

Newbigging Primary Parent Council (NPPC) minutes – General Meeting
Monday 26/10/20 at 6pm via Zoom

Present – Kellie Smith (PT), Tony Jordan (Head), Joyce Gray (Teacher), Kathryn Foot (Chair), Julia Boyle (Secretary), Alison Fraser.

Apologies -Lynsey Milne (Treasurer), Lorna Rogers, Ashley Thomson.

Heading	Action point	Responsible	Status
Welcome	All welcomed to meeting. Apologies noted for those unable to attend. Meeting hosted by KS.	All	
School Fundraising - Monikie and Newbigging joint Cookbook	<p>KF – Recent discussions with MNK PTP re: joint school cookbook to raise school funds. To include favourite family recipes. All parents, families and staff welcome to add recipes to cookbook can email to kathryn.foot@sky.com - deadline 30th October please. JG happy to add some recipes. KS also suggests designing a school tea towel - could include school logo, kids and teachers? Designs would be needed ASAP. Cost £100 for 50 pieces. To be put to PC to decide.</p> <p>Addendum - tea towel completed and submitted for production - huge thanks to KS for organising! - all recipes received, typed up and forwarded to MNK</p>	All	Pending

	PTP. Thank you for your input!!		
Halloween	School event planned for Thursday 29 th Oct. kids can come in fancy dress or play clothes with no scary masks permitted. TJ states that we are unable to hand any food, sweets prizes into school unfortunately. KF suggests rather than a couple of costume prizes that all children receive a goodie bag each due to numbers to make it less competitive and inclusive to all. KS happy to purchase and PC cover costs and transfer the money.	KS TJ KF LM	Pending
Christmas	KS starts discussion with idea for Christmas play. She suggests kids could participate on a Wed when she is in school - they could act out play and combine scenes, film each other etc to produce a video. Suggests scenes could be filmed in different parts of school. Costumes would be needed, play may be set in Victorian era with a modern twist. Discussion re - best way to possibly raise money rather than DVD a virtual link could be sold? More info to follow. TJ confirms school parties are not	KS PC members School staff	Active

	<p>permitted just now. Pupils could perhaps partake in other suitable games for a Christmas celebration. Discussed possible virtual Santa Claus via Zoom. Santa to be confirmed. KF asked if PC could/should purchase gifts as usual. KS advises PC can still buy gifts but would need to be bought well in advance to be left for at least 72 hours before others handle them etc.</p>		
Christmas hamper	<p>KF raises that Christmas hamper tickets would require a licence fee in order to sell this year as it would be an online prize draw over a period of time, essentially. KF will try to liaise with Angus council re this. Spoke with Wendy (previously from Connect, member of Parent Chair Voice, Angus) who has advised this. KS suggests selling tickets same day from community board? All unsure of rules. AF suggests instead of a fundraising hamper for the school perhaps parents could make a voluntary donation to a local foodbank. Giving back to the local community and those in need in these hard times. All agree a kind idea.</p>	<p>KF AF All</p>	<p>Active</p>

<p>School Improvement Plan (SIP Drivers - Health & wellbeing and literacy)</p>	<p>TJ explains how the school has a focus on resilience and wellbeing. Encouragement given to kids to discuss feelings and improve confidence in doing so. School will focus on literacy .They will look at reducing barriers when reading and in literacy. One of the upcoming inservice days will be used to train staff on RWI. School is looking at resources for older children for improving grammar and revising what they have done previously. TJ would like feedback from all at next meeting. KF happy to forward documents linked to this. TJ is keen to get feedback from parents now that the children have settled back to school at next meeting.</p>	<p>TJ, all PC</p>	<p>Active</p>
<p>School Finance</p>	<p>TJ leads discussion on schools 3 budgets.</p> <p><u>Pupil Equity Fund</u> Means tested funding from the government. Due to being classified as a more affluent area the school is not entitled to as much as more deprived areas. PEF budget was £2569. To spread cost and feasibility NWB monies can be combined with MNK for bulk or shared resource purchases etc.</p>	<p>TJ</p>	<p>Complete</p>

	<p>RWI resources cost £1781 leaving approx £800.</p> <p><u>School Funds</u></p> <p>Currently have £488.31 this will remain just now for future events nothing pending at present.</p> <p><u>DSM Budget</u></p> <p>Used for gates and fences around path - installed last year. Also used to cover costs of CCTV which was expensive and has placed budget in the negative. CCTV has proved it was worth the cost and necessary as there has been a noticeable reduction in vandalism to school property.</p>		
Staffing	<p>TJ raises staff changes over next term. Current teachers will continue to cover their allocated days up until end of Nov. Mrs Clark will be leaving and is now unable to cover Mrs Mc Carthy's maternity leave from December. JG, TJ and KS to work together to cover extra days until a replacement staff member is sourced. TJ in process of arranging cover for after new year.</p>	TJ	Active

Meeting concludes	All agree next meeting to be held via Zoom Mon 18 th January 2021 at 6pm. KS will send out link nearer to the time.	All	Active
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Meeting closed at 6.59pm

Any queries or issues or ideas you would like to share please contact the PC directly via NPPC.contact@gmail.com Many thanks.