

## Minutes of Parent Group Meeting

5 Mar 2013

<b>Apologies:</b>	Suzanne Murray	Hazel Gault	Lauren Morris
	Ross Sutherland	Jill Still	Mark Rennie
<b>Present:</b>	Fiona Manclark (C)	Karen Wood	Aileen McGowan (HT)
	Fiona Little	Sarah Walker	Ruth Sim
	Melanie Begg	Julia Garrow	Paula Baxter(DHT)
	Gemma Mowat	Sally Michie	Susan Clyne
	Carol Walker	Rebecca Hill	Lorna McLean
	Anuszkia Laird (VC)	Teresa Wood	Rob Smith

(one other - apologies cannot ready signature and couldn't work out who was missing from list - so sorry! ? Menton?)

**Minutes were not read out from previous meeting as it was so long ago!**

### Training from Sheila Sansbury:

1) A lot of new information to take on board and some which will mean changes that need to be addressed in subsequent meetings. Priorities to include; new constitution, decision on how many meetings per year, when minutes to be put out. Fiona M and Aileen will discuss at their next agenda forming meeting.

**Action: Fiona M and Aileen**

2) Gemma and Rob shared a few words about the result of the recent Headteacher interviews and the outcome, which will see Diane Duncan (currently DHT at Portlethen Primary) taking over as new HT in May/June. The Parent Group expressed their gratitude to Aileen for making fundamental, positive changes to the school since August 2012 and for all the hard work that herself and Paula have undertaken as a management team. It was acknowledged that both the staff and parents have been behind them as a team and will find this a difficult time to get through, but we will continue to support the school and staff during this changeover.

3) Sarah gave us a quick overview of the current account balance which stands at £3112.06.

£2409.60 raised from Christmas Fayre (Total raised £2940.60)

£531 raffles

£248.40 Disco

Sarah has the breakdown of what each class has spent money on so far, and this will be shared at a future meeting. A big thank you was made to all who helped get through the Christmas period (Fiona M for organising the Fayre and Hazel for being helper extraordinaire!) **Action: Sarah**

4) New Let dates have to be decided but key dates were discussed and after some debate on a change to days for events being held, such as the Christmas Fayre, the following was decided and agreed upon:

Meeting nights will alternate between Tuesday and Wednesday nights 7pm start  
Saturday 1<sup>st</sup> June 2013 will be the school fund day fundraiser

Tuesday 3<sup>rd</sup> December 2013 will be the Christmas Fayre

Other dates for summer discos and fundraisers such as a Ladies Night will be pencilled in and then agreed upon at next meetings.

**Action: Gemma, Alison, Aileen (to look at rest of let dates to agree preferred dates)**

5) Decisions as to where and how money should be spent was discussed and several queries arose;

-some objections to £200 being spent on each class at their discretion. Fiona M will find out what the objections are and voice those at the next meeting.

-the issue of Sports kits for the football team being purchased was discussed, since it seems that the Netball team were provided with new ones by the school. This appears to have been during Miss L Walkers time, as no-one in the group was aware of this. It was agreed that this would be looked at and the Parent Group would be happy to provide the Football team with a new kit. Rob may be able to provide more information for us on this. Teresa also spoke about trying to invite Colin Johnston (coach) in, to share what was needed.

**Action: Fiona M (details of objections)  
Rob (football kit needs!)  
Teresa (invite to Colin Johnston)**

6) During AOB, Aileen spoke about a new Health and Wellbeing Initiative being run across the ASG, which involves questions to staff, children and parents regarding Mental Health provision in our area. The questions are designed to establish what provision is needed and where it should be accessed. Some questions were given to the Parent Group to review and they were discussed. Whilst the group strongly support the need for this initiative, the tone of the questions were considered a little bit too 'wordy'. Aileen will feedback to the staff running the initiative. **Action: Aileen**

7) Paula spoke about the Braehead school blog and will add a tab bar for the Parent Group. This will serve to display latest news, minutes of meetings etc. This, as well as the Parent Group Facebook page will hopefully widen the parents reached. The next newsletter should include both addresses again to highlight this access. **Action: Paula and Aileen**

#### **Other Business:**

- It was decided that Sarah would prefer to get raffles organised for the Fun day, before the Easter holidays. If anyone would be willing to meet with Sarah in the Parents room in the next week or two, to try to decide on top prizes etc, either speak to her directly or email details of dates/times available and we'll get back to you.
- The issue of a 'What we need Manual' and people who are willing to take over the organisation of particular events such as discos, arose again, so if anyone is willing to get the ball rolling and would like to volunteer for any event or task (such as making inventories of equipment/food currently held etc) then please let me know.

**NEXT MEETING: Tuesday 23 April 2013 7pm**

**Aileen and Fiona M will need to arrange a meeting prior to then, to set the next agenda**

Apologies if I missed anything out, but so much was discussed that I hope I've managed to get the core things down - if I've missed anything vital, let me know (or shout at me at the next meeting!) - Cheers, Gemma