Summary of AGM held in Lochside Primary School on Monday 10th September 2012 at 7.00pm

**Present** Fiona Sword, Lee-Ann Gunn, Jennifer Garnes, Amanda McKenzie, Debbie Chalmers,

 Lynn McCulloch, Pamela Strachan, Karen Foley, Rhona Pittendreich, Pauline Rushworth, Irene Hughes, Melissa Kramer, Victoria Smith, Elaine Gray, Mairi Bell, Jennifer Scott,

 Joan Singer & Stacey Guild

**Apologies** Louise Webster

**Welcome & Minutes from last meeting**

Fiona welcomed everyone to the meeting. It was agreed that the minutes from the last meeting were a true reflection.

**Fundraising – Cauliflower Cards**

Fiona advised that we managed to raise £523. The process was a lot smoother this year, with only a few minor errors on the forms. Fiona & Lee-Ann agreed that it took less time than previous years to sort ready for dispatch – we thank Mrs Jamieson & the teachers for their help with this. It was noticed that some classes had a far higher uptake of orders than others, a suggestion was made to look at ways for all children to get enough time to finish their cards within school for next year.

**Community Lounge Carpet**

Victoria reported that she had not yet received a reply in response to her email asking who was responsible for replacement of the carpet. Victoria does not think that it should be the responsibility of the community lounge user to replace the carpet and is looking for Angus council to give funding or if necessary, it may have to come from the school allocation. Victoria will continue to deal with this issue.

**M&S Uniforms**

Victoria reported that she was impressed with the M&S uniforms – quality, price, range and website. An example of prices – Tie £3.50, V Neck Jumper £10/12, Sweatshirt £8/10, Cardigan £11/13 & Polo shirts with logo £6/8. It was discussed and agreed to go ahead with the new uniform. Victoria will contact the M & S Rep.

**School Groups Clothes**

Following on from the last meeting, Elaine has volunteered to organise the clothing. She will contact Lynsey Forman with regard to the possible sponsorship for supplying the kits.

**School Hand Book**

Victoria spoke about the process to make the school handbook ‘user friendly’. The Scottish Executive have decided that all school hand books will require upgrading, with pupil & parent contributions, and will be made available online from December 2012. The first changes are to be made in the next 4 weeks. Victoria asked if any parents present would be available to help. Volunteers – Fiona Sword, Lee-Ann Gunn, Jennifer Garnes, Melissa Kramer, Karen Foley. Whilst discussing, it was finally agreed that Lynn McCulloch with help redesign and improve the school website, Victoria will speak with Mr Milloy.

**AOB**

Lollipop Lady Mary Update

The children with organise something for Mary and tie it into her upcoming birthday.

Outdoor Playground Project

Fiona had invited Jamie McLaren along to out meeting to discuss possible funding for outdoor equipment but unfortunately he is on annual leave – Fiona will invite him to our next meeting.

Book Bag

Victoria is still waiting on a sample from Fingerprint before making any decisions regarding the new bags.

Book Fayre at Parents Evening

Elaine asked if any parents would be available to help run the book club on Parents evening – November 7th & 8th. Elaine made a list of helpers and will contact with further details.

School Dinners

Pauline raised a query about School dinners and the lack of time the P7’s were getting to eat their lunch. Victoria & Jennifer advised that this is a problem that they are trying to sort out and are continuing to monitor.

Anti-Bullying – Behaviour Policy

Debbie asked if the school had a Behaviour Policy that parents could be given a copy off. Victoria confirmed that she is in the process of working on all school policies and hopes to have summary policy available for parents soon, with the full version being available at the school.

Parent Council Blog

Fiona has suggested asking someone involved in the Parent Council Blog to visit and give us a little demo. Fiona will ask Angela Dunlop.

Fundraiser

It was agreed to agenda ‘fundraising’ for the next meeting to discuss what fundraising event we will organise.

**Date and Time of next meeting**

Our next committee meeting will be held on Monday 21st January 2013 at 6.30pm

Fiona thanked all for coming and closed the meeting.