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## Job Vacancies List No 11

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*You can also register for Job Alert e-mails to be sent to you when jobs matching your search criteria are added to the website – visit* [***www.myjobscotland.gov.uk***](http://www.myjobscotland.gov.uk) *for more information.*

**Libraries Operations Lead**

**£33,340 - £36,194 ANG04468**

Help us change lives in Angus by inspiring Healthy, Active and Creative lifestyle choices.

Our business is everything to do with people and that's why our staff are so important to our success.

By taking on the role of Libraries Operations Lead you will be responsible for overseeing the day-to-day running of Arbroath Library and our Mobile Library and courier services.

You will also work collaboratively with colleagues across all ANGUSalive service areas and business units to provide the best customer experience for local communities as well as visitors to Angus, deliver innovative services and further our charitable objectives.

To do well in this role you will be able to demonstrate our key behaviours in customer service excellence, continuous improvement, engaged workforce, innovative services and leadership.

A friendly outgoing personality and the ability to use your initiative are essential. You will bring skills, knowledge, and experience of working in a library environment and managing staff.

You'll find working with our customers, colleagues and partners is interesting and varied, and you’ll have an exciting opportunity to help shape the future of library services in Angus. What's more, ANGUSalive offers our employees an excellent rewards package which includes a generous holiday allowance, 17% employer pension contributions, and free bACTIVE membership.

If you can commit to working with us for the people of Angus and are interested in joining the team to become an ambassador for ANGUSalive we'd love to hear from you.

Based at Arbroath Library and other ANGUSalive locations as applicable.

This job is temporary until no later than 31 December 2023.

Our organisation also supports homeworking to provide a flexible working option for employees to work from home and other permitted locations.

Please note interviews will be held Thursday, 18 May 2023.

You must have the ability to become a member of the PVG Scheme and you may be required to meet the costs.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Closing Date: Friday 28 April 2023**