

## Job Vacancies List No 15A

**Apply on-line at** [**www.myjobscotland.gov.uk**](http://www.myjobscotland.gov.uk)

Alternatively phone our ACCESSLine on **03452 777 778**

or e-mail **customercare@angus.gov.uk** quoting the job reference number, your name, address, postcode and where you saw the job advertised.

*You can also register for Job Alert e-mails to be sent to you when jobs matching your search criteria are added to the website – visit* [***www.myjobscotland.gov.uk***](http://www.myjobscotland.gov.uk) *for more information.*

Jobs marked **\*** are open to applications from employees of Angus Council

only, ie permanent, temporary, agency or supply staff.

To access these jobs on our recruitment website either go to the Job Vacancies section on the Corporate Intranet or use the address shown below the job.

**HR, OD, DIGITAL ENABLEMENT, IT & BUSINESS SUPPORT**

**Staffing Assistant**

**£18,484 - £19,543 ANG03753\***

Based at Angus House, Orchardbank Business Park, Forfar.

This role is currently home based until there is no longer a requirement to physically distance. Our agile working policies promote flexible working arrangements and we are happy to discuss individual arrangements and consider agile working as an option depending on eligibility criteria and job requirements (such as attendance at the office for training events and meetings etc.).

Please refer to job description, person specification and information sheet for further details and requirements for this job.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Apply online:**

[**https://www.myjobscotland.gov.uk/councils/angus-council/jobs/staffing-assistant-270152**](https://www.myjobscotland.gov.uk/councils/angus-council/jobs/staffing-assistant-270152)

**Closing Date: Friday 22 April 2022**