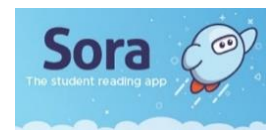
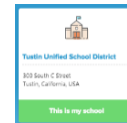


Quick Reference Guide to SORA: The Student Reading App



LOGGING ONTO SORA

- 3 ways to access: **CLEVER**, the **SORA App** (available in TUSD Self Service App) or type soraapp.com into Safari or Google.
- Click on **Find Your School** >>> select **Tustin Unified**
- Sign in using your **TUSD Email & Password**
- Click on **"Your nickname"** to change your account to your name & click **SAVE**.
- Click on **<** in the upper left-hand corner to return to collection & start browsing.

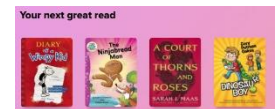


SEARCHING FOR A BOOK: Click the Explore Icon



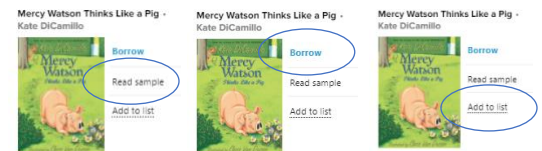
Search for a book

- Search by **title**, **author**, **genre**, **subject** or browse **Popular Subject Collections**
- Browse the **Ribbons** for Curated Collections
- SORA has both **E-Books & Audio Books** (Click Preference Button to Save)



BROWSING BOOK SELECTIONS

- Click on a book in your selection
- Click on **Read A Sample** to see if you want to check it out
 - If **NO**, click the **X** next to **Close** at top left-hand corner
 - If **YES**, click on the **Blue Borrow**
 - To remember the book for later add it to a **LIST**



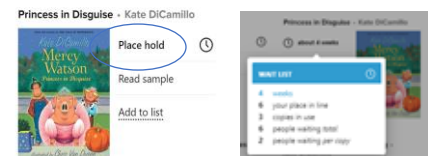
**** IMPORTANT: Make sure you want the book before you check it out – most books have only a certain number of check outs. ****

CHECKING OUT A BOOK: 2 Checkouts at a time per student

- **Loan Period:** eBooks: 2 Weeks Audiobooks: 3 Weeks
- **To Borrow:** Click on the **Blue Borrow** under the Book Name and Author

PUTTING A BOOK ON HOLD (3 Holds at a time per student)

- Find the book you want to put on hold and click **Place Hold**.
- **The Clock Icon** will tell you when your hold will be ready.
- Check back periodically to see if your Hold has become available.



YOUR BOOKSHELF: Your borrowed books on LOAN or ON HOLD

- **LOANS:** what you have borrowed **HOLDS:** what you are waiting for.

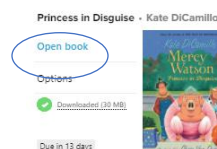


RETURN BOOKS / CANCEL HOLDS / RENEW

- In Your Bookshelf: **Click on title of Book**
- Select Action: **RETURN** or **CANCEL HOLD**
- You can **RENEW** your book if there are **no HOLDS**

READING YOUR BOOK

- In your Bookshelf click **Open Book**
- Turn Pages by using **the slider** at the bottom: **swipe left to go forward** and right to go back.



To turn pages swipe left using the slide bar.