

NEWBIGGING PRIMARY PARENT COUNCIL
AGM & MEETING

Monday 2nd September 2019

MINUTES

Present: Kathryn Foot, Lorna Rogers, Alison Fraser, Lesley Anne Murray, Tony Jordan, Kellie Smith, Stephanie Carson, Kyle McLean, Joyce Gray.

Apologies: Lynsey Milne, Ashley Thompson

Meeting convenes @ 6.00pm

Heading	Action Point	Responsible	Status
Welcome & previous AGM minutes review	Kathryn welcomes everyone to the meeting. Minutes from previous AGM are reviewed and approved	Approved - JG Seconded - KS	Completed
Matters arising	Group informed that Gina Campbell has left the school community so will not be present.		
Chair's Report	(See attached) Thanks are given for the last year to all present with brief reflection on previous year.	KF	Completed
Treasurer's Report	(See attached) Healthy balance of £2688.00, however some of this is already earmarked to support playground development and IT. All accounts have been checked and verified by an appointed auditor.	LM	Completed
Nominations and voting for PC positions	Everyone is reminded that all roles are open to any member of the school community. Due to low numbers, existing role bearers have agreed to remain in place if it helps the PC to continue and if everyone else is in agreement. Chair – Kathryn Foot – Nominated by KS and seconded LM Treasurer -Lynsey Milne – nominated KF, seconded LR Secretary – all PC members agree to share this role. All others agree to remain as ordinary members		

The AGM closes @ 6.20pm next AGM to be held in autumn 2020