

## Job Vacancies List No 19

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**ANGUS HEALTH & SOCIAL CARE PARTNERSHIP**

**Social Worker (AIDARS)**

**£36,799 - £41,713 ANG04538**

Based at Gowanlea,12-14 Seaton Road, Arbroath, covering the Angus area.

Please note interviews will be held week commencing 26 June 2023.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Closing Date: Friday 9 June 2023**

**EDUCATION & LIFELONG LEARNING**

**Principal Teacher**

**£53,997 ANG04542**

Based at Seaview Primary School, Monifieth.

Are you an enthusiastic and inspiring educator with the skills, confidence and energy to make a positive impact on the lives of our children and young people?

Angus is a great place to live, work and visit.

You may be eligible for removal/relocation expenses.

Please note interviews will be held week commencing 26 June 2023.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

We are happy to discuss flexible working during the recruitment process for this position. This means we are open to a conversation about working patterns and the flexibility that is available for this role whilst managing the workload.<br><br>We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Closing Date: Friday 9 June 2023**

**School & Pupil Support Assistant**

**Temporary £11.55 - £11.96 per hour ANG04543**

**Supply £11.55 per hour + 13.99%**

Based at various locations throughout the Angus area, working various hours, term time and in service days only (195 days).

Positions are available on both a temporary and supply basis.

Various part time hours of work are available.

Temporary contracts will be a minimum of 11 hours up to a maximum of 27.5 hours per week.

Details will be negotiated with the successful candidate.

You will be asked to indicate on your application form which position/s you are applying for.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Closing Date: Friday 9 June 2023**

**FINANCE & LEGAL**

**Welfare Rights Officer**

**£33,340 - £36,194 ANG04539**

Based at County Buildings, Market Street, Forfar.

This job is temporary for up to 23 months from date of employment.

Internal and external applications on a secondment basis will be considered. You must have the approval of your line manager / organisation.

Please note interviews will be held week commencing 26 June 2023.

This job is a re-advertisment and previous applicants need not re-apply.

You must have the ability to obtain a Basic Disclosure Certificate.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

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Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Closing Date: Friday 9 June 2023**

**HR, OD, DIGITAL ENABLEMENT, IT & BUSINESS SUPPORT**

**Business Support Assistant - Level 2**

**£10,915 - £11,302 ANG04544**

Based at County Buildings, Market Street, Forfar, working within the Business Support service the successful candidate will work in a small team providing administrative support to the Justice Service. You may, however, be required to move to another job within Business Support if necessary.

This job is very varied and fast paced, therefore we are looking for a dynamic individual who is eager to learn. The job entails preparation work for meetings and taking minutes, formatting letters and reports, general office tasks, petty cash, ordering goods, telephone queries, court work and liaising with Social Workers and Service Users. Extensive training will be given, therefore the successful candidate will be expected to initially work in the office full time before moving to a hybrid working model.

Please note interviews will be held week commencing 26 June 2023.

Please refer to job description, person specification and information sheet for further details and requirements for this job.

When completing your application form, please provide examples of how you meet the essential and desirable criteria as documented within the person specification.

If you would like to have an informal discussion about this job, please contact   
Abbie Wilson on (01307) 492617.

We are happy to discuss flexible working during the recruitment process for this position. This means we are open to a conversation about working patterns and the flexibility that is available for this role whilst managing the workload.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Closing Date: Friday 9 June 2023**