

Role description

Primary Science Development Officer

Job title: Primary Science Development Officer

Post details: Full-time secondment to Angus Council until June 2019 (part-time and job share options may also be considered)

Seconded to: Angus Council

Salary scale: Equivalent to current salary of the successful applicant

Deadline for applications: Friday 24th March 2017

Interviews to be held: Wednesday 19th April 2017

Core responsibilities

- Support the development of learning, teaching and assessment in the sciences across the authority
- Assist schools to enhance and guide their planning, and development of action plans for primary science, by engaging with school leaders and strategic decision-makers
- Identify and disseminate interesting and thought-provoking practice in primary science within the authority
- Coordinate professional learning support for primary science, in partnership with SSERC, and build capacity for peer to peer support through networking and peer mentoring activities
- Liaise with Schools and Learning Support Officer (STEM), and the National Education Officer, to ensure that the Raising Aspirations in Primary Science Programme aligns with other policy areas and priorities within the authority, and access support for participating schools as required
- Work in close partnership with SSERC to build on existing achievements and programmes to support science, particularly SSERC's Primary Cluster Programme for Science and Technology
- Liaise with other local and national science providers and partners, including local businesses, to facilitate a coherent and coordinated authority approach
- Support the evaluation of the RAISE Programme within the authority
- Liaise with the National Education Officer, SSERC Officers and Primary Science Development Officers from other participating authorities to share learning, practice, approaches and resources and to attend relevant training days.

Competencies required

The following competencies are key to performing the job successfully:

Leading others

You will be able to communicate a clear vision which supports actions and engages others in collaborative working. You will take responsibility for delivering consistent services whilst managing risk and resources to support continuous improvement. This will involve making connections across boundaries to build strong networks and partnerships.

Improving performance

You will be highly organised, manage your time effectively, and be able to use project management skills to adapt quickly to meet changing priorities and expectations.

Communications and engagement

You will be an excellent communicator, demonstrating a high level of skill in both oral and written communication. You will be able to communicate effectively with a range of different audiences, create positive networks and maintain trust and credibility. You will be able to communicate complex information clearly and concisely, presenting strategic ideas in a positive way.

Analysis and use of evidence

You will be committed to your own professional learning and have the ability to engage with a range of evidence and research to inform the strategic direction of your work. You will recognise the validity and limitations of evidence in supporting evaluative assessment of progress against desired outcomes. You will also be able to capture and share knowledge and information widely across the system.

Person specification

Essential criteria

It is essential that the successful candidate is able to demonstrate the following:

- Relevant qualifications (Degree/Diploma & GTCS Registered)
- Very good knowledge of the science curriculum across the Broad General Education
- Proven track record in the delivery of school, cluster and/or authority career-long professional learning
- Experience of partnership working with the ability to build and maintain strong and effective working relationships
- Excellent interpersonal skills and confidence in dealing with a range of contacts
- Ability to work independently and as part of a team

Desirable criteria

It is desirable (but not essential) that the successful candidate is able to demonstrate the following:

- Successful experience of leading/supporting curriculum development at school, cluster and/or authority level
- Understanding of approaches designed to develop pupils' skills across the curriculum
- Familiarity with school improvement processes and the HGIOS 4 framework
- Well-developed ICT skills

The successful applicant will be required to have a full driving licence and access to a vehicle.

You are invited to submit one side of A4 in support of your application, citing how you meet the competencies and criteria described above. This should be emailed to Angela Duce: DuceAI@angus.gov.uk by Friday 24th March 2017 and include the following information:

Name and school

Personal email address and telephone number

Informal enquiries about this position should be directed to Carol Lyon, Schools & Learning Support Officer:
lyonc@angus.gov.uk tel. 01307 476381