

## Job Vacancies List No 12

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MC900239185[1]*You can also register for Job Alert e-mails to be sent to you when jobs matching your search criteria are added to the website – visit* [***www.myjobscotland.gov.uk***](http://www.myjobscotland.gov.uk) *for more information.*

Jobs marked **\*** are open to applications from employees of Angus Council

only, ie permanent, temporary or supply staff.

To access these jobs on our recruitment website either go to the Job Vacancies section on the Corporate Intranet or use the address shown below the job.

**ANGUS HEALTH & SOCIAL CARE PARTNERSHIP**

**Administrative Officer**

**£22,302 - £25,024 ANG02311\***

**This job is restricted to employees of Angus Council.**

Based at Ravenswood, New Road, Forfar.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

**Apply online:**

<https://www.myjobscotland.gov.uk/councils/angus-council/jobs/administrative-officer-150084?id=PXOFK026203F3VBQB798M8MZY&LG=UK&mask=scotprt1>

**Closing Date: Friday 12 April 2019**

**Senior Clerical Officer**

**£17,899 - £18,673 ANG02310\***

**This job is restricted to employees of Angus Council.**

Based at Bruce House, Wellgate, Arbroath.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

**Apply online:**

<https://www.myjobscotland.gov.uk/councils/angus-council/jobs/senior-clerical-officer-150087?id=PXOFK026203F3VBQB798M8MZY&LG=UK&mask=scotprt1>

**Closing Date: Friday 5 April 2019**

**Senior Clerical Officer**

**£17,899 - £18,673 ANG02307**

Based at Angus House, Orchardbank Business Park, Forfar.

This job is temporary for up to 6 months from date of appointment.

Applications from Angus Council employees on a secondment basis will be considered. You must have the approval of your line manager.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

**Closing Date: Friday 5 April 2019**

**Senior Clerical Officer**

**£17,899 - £18,673 ANG02314\***

**This job is restricted to employees of Angus Council.**

Based at Ravenswood, New Road, Forfar.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

**Apply online:**

<https://www.myjobscotland.gov.uk/councils/angus-council/jobs/senior-clerical-officer-150085?id=PXOFK026203F3VBQB798M8MZY&LG=UK&mask=scotprt1>

**Closing Date: Friday 5 April 2019**

**Clerical Officer**

**£16,651 - £17,634 ANG02313\***

**This job is restricted to employees of Angus Council.**

Based at 28 Panmure Street, Brechin.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

**Apply online:**

<https://www.myjobscotland.gov.uk/councils/angus-council/jobs/clerical-officer-150163?id=PXOFK026203F3VBQB798M8MZY&LG=UK&mask=scotprt1>

**Closing Date: Friday 5 April 2019**

**PEOPLE**

**Project Officer - Early Years Expansion**

**£32,206 - £36,724 ANG02302\***

**This job is restricted to employees within Angus Council and Angus Health & Social Care Partnership.**

Based at Angus House, Orchardbank Business Park, Forfar.

This job is temporary until no later than 30 November 2020.

Applications from Angus Council and Angus Health & Social Care Partnership employees on a secondment basis will be considered. You must have the approval of your line manager.

Please refer to the job outline, person specification and information sheet for further details and requirements for this job.

**Apply online:**

<https://www.myjobscotland.gov.uk/councils/angus-council/jobs/project-officer-early-years-expansion-150091?id=PXOFK026203F3VBQB798M8MZY&LG=UK&mask=scotprt1>

**Closing Date: Friday 5 April 2019**

**Clerical Officer**

**£16,651 - £17,634 ANG02320**

Based at Angus House, Orchardbank Business Park, Forfar.

You will work 36.25 hours per week. Applications from candidates wishing to apply on a part time basis will also be considered.

This job is temporary until no later than 21 October 2019.

Applications from Angus Council employees on a secondment basis will be considered. You must have the approval of your line manager.

Please note interviews will be held on 23 April 2019.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

**Closing Date: Friday 12 April 2019**

**Clerical Officer**

**£14,971 - £15,855 ANG02299\***

**This job is restricted to employees of Angus Council.**

Based at Arbroath Academy.

You will work 36.25 hours per week, term time only (205 days).

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

**Apply online:**

<https://www.myjobscotland.gov.uk/councils/angus-council/jobs/clerical-officer-150090?id=PXOFK026203F3VBQB798M8MZY&LG=UK&mask=scotprt1>

**Closing Date: Friday 12 April 2019**

**School Technician**

**£7,582 - £8,785 ANG02298**

Based at Brechin High School.

You will work 14.50 hours per week, by arrangement.

This job is temporary until no later than 26 June 2020.

Applications from Angus Council employees on a secondment basis will be considered. You must have the approval of your line manager.

You must have the ability to become a member of the PVG Scheme.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

**Closing Date: Friday 12 April 2019**

**PLACE**

**Senior Architectural Technician**

**£29,012 - £31,639 ANG02300**

Based at Angus House, Orchardbank Business Park, Forfar.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

**Closing Date: Friday 12 April 2019**

**Chargehand Gardener**

**£20,526 - £22,417 ANG02305**

Based at Cairnie Depot, Arbroath.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

**Closing Date: Friday 12 April 2019**

**Assistant Housing Policy Officer**

**£20,110 - £21,962 ANG02301\***

**This job is restricted to employees within the Housing Strategy Team.**

Based at Angus House, Orchardbank Business Park, Forfar.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

**Apply online:**

<https://www.myjobscotland.gov.uk/councils/angus-council/jobs/assistant-housing-policy-officer-150056?id=PXOFK026203F3VBQB798M8MZY&LG=UK&mask=scotprt1>

**Closing Date: Friday 5 April 2019**

**Quantity Surveyor Technician**

**£18,957 - £28,559 (Career Grade Structure) ANG02304**

Based at Angus House, Orchardbank Business Park, Forfar.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

**Closing Date: Friday 12 April 2019**

**Gravedigger**

**£18,269 - £19,060 ANG02303**

Based at Newmonthill Cemetery, Forfar.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

Previous applicants for ANG02213 need not re-apply as your applications will be carried over.

**Closing Date: Friday 12 April 2019**

**Senior Clerical Officer (3)**

**£17,899 - £18,673 ANG02309**

Based at Angus House, Orchardbank Business Park, Forfar.

There are 3 positions available:

2 positions are temporary until no later than 31 August 2019

1 position is temporary for up to 12 months from date of appointment.

Applications from Angus Council employees on a secondment basis will be considered. You must have the approval of your line manager.

You will be asked to indicate on your application form which position/s you are applying for.

Please refer to job outline, person specification and information sheet for further details and requirements for these jobs.

**Closing Date: Friday 12 April 2019**

**STRATEGIC POLICY, TRANSFORMATION & PUBLIC SECTOR REFORM**

**Advisor - Health and Safety Compliance**

**£32,206 - £36,724 ANG02306**

Based at Angus House, Orchardbank Business Park, Forfar.

Please refer to job outline, person specification and information sheet for further details and requirements for this job.

**Closing Date: Friday 12 April 2019**