements.
- Assemblies – children's achievements are frequently acknowledged at assemblies. Stars of the Week are awarded for those who have been using their Learning Powers. These 'Stars' then bake for our Celebration Café when they can invite along a guest to talk about their learning.
- Certificates – at the end of each school year, children are awarded certificates for being on different groups, contributing to the life of the school etc.

## EXTRA-CURRICULAR ACTIVITIES

**We offer a variety of extra-curricular activities for your child to participate in, these include:**

Children are elected from their classes to be / representatives on:

- Learning Council
- Eco Group
- Fairtrade Group
- Charities Committee
- Librarians
- Junior Road Safety Officers
- Buddies
- House Captains and Vice House Captains

Other responsibilities that children have include:

- Monitors – P7 (lunch hall, pre-school support, playground equipment)
- Young Leaders – P6 Organising playground games for younger children
- Poly tunnel and raised beds

Activity	Class/es	Leader
Football (boys and girls)	P5 - P7	Parent Volunteers
*Football (boys and girls)	P4 - P7	Peter Davidson, Montrose Community Trust





Football (boys and girls)	Pre-school - P3	Peter Davidson, Montrose Community Trust
Cross Country	P5 - P7	Mrs Cleland and parent helpers
Choir	P4 - P7	Mrs McAuley
Netball	P5 - P7	Miss Seal and Miss McLaughlin
Basketball	P5-7	Angus College Coaches

\* There is a charge for this privately run club.  
 For further details about Montrose Community Trust about football coaching sessions, contact ([admin@linksparkct.org.uk](mailto:admin@linksparkct.org.uk)).

### **PUPIL LEARNING COUNCIL**

We have an active Pupil Learning Council at Rosemount which includes 2 representatives from each class in P3 – P7. The Council members are selected at the beginning of session and they hold office for the duration of one year. Throughout the year they meet regularly with the Head Teacher. They are involved in taking forward school improvement priorities and addressing emerging issues as they occur. They have a particular focus on the learning and teaching within the school.

### **LEARNING OPPORTUNITIES**

Your child will learn in a variety of different contexts and groups including ability, co-operative and social. We have beautiful grounds at Rosemount and regularly undertake outdoor learning.



### **THE PUPILS AND PARENTS' VOICE**

'Personalisation and Choice' is one of the seven principles of curriculum design and children and young people throughout their education will have the opportunity to discuss with their teacher the context in which they learn and how they will approach the learning. Staff will discuss new learning with the children at the beginning of a new topic and plan together the areas of specific focus. This will be shared with parents through the homework diary and parents will be invited to support the learning by sharing resources from home. Parents will be invited to share comment regarding the planned work for their child at various points throughout the year and are encouraged to feedback comment at any time through their child's homework diary.



## THE CURRICULUM AT SCHOOL, LOCAL AND NATIONAL LEVEL

### The Curriculum for Excellence

#### Curriculum Areas

- Literacy/ Languages (French)
- Numeracy /Maths
- Health and Wellbeing
- Expressive Arts (Drama, Music, Dance and Art)
- Religious and Moral Education
- Science
- Social Studies
- Technologies



#### Curriculum Levels

From pre-school to the end of S3 the levels are organised in the following three year blocks which permit depth as well as breadth of learning across the curriculum areas:

- Early = Nursery – P1
- First = P2 – P4
- Second = P5 – P7
- Third and Fourth = S1 – S3

## LIAISON WITH SECONDARY SCHOOL

Rosemount prides itself in its transition activities which support both academic and pastoral aspects of the curriculum. Staff liaise closely with colleagues in school as well as other cluster colleagues or staff from other settings to allow for smooth transitions. Parents/carers are invited to attend transition meetings held here or indeed at Montrose Academy. Visits are carefully arranged for our senior pupils moving on to secondary education.

Enhanced transition arrangements with Montrose Academy provide appropriate support for pupils both at group and individual levels in Primary 7. Parents and other agencies are closely involved in this process. Consultation opportunities are arranged for staff to discuss transition arrangements.

At the end of June, P7 profiles are forwarded on to Montrose Academy. Pupils transfer to Secondary School in August following completion of their P7 year.

For pupils who have an Individual Educational Programme due to specific learning or social needs a special plan for transition is produced. This plan is agreed by parents and pupils at a meeting with Miss Parker, Acting Head Teacher and a member of the Academy's Additional Support Needs team. This meeting takes place in the summer term.

The children's academic and social welfare is at the heart of all we do here at Rosemount.

## SCHOOL IMPROVEMENT

The school Newsletters, Twitter feed and Website keeps everyone up-to-date with current school news and achievements.

- A number of successful Fairtrade and Eco activities were held throughout the school year. We continue to encourage recycling and waste reduction. Pupils and staff of the Fairtrade group organised a number of special events, along with the existing monthly Fairtrade tuckshop.
- All classes participated in the whole school production of a Christmas Show which involved all pupils from across the school.
- Pre-school pupils wrote and performed their own version of the nativity to their parents.
- Parents enjoyed the entertainment provided at the school and pre-school Scottish mornings/afternoons.
- Individuals/teams were successful at the Angus Cross Country Championships, football tournaments, Fun in Athletics



## MAIN ACHIEVEMENTS

We have revised our planning procedures

- In P4 – P7 we implemented strategies to support children increase their skills in writing
- Throughout the school we have updated our Maths and Numeracy resources to help teachers better assess and plan for learning.
- Through our focus on visible learning we are improving pupils ability to become more responsible in their own learning by using feedback to understand their next steps.
- We have embedded our Rosemount Learner Qualities (Learning Powers) and all pupils now regularly refer to these when describing their learning.
- We have begun work to revise our Positive Behaviour Strategy by studying the work of Paul Dix – When the Adults Change, Everything Changes.
- We are continuing to improve our outdoor learning and opportunities for play.

Further information can be found in the School Standard and Quality Report 2019/20 which can be obtained from the school office.

## SCHOOL IMPROVEMENT PLAN

In session 2020/21, we are aiming to work on the following:

- Ensuring all staff fully understand the importance of learning through play.
- Improving our school grounds and outdoor classroom areas to enhance opportunities to engage in outdoor learning
- Improve our Information Technology resources and curriculum
- Support our pupils through the Covid-19 pandemic and minimise the impact of the school closure.



## IMPROVING STANDARDS

### Over the next few years, we aim to:

- Engage with our vision, values and aims statement.
- Develop our shared 'language of learning' and provide opportunities for children to become familiar with this
- Plan for improvements based on the evidence of Visible Learning
- Raise attainment in Writing
- Increase pupil resilience and confidence in tackling challenging tasks through work on Growth Mindsets and Bounce Back
- Increase outdoor learning opportunities for all classes using the school environment
- Introduce Spanish as our third language in P5-7
- Provide more opportunities for children to develop leadership skills

If you would like to see the complete School Improvement Plan, please ask at the school office.

The latest HMIE and Care Inspectorate reports can be viewed at:

<https://education.gov.scot/education-scotland/inspection-reports/>

## HEALTH CARE

Our school nurse is Mrs Lillian Aitken. You can contact her at Links Health Centre:  
Tel: 01674 675115.

## USEFUL LINKS & CONTACT DETAILS

Angus Council  
Angus House  
Orchardbank Business Park  
FORFAR  
DD8 1AN  
Tel: 03452 777 778  
Email: ACCESSSchoolsLearnBSU@angus.gov.uk

## ANGUS COUNCIL WEBSITE

Visit [angus.gov.uk/schools](https://angus.gov.uk/schools) for information that applies to schools across Angus on topics including:

- holidays
- meals
- school payments
- attendance and absence
- assessment and reporting



- transport
- drugs education
- religious and moral education
- transitions
- ...and more

### **OTHER WEBSITES**

Find useful links to other websites at [angus.gov.uk/linksforparents](http://angus.gov.uk/linksforparents)