

## Job Vacancies List No 4

**Apply on-line at** [**www.myjobscotland.gov.uk**](http://www.myjobscotland.gov.uk)

Alternatively phone our ACCESSLine on **03452 777 778**

or e-mail [**customercare@angus.gov.uk**](mailto:customercare@angus.gov.uk) quoting the job reference number, your name, address, postcode and where you saw the job advertised.

*You can also register for Job Alert e-mails to be sent to you when jobs matching your search criteria are added to the website – visit* [***www.myjobscotland.gov.uk***](http://www.myjobscotland.gov.uk) *for more information.*



Jobs marked **\*** are open to applications from employees of Angus Council

only, ie permanent, temporary, agency or supply staff.

To access these jobs on our recruitment website either go to the Job Vacancies section on the Corporate Intranet or use the address shown below the job.

**ANGUS HEALTH & SOCIAL CARE PARTNERSHIP**

**Senior Planning Officer**

**£45,229 - £48,707 ANG04312**

Are you excited about new opportunities, passionate about making improvements and enthusiastic about change? Come and join our talented team of individuals and be inspired to make a difference. We are all about people and our staff are key to our success.

This role is all about leading on a wide range of improvement activity, projects and programmes. A specific area of this post will relate to supporting improvements in social work practice and therefore experience in social work practice including assessment, risk management and adult protection will be essential, as will be a working understanding of relevant social work and wider legislation, practice guidance and national/local policies and its application.

Skills in leadership and developing positive working relationships are important as you will have the opportunity to work in collaboration with a variety of services and organisations to make improvements and make a difference! A commitment to improving practice standards and competencies to improve performance and help deliver the best customer experience is therefore essential. If you are committed to excellent customer care, an engaged workforce, innovative services and leadership, making improvements and putting people at the heart of what you do, then this is the job for you.

A friendly outgoing personality and the ability to use your initiative are essential. Are you adaptable and resilient, innovative and enthusiastic, ambitious and high performing, customer and results focused, hardworking and willing to learn? This could be the job for you to make a difference.

You'll find working with our customers, colleagues and partners is interesting and varied as well as providing an exciting opportunity for you to help shape the future of services in Angus. What's more, we offer our employees an excellent rewards package which includes a generous holiday allowance, employer pension contributions, flexible working arrangements and an variety of employee rewards and benefits.

Based at Angus House in Forfar you will require to have an MSc Social Work/BA (Hons)Social Work/ Dip SW/CQSW/CSS with appropriate option and be registered with the Scottish Social Services Council on the Social Worker part of the register.

For further information please contact Fiona Davidson, Principal Planning Officer, Telephone 07503 790 493 or email DavidsonF@angus.gov.uk.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

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**Closing Date: Sunday 26 February 2023**

**Social Care Officer (Social Care Bank)**

**Unqualified £12.76 per hour**

**Qualified £13.98 per hour ANG04320**

This is an exciting opportunity to be part of our social care bank, allowing you to work in a variety of care settings across Angus. You will help us to ensure we have the right staffing levels in the right settings, ensuring we fulfil our obligations to the people we care for. Although there is no guaranteed or minimum level of work, as a social care bank worker, you will be offered assignments on an “as required basis” and will have flexibility as to which assignments you accept.

Please see attached document “Care Settings” for further details and information.

We are looking for people with a passion for care and a genuine interest in working with people in a caring environment, where you will gain a wealth of experience and knowledge. You will be supported by managers and other professionals to help you work effectively with the individuals in our care.

Hours are worked on a supply basis, as and when required.

Hours are worked on a rota system covering 24 hours a day, 7 days a week. You may therefore be asked to carry out weekend work and night duties for which an allowance is payable.

Although you may be asked to work within any of our care settings within the Angus Health & Social Care Partnership, a discussion will take place at interview regarding your preferred area of work. This will be determined by your qualifications, SSSC registration and ability to drive.

You must have the ability to become a member of the PVG Scheme for regulated work with both children and adults.

You must register with the SSSC within 6 months from date of appointment and it may be a condition of your registration that you achieve a specified qualification within a set timescale.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

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**Closing Date: Friday 31 March 2023**

**Pool Attendant**

**£20,507 - £21,565 ANG04322**

Based at Rosehill Resource Centre, Forties Road, Montrose.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

In addition, please refer to the "applicant guidance" document when completing your application form and to the "welcome to Angus" document for more information about working for Angus Council.

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**Closing Date: Sunday 26 February 2023**

**Care Assistant / Domestic**

**£20,507 - £21,565 ANG04316**

Based at Lilybank Resource Centre, Arbroath Road, Forfar.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

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**Closing Date: Sunday 26 February 2023**

**CHILDREN, FAMILIES & JUSTICE**

**Family Support Worker (4)**

**£26,423 - £29,031 ANG04319**

Based at either:

Townhouse, Montrose, covering the Montrose/Brechin area (1 position); or

Bruce House, Wellgate, Arbroath, covering the Arbroath/Carnoustie/Monifieth area (3 positions).

You will be asked to indicate on your application form which position/s you are applying for.

If you would like to find out more about these exciting opportunties, please come along to one of our informal information sessions at Montrose Town House, on Thursday, 16 February 2023, 2.00pm - 4.00pm or Thursday, 23 February 2023, 10.00am to 12.00 noon.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for these jobs.

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**Closing Date: Sunday 26 February 2023**

**EDUCATION & LIFELONG LEARNING**

**Primary Cluster Administrative Assistant**

**£21,683 - £23,451 ANG04310**

Based at Maisondieu Primary School St Andrew Street, Brechin.

You will work 36.25 hours per week, Monday to Friday (205 days per annum).

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

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**Closing Date: Sunday 26 February 2023**

**Administrative Assistant**

**£24,117 - £26,083 ANG04314**

Based at Monifieth High School, Panmurefield Road, Monifieth.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

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**Closing Date: Sunday 26 February 2023**

**Senior Clerical Officer**

**£19,053 - £19,729 ANG04311**

Based at Ladyloan Primary School, Arbroath.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

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**Closing Date: Sunday 26 February 2023**

**FINANCE & LEGAL**

**Assistant FOI Officer**

**£24,117 - £26,083 ANG04315\***

Based at Angus House, Orchardbank Business Park, Forfar.

Please note interviews will be held on 3 March 2023.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

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**Apply online:**

<https://www.myjobscotland.gov.uk/councils/angus-council/jobs/assistant-foi-officer-317675>

**Closing Date: Sunday 19 February 2023**

**HR, ORGANISATIONAL DEVELOPMENT, DIGITAL ENABLEMENT, IT & BUSINESS SUPPORT**

**Business Support Assistant (Level 1)**

**£8,708 - £9,157 ANG04306**

Based at Old Panbride Primary School, Panbride, Carnoustie.

You will work 18 hours per week, Monday to Wednesday.

Your working year will be based on 195 days per annum, working school-term time and in-service days.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

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**Closing Date: Sunday 26 February 2023**

**VIBRANT COMMUNITIES & SUSTAINABLE GROWTH**

**Roads Superintendent**

**£33,340 - £36,194 ANG04308\***

This job is restricted to employees working within the Roads & Transportation team/s of Angus Council.

Based at Angus House, Orchardbank Business Park, Forfar.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

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**Apply online:**

[**https://www.myjobscotland.gov.uk/councils/angus-council/jobs/roads-superintendent-317625**](https://www.myjobscotland.gov.uk/councils/angus-council/jobs/roads-superintendent-317625)

**Closing Date: Sunday 26 February 2023**

**Coordinator Creative Placemaking and Urban Design**

**£45,229 - £48,707 ANG04327**

Based at Angus House, Orchardbank Business Park, Forfar.

Are you passionate about places, design and communities?

We are looking for a creative, dynamic and enthusiastic individual to play a crucial role in shaping and implementing an innovative and collaborative approach to urban designand placemaking within Angus.

You will workwith our communities and partners across Angus and the North-East of Scotland to drive forward our new Local Development Plan. You will take a leading role developing new approaches to placemaking in areas such as 20-minute neighbourhoods, connected communities, climate change and health and well-being.

You will play a fundamental part in involving our communities and partners within our journey as we meet our net-zero targets by 2045. Our place-based approaches will be the driving force to help us to deliver significant improvements for climate change, health and well-being, equality, sustainable growth, and community empowerment.

Your knowledge and skills will be essential to co-ordinate the delivery of the innovative Place Frameworks and take forward any projects and other related work in partnership with communities, businesses, public agencies and partners.

Joining a passionate, innovative, and dynamic department, you’ll work with colleagues across, Development Planning, Environment and Climate Change teams to help deliver for our communities. This role involves working in collaboration with internal and external services, stakeholders, Elected Members, and communities.

Remote and flexible working is available for this post.

If you would like to know more about the role, or have a confidential discussion, then please contact Antony McGuinness, Manager – Development Planning, Environment and Climate Change: mcguinnessa@angus.gov.uk.

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**Closing Date: Sunday 26 February 2023**

**Planning Officer (Development Plans)**

**£26,423 - £41,713 (Career Grade Structure) ANG04307**

Based at Angus House, Orchardbank Business Park, Forfar.

We have an exciting opportunity for a creative, enthusiastic and innovative individual to join the Development Planning Team. As a Planning Officer, you will be passionate about design and creating interesting places that are full of identity and character for the people and communities of Angus.

You will lead and collaborate on urban designand placemaking, playing a crucial part in implementing the Local Development Plan to help address climate change, as we adopt a green infrastructure and people first approach to design.

As we strive to strengthen the children and young people of Angus’s voices, views and aspirations for their region, you will be involved in shaping and delivering on a wide range of innovative work, including the development of a net zero neighbourhood strategy and toolkit with partner organisations.

The post is a career grade post and is suitable for graduates, recent graduates or experienced officers. Remote and flexible working is available for this post.

For a confidential chat about the post, please contact Antony McGuinness, Manager – Development Planning, Environment and Climate Change by email: mcguinnessa@angus.gov.uk.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

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**Closing Date: Sunday 26 February 2023**

**Environmental Health Officer (2)**

**£36,799 - £41,713 ANG04302**

Based at Bruce House, Wellgate, Arbroath.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

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**Closing Date: Sunday 26 February 2023**

**Housing Officer (Community Housing)**

**£24,117 - £41,713 (Career Grade Structure) ANG04299**

Based at County Buildings, Market Street, Forfar.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

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**Closing Date: Sunday 26 February 2023**

**Chargehand Gardener**

**£24,117 - £26,083 ANG04304\***

Based at Burgh Yard, Queenswell Road, Forfar.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

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**Apply online:**

<https://www.myjobscotland.gov.uk/councils/angus-council/jobs/chargehand-gardener-317572>

**Closing Date: Sunday 26 February 2023**

**Building Standards Officer**

**£21,830 - £41,713 ANG04313**

Based at Angus House, Orchardbank Business Park, Forfar.

This job is temporary until no later than 26 November 2023.

Internal and external applications on a secondment basis will be considered. You must have the approval of your line manager / organisation.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

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**Closing Date: Sunday 26 February 2023**

**Waste Disposal Operative 1**

**£20,931 - £20,931 ANG04303**

Based at Restenneth Recycling and Nature Park, Montrose Road, Forfar.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

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