

## Job Vacancies List No 35

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**ANGUS HEALTH & SOCIAL CARE PARTNERHSIP**

**Development Officer (Alcohol & Drugs Partnership)**

**£34,852 - £39,729 ANG04015**

Based at Angus House, Orchardbank Business Park, Forfar, as part of agile workstyle 4, this is an exciting opportunity to support the development of the work of the Angus Alcohol and Drugs Partnership.

You will work creatively to support the Partnership to deliver improvements to make a difference to those in our communities affected by substance use.

You will lead a project and work with partners to develop a safe pathway for young people in transition, including those affected by drug and alcohol misuse.

You will support the partnership to hear and act upon the voices of people who use local services, support the development of local and national policy and practice and work in partnership with others including the Lead Officer to deliver effective outcomes for people who live in Angus.

This job is temporary for up to 23 months from date of appointment.

Internal and external applications on a secondment basis will be considered. You must have the approval of your line manager / organisation.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

We are happy to discuss flexible working during the recruitment process for this position. This means we are open to a conversation about working patterns and the flexibility that is available for this role whilst managing the workload.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Closing Date: Friday 16 September 2022**

**Case Manager (3)**

**£34,852 - £39,729 ANG04002**

Based at either:

Kinloch Care Centre, Kinloch Street, Carnoustie covering the South West area of Angus (1 position);

or

Fairlie House, Kirkton Court, Kirriemuir covering the North West area of Angus
(2 positions).

Please note this office is scheduled to relocate to County Buildings, Market Street, Forfar (date to be confirmed).

You will be asked to indicate on your application form which position/s you are applying for.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for these jobs.

We are happy to discuss flexible working during the recruitment process for this position. This means we are open to a conversation about working patterns and the flexibility that is available for this role whilst managing the workload.

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**Closing Date: Friday 16 September 2022**

**Case Manager (Social Worker)**

**£34,852 - £39,729 ANG04006**

Based at Whitehills Health and Community Care Centre, Station Road, Forfar, covering the Angus area.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

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**Closing Date: Friday 16 September 2022**

**Social Care Officer (Humanitarian Aid)**

**£22,170 - £27,084 (Bar at £24,136) ANG04009**

Based at Bruce House, Wellgate, Arbroath, covering the Angus area.

This job is temporary for up to 18 months from date of appointment.

Internal and external applications on a secondment basis will be considered. You must have the approval of your line manager / organisation.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

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**Closing Date: Friday 16 September 2022**

**Home Care Assessor**

**£22,000 - £24,722 ANG04008**

Based at Kinloch Care Centre, Kinloch Street, Carnoustie, covering the South West area of Angus.

You will work 29 hours per week, by arrangement.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

We are happy to discuss flexible working during the recruitment process for this position. This means we are open to a conversation about working patterns and the flexibility that is available for this role whilst managing the workload.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

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**Closing Date: Friday 16 September 2022**

**EDUCATION & LIFELONG LEARNING**

**Teacher of Pupils with Additional Support Needs**

**£28,113 - £42,336 ANG04005**

Working in collaboration with colleagues, you will be responsible for meeting the needs of the children with additional support needs at Brechin High School.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Closing Date: Friday 16 September 2022**

**Teacher of Drama**

**£28,113 - £42,336 ANG04012**

Based at Carnoustie High School.

Are you an enthusiastic and inspiring secondary teacher with the skills, confidence and energy to make a positive impact on the lives of our children and young people?

Angus is a great place to live, work and visit.

You may be eligible for removal/relocation expenses.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

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Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Closing Date: Friday 16 September 2022**

**Early Years Practitioner (PEF)**

**£20,868 - £23,092 ANG04007**

Based at Hayshead Primary School, Arbroath.

You will work 36.25 hours per week, Monday to Friday, term-time only, 195 days per year.

This job is temporary until no later than 29 June 2023.

Internal and external applications on a secondment basis will be considered. You must have the approval of your line manager / organisation.

Membership of the Scottish Social Services Council (SSSC) or commitment to gain registration with the SSSC in accordance with their requirements is essential.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Closing Date: Friday 16 September 2022**

**Early Years Practitioner**

**£20,868 - £23,092 ANG04004**

Angus Council currently operates the following models in their early learning and childcare settings:

**ELC Model 1** – children’s funded entitlement is 190 set days at 6 hours per day

**ELC Model 2** – children’s funded entitlement is 152 set days at 7½ hours per day

**ELC Model 3** – children’s funded entitlement is 228 set days at 5 hours per day

ELC settings in models 1 and 2 will open over term-time.

ELC Model 3 is different as these settings are open for more hours every day and are only closed to children for two weeks over the Christmas/New Year period, three weeks in July/August and a further three public holidays and five in-service days. Therefore, they are offering ELC over 46.6 weeks of the year. This also means staff can use their annual leave and non-working time in a different way to staff working term-time. Whilst some of the leave will be decided in advance (i.e. when the setting is closed), staff working in these settings will also be able to apply for additional time off while the setting is open.

Based in the ELC setting at Hayshead Primary School, Arbroath (ELC Model 1), working 36.25 hours per week.

You will work up to 195 days per year on various working patterns (Monday to Friday), term-time working or equivalent.

Membership of the Scottish Social Services Council (SSSC) or commitment to gain registration with the SSSC in accordance with their requirements is essential.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline and person specification for further details and requirements for this job.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

Those with disabilities, recognised caring responsibilities and care experienced young people.  This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Closing date: Friday 16 September 2022**

**Primary Cluster Administrative Assistant**

**£19,933 - £21,700 ANG04017**

Based at Angus House, Orchardbank Business Park, Forfar.

This job is temporary until no later than 30 June 2023.

Internal and external applications on a secondment basis will be considered. You must have the approval of your line manager / organisation.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Closing Date: Friday 16 September 2022**

**School & Pupil Support Assistant (2)**

**£15,187 - £15,839 ANG04023**

Based at Montrose Academy.

You will work 32.5 hours per week, Monday to Friday, term-time only (195 days per annum).

There are two positions available:

One position is permanent.

One position is temporary until no later than 30 June 2023.

You will be asked to indicate on your application form which position/s you are applying for.

Internal and external applications on a secondment basis for the temporary position will be considered. You must have the approval of your line manager / organisation.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for these jobs.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Closing Date: Friday 16 September 2022**

**School & Pupil Support Assistant (2)**

**£15,187 - £15,839 ANG04010**

Based at Arbroath High School.

You will work 32.5 hours per week, Monday to Friday, term-time only (195 days per annum).

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for these jobs.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Closing Date: Friday 16 September 2022**

**HR, ORGANISATIONAL DEVELOPMENT, DIGITAL ENABLEMENT,
IT & BUSINESS SUPPORT**

**Assistant HR Adviser**

**£16,500 - £18,541 ANG04011**

Based at Angus House, Orchardbank Business Park, Forfar.

You will work 21.75 hours per week, Monday to Wednesday.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

We are happy to discuss flexible working during the recruitment process for this position. This means we are open to a conversation about working patterns and the flexibility that is available for this role whilst managing the workload.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

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**Closing Date: Friday 16 September 2022**

**INFRASTRUCTURE**

**Architectural Technician**

**£20,942 - £30,902 (Career Grade Structure) ANG04014**

Based at Angus House, Orchardbank Business Park, Forfar.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

We are happy to discuss flexible working during the recruitment process for this position. This means we are open to a conversation about working patterns and the flexibility that is available for this role whilst managing the workload.

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**Closing Date: Friday 16 September 2022**

**VIBRANT COMMUNITIES & SUSTAINABLE GROWTH**

**Gardener 2 (3)**

**£20,217 - £21,085 ANG04016**

Based at one of the following locations, you will work 37 hours per week, based on a differential working year:

Burgh Yard, Queenswell Road, Forfar;

Burgh Yard, Bellies Brae, Kirriemuir;

or

Burgh Yard, Balmachie Road, Carnoustie.

These jobs are temporary for up to 6 months from date of appointment. This may be extended for a further 6 months if workload is available.

You will be asked to indicate on your application form which position/s you are applying for.

Internal and external applications on a secondment basis will be considered. You must have the approval of your line manager / organisation.

Please refer to job outline, person specification and information sheet for further details and requirements for these jobs.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

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