Grange Primary Parent Council

Meeting on 4 November 2014 at 7pm, Grange Primary School, Monifieth

# MINUTE

Present: Andrew Bailey (Chair) (AB), Kerry Perry (Treasurer) (KP), Mike Hendry (MH), Kimberley Thomson (KT), Graham Rodger (GR)

In attendance: Lorraine Will (LW), Louise Robertson (LR)

1. Apologies

Fiona Paton, Claire Rough, Rona McColgan

*Fiona Paton noted that she would like to step down from being an active member of the Parent Council.*

1. Minutes of Meeting of 26th August 2014

Agreed

1. Matters arising from meeting of 26th August 2014
2. **Parent Council Constitution –** After reviewing the current constitution it was agreed that the Treasurer role be kept and that the bank account signatories should be changed accordingly. KP to speak to Pam Cobb re taking over the role.
3. **Funds Raised by PC-** News onfunds raised and what they are spent on should be made more available to parents. PC section to highlight financial information to be included in monthly newsletter.

4 Action Plan for 2014/2015

 i. **Outside Space Development (inc Willow Dome) –** Playground Pals has been set up and updates will be given at PC meetings.

File Attached

 ii. **Reports –** LW brought in examples of other local primary school reports to look at and discuss. The main points which were raised in regard to creating a new report style were that there needed to be a more detailed summary of how your child is doing and that parents would like to know how their child is progressing in line with their peers and what children generally should be able to do at that age/class. Other important issues on the report are numeracy and literacy which could be broken down further and more information provided. It was recognised that although parents would like to know how their child is progressing in line with their peers, finding a way of reporting this may be challenging so as to not have a detrimental effect on the child and their learning. It was also noted that this may take longer than first thought to complete and that a trial of a new report may be a good way forward.

5 Head Teacher Report

 Appendix 1

6 Grange Gabbers Report

 File Attached

7 Financial Matters

 The sponsored Big Bounce which was recently held raised £3624.70. PC to help decide how the funds are to be spent. Possible ideas are to improve the upper school area or buy outside gym equipment.

8 AOCB

1. **PC Facebook Page** – Further to being discussed at Grange Gabbers, the idea of having an official Parent Council face book page was discussed in-depth. It was agreed that it was a good idea and would greatly improve communication with parents. AB offered to create the page and PC members would be admins on the page to help police it. Any personal comments would be removed and directed to the school. It was suggested that a pod cast of the head teachers report could also be made available on the page. LW to mention the facebook page in the next newsletter.

9 Date of Next Meeting

 The next meeting will be held on Tuesday 27th January 2015 at 7pm in the Milton Hotel.

**Appendix 1**

**Head Teachers Report**

**Staff News**

* Mrs Fordyce to commence maternity leave at the end of term
* Mrs McIntosh to commence maternity leave at the end of January
* Shortage of supply teachers so replacements to be confirmed
* Mrs Dewar has been absent since the beginning of term due to illness
* Senior EYP post has been advertised and interview will be held this term
* Student teachers in P4a, P4b and P7a

**School Events**

* Incas assessments P3, P5 and P7
* Christmas Fayre Friday 14 November
* Christmas instrumental concert at Seaview Wednesday 3 December 6.30pm
* Grange Has Got Talent week beginning 15 December for Live Final and Displays
* Pre-school and P1 Nativity Wednesday 10 December
* Sharing Our Learning days 4, 5, 11 & 12 December
* Church Service Wednesday 17 December 10.00am
* Cinema Trip Monday 22 December

**Building and Grounds**

* Water fountains to be replaced in infant and upper areas
* Guttering to be cleared in advance of cold weather
* Proposed play area in school grounds open to public

**School Improvement Plan**

* Whole school approach to planning and assessment in numeracy
* Mrs Voigt attending Little Big Writing training 5/11/14
* More consistent and structured approach to reading
* Curriculum review and policy
* Meeting Learning Needs policy and framework

**Staff training**

* Epilepsy training
* ICT training
* Mental agility in numeracy training
* Ms Taggart representing Angus at a national numeracy conference
* Carol Dweck – Growth Mindset
* John Hattie conference – Visible Learning
* In-service – review of vision, values and aims in light of the above
* In-service – review and refresh of Big Writing Approaches
* In-service – policy review and development linked to improvement plan
* In-service – training specifically for Additional Support Needs staff provided centrally

**Cluster**

* P7 open evening MHS
* ASN evening MHS
* S6 tutors in number
* P7 staff moderation of numeracy
* P7 Seafood Project

**Achievements**

* First place in P7 Fun in Athletics event – through to the next round
* Football and netball tournaments later this term
* Swimming gala 10/11/14

**Financial Matters**

* DSM – water fountains, guttering, class set of novels, ASN books, blackout blind ASN room and on-going office and janitorial supplies
* School fund – subsidy for P3 trip, bus for P7 Fun in Athletics 2nd round