

NEWBIGGING PRIMARY PARENT COUNCIL
AGM & MEETING

Monday 2nd September 2019

MINUTES

Present: Kathryn Foot (Chair), Lorna Rogers, Alison Fraser, Lesley Anne Murray, Tony Jordan, Kellie Smith, Stephanie Carson, Kyle McLean, Joyce Gray.

Apologies: Lynsey Milne (Treasurer), Ashley Thompson

Meeting convenes @ 6.20pm

Heading	Action point	Responsible	Status
Review previous minutes	DC Thomson- ongoing. LR to pass information to S. McCarthy. Quiz night- it was agreed that this was a successful night and thanks given to Kyle for organising and hosting.	LR	Active
Head teacher report	(See attached) Resources that PEF funding was used for: >IT Equipment >Read Write Ink (Mrs Carson is trained to use) >Reading Buddy >Visible Learning >Busy Things >Sum Dog >Do, Be, Mindful (resources and training) Mr Jordan reported that PEF money has been well spent for all childrens' learning and well-being.		
Funding Updates	Successful bids : >£8900 from the Lottery Community Fun >£2000 from Tesco >£1000 Parent Council Playground equipment identified to use funds towards so far: Nest Swing, Extra seating. Children's views: Children have been asked what they would like for the playground and some of their ideas have been Zip-line, individual swings, Slide and a Trampoline. K Smith reported that all options will be priced and further discussions to take place. T Jordan reported that the school have 1 year to spend the money, all receipts must be shared with funders and that all would like the equipment in place and installed by Christmas 2019.	TJ, KS, KF et al	Active
Safe Path	K Foot expressed concern regarding the safety of the children on the school path - the un-fenced exposed section at the staff car park side is dangerous, access gates to the path and the school are repeatedly left opened and unlocked and also that in the winter the surface can be icy. The issue of the large gate in the staff car park being open regularly is another concern that was raised. Mr Jordan reported that it can be locked and he suggested that teachers could park in the other car park. KF reported that it tended to be taxi drivers, work men, lunch delivery and visitors that use the staff car park and often park over the path. It was suggested that teachers speak to taxis to request they use the public car park to collect children. Mr Jordan to contact the council	TJ	Active

	Clerk of Works to request that additional railing be installed at the path and to report concerns from parents regarding safety.		
School Roll	<p>T Jordan confirmed that the current roll stands at 13 and that there have been some families who have sadly left for personal reasons. Concerns were raised regarding the possibility of the school being closed and Mr Jordan reported that it takes 3-5 years for a school to close. Discussion and speculations took place regarding reasons behind the school roll being low which included no nursery, no wraparound service so parents are choosing larger schools for those reasons. It was also discussed that the School website could do with a review and some upgrading. K Smith reported that she has made a start at upgrading the school web-site.</p> <p>Ideas suggested to increase the school roll:</p> <ul style="list-style-type: none"> >Upgrading website. >Set up a focus group with parents and teachers to work on using a Quality Improvement model to look at the profile of the school and look at ways to increase the roll. >Out of school care was discussed and K Foot reported that a parent from Monikie Primary has been taking a lead role in developing this. It was reported that Carlogie Primary have said that they could accept pupils at their out of school care if transport could be arranged but village families would rather the care remain local. Mr Jordan reported that the hall at Newbigging could be used for Out of school care and A Fraser (parent) suggested that parents interested in developing Out of school care be invited to view it. 	<p>KS</p> <p>JB (MNK) KF (NWB)</p>	<p>Active</p> <p>Active</p>
Dates for the diary/matters arising	<p>Halloween disco to be joint Newbigging and Monikie Primary and T Jordan asked that PC support this along with Monikie PTP and arrange help organising the disco. K Foot asked K McLean if he will kindly do the disco again and he said yes. Proposed date of Disco is Monday 28th October.</p> <p>Carnoustie High School transition 1st date will be Tuesday 17th September for P7s.</p>	KF & LD (MNK)	Active

Meeting ends @ 7.30pm. Next meeting to be held 6pm on 4th November 2019