

## Job Vacancies List No 24

**Apply on-line at** [**www.myjobscotland.gov.uk**](http://www.myjobscotland.gov.uk)

Alternatively phone our ACCESSLine on **03452 777 778**

or e-mail **customercare@angus.gov.uk** quoting the job reference number, your name, address, postcode and where you saw the job advertised.

*You can also register for Job Alert e-mails to be sent to you when jobs matching your search criteria are added to the website – visit* [***www.myjobscotland.gov.uk***](http://www.myjobscotland.gov.uk) *for more information.*

Jobs marked **\*** are open to applications from employees of Angus Council

only, ie permanent, temporary, agency or supply staff.

To access these jobs on our recruitment website either go to the Job Vacancies section on the Corporate Intranet or use the address shown below the job.

**ANGUS HEALTH & SOCIAL CARE PARTNERSHIP**

**Social Care Officer (Enablement & Response) (6)**

**£14,127 - £17,581 (Bar at £15,429) ANG03219**

Based at either:-

Bruce House, Wellgate, Arbroath, covering the South East area of Angus;

County Buildings, Market Street, Forfar, covering the North West area of Angus;

Kinloch Care Centre, Carnoustie, covering the South West area of Angus;

or

Panmure Street, Brechin, covering the North East area of Angus.

You will work 24 hours per week. Hours are worked on a shift based system covering 24 hours. This will include regular nightshift.

You may also be required to cover other areas of Angus whilst on shift.

You will be asked to indicate on your application form which position/s you are applying for.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for these jobs.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Closing Date: Friday 2 July 2021**

**Social Care Officer (Community Alarm)**

**£17,659 - £21,977 (Bar at £19,286) ANG03222**

Based at Andrew Smythe Gardens, Forfar.

You will work 30 hours per week on a shift pattern, including weekends and regular nightshift.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Closing Date: Friday 2 July 2021**

**Care Assistant/Domestic**

**£17,653 - £18,711 ANG03227**

Based at Lilybank Rescource Centre, Arbroath Road, Forfar.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Closing Date: Friday 2 July 2021**

**CHILDREN, FAMILIES & JUSTICE**

**Senior Social Care Officer**

**£31,407 - £34,262 ANG03226**

There has been a considerable investment in residential childcare by Angus Council and we are looking for senior social care officers to join our team at Brambles Cottages.

Brambles Cottages consists of 2 bespoke cottages on the site. Both are modern facilities to meet the individual needs of the children and young people we support. Both cottages cater for looked after young people aged 5 years upwards.

Our services are inclusive and accessible to all children and the team provide love, care and support to children and young people within Angus.

Our residential childcare workers create homely, welcoming environments in which children can develop a sense of emotional safety and belonging.

We are looking for people with resilience who have the right personal skills and experience to support the team leader with the management and leadership of the service.

We provide the necessary training to help you progress in a highly rewarding career. We work as a close multi-disciplinary team.

You will be supported by your managers and other professionals. You will receive regular reflective supervision to help you work effectively with children in your care.

You will work 37 hours per week on a rota which covers 24 hours a day, 7 days a week. Our staff work on a planned rota basis, so you will always know when you are due to work.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Closing Date: Friday 2 July 2021**

**Social Care Officer (2)**

**£21,780 - £27,104 (Bar at £23,786) ANG03228**

There has been a considerable investment in residential childcare by Angus Council and we are looking for a social care officer to join our residential team.

Brambles Cottages consists of 2 bespoke modern facilities which meet the individual needs of children and young people aged 5 years upwards.

Our services are inclusive and accessible to all children and the team provide love, care and support to children and young people within Angus. Our caregivers create a warm, homely, welcoming environment in which children can develop a sense of emotional safety and belonging.

We are looking for people with resilience who have the right personal skills and experience. You will be supported by managers and other professionals to help you work effectively with the children in our care.

Based at Brambles Cottages, James Chalmers Road, Arbroath.

You will work 37 hours per week. Hours are worked on a rota system covering 24 hours a day, 7 days a week. You may therefore be required to carry out sleep-in and occasional waking night duties for which an allowance is payable.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for these jobs.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Closing Date: Friday 2 July 2021**

**EDUCATION & LIFELONG LEARNING**

**Team Leader (Developing Young Workforce)**

**£42,640 - £45,928 ANG03218\***

Based at Angus House, Orchardbank Business Park, Forfar.

Please refer to job description, person specification and information sheet for further details and requirements for this job.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Apply online:**

[**https://www.myjobscotland.gov.uk/councils/angus-council/jobs/team-leader-developing-young-workforce-223937**](https://www.myjobscotland.gov.uk/councils/angus-council/jobs/team-leader-developing-young-workforce-223937)

**Closing Date: Friday 2 July 2021**

**HR, DE, IT & BUSINESS SUPPORT**

**Business Support Assistant Level 2 (2)**

**36.25 hours £18,976 - £19,826 ANG03225**

**21.75 hours £11,385 – £11,896**

Based at Angus House, Orchardbank Business Park, Forfar.

You will work either:

36.25 hours per week, temporary until no later than 31 March 2022;

or

21.75 hours per week, temporary for up to 12 months from date of appointment.

You will be asked to indicate on your application form which position/s you are applying for.

Internal and external applications on a secondment basis will be considered. You must have the approval of your line manager / organisation.

Please refer to job outline, person specification and information sheet for further details and requirements for these jobs.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Closing Date: Friday 2 July 2021**

**LEGAL & DEMOCRATIC**

**Manager - Legal**

**£50,918 - £54,868 ANG03221**

Based as Angus House, Orchardbank Business Park, Forfar.

You must have the ability to obtain a satisfactory Standard Disclosure Certificate.

Please refer to job description, person specification and information sheet for further details and requirements for this job.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Closing Date: Friday 9 July 2021**

**Team Leader - Legal**

**£42,640 - £45,928 ANG03223**

Based within the Litigation team at Angus House, Orchardbank Business Park Forfar.

You must have the ability to obtain a satisfactory Enhanced Disclosure Certificate.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Closing Date: Friday 2 July 2021**

**Paralegal**

**£13,476 - £15,148 ANG03224**

Based at Angus House, Orchardbank Business Park, Forfar.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

We offer a guaranteed job interview to the following people who meet the essential criteria on application for a job:

Those with disabilities, recognised caring responsibilities and care experienced young people. This also applies to our own employees with caring responsibilities, young people on apprenticeships and placements who meet the essential criteria for the job.

**Closing Date: Friday 2 July 2021**