

Minutes of Parent Group Meeting

14 May 2013

Apologies:	Suzanne Murray	Lauren Morris	Melanie Begg
	Julia Garrow	Mark Rennie	Fiona Manclark (C)
	Ross Sutherland	Ruth Sim	
Present:	Karen Wood	Fiona Little	Sarah Walker
	Paula Baxter(DHT)	Gemma Mowat	Sally Michie
	Anuszka Laird (VC)	Teresa Wood	Hazel Gault
	Jill Still	Fiona Sheach	

Welcome from Anuszka to everyone - school fun day is main focus of agenda, see item 7. If anything is missing please email me!

1) Teresa and Karen have booked the disco for Thurs 4 July and will ensure that tuck shop is supplied on the night. Prizes for both discos are bought and agreed upon by all present at meeting. Tickets have been printed and will go on sale for £2. Teresa and Karen will sell them at school, prior to the event. Helpers have been asked for (more on that to come!)

Action: Teresa and Karen

2) Sports Day - date to be confirmed (possibly, 27th June?) - juice to be paid for by Parent Council. Teresa will speak to Alison about what is needed.

Action: Teresa

3) Literacy resources have been bought by the school and as agreed by all present, approx. £1200 of the total bill will be paid for by the Parent Council.

Action: Sarah

4) Teresa got costings for the price of new football strips, as discussed at the previous meeting. The group agreed to pay for the first team of 15 strips from the current budget (approx. £350-550) and the second team will be bought from fundraising on the Fun Day in June. Flyers going out will make parents aware that part of the money raised will buy new strips.

Action: Teresa and Sarah

5) P7 gifts need to be ordered and it was agreed that the pen drives bought last year were good choices. Gemma will email Mark to ask if he can organise the same suppliers as last year.

Action: Gemma/Mark

6) Fiona S spoke about the P7 project on water, which will include a Water Aid fundraising week. The children will be organising their own events but parent helpers are needed the week beginning 27th May. This will be put onto the school blog and facebook page.

Action: Paula/Suzanne

7) *****School Fun Day*****

Provided the let is free, then the school fun day will go ahead on **Sat 29th June**, 10 - 12 noon (setting up and clearing away 9.15 ish - 12.30 ish!)

The events we hope to have are;

(A.N.Other shows where helpers are still needed)

Tattoos - organised and being run by Teresa

Face Painting - organised by Fiona L with help from Emily M and **A.N.Other**

Beat the Goalie/Football activity - still tbc as helper needed (so if you know any parent or adult who might be interested in organising then please let us know) Gemma will email Mark Pain from Active Schools to see if he can assist.

Bouncy Castle - Ruth may possibly know someone to ask, but Teresa will check with Alison to see if we know who last years' supplier was. A large and small bouncy castle would be preferred to accommodate younger and older children.

Chocolate Stall - helper **A.N.Other**

Bottle Stall - helper **A.N.Other**

Homebakes - helper **A.N.Other**

Lucky Dip - organised by Hazel with help from family

Hoopla - organised by Hazel

Netball Challenge - organised by Sally

Hook a Duck - organised by Suzanne (if she can?!)

Keybox - if Carol Walker is able to attend, otherwise the lolly game will go in place

Food/Teas and coffees etc - Sarah will speak to Linda to book the kitchen area and the possibility of bacon rolls was discussed (hot dogs as an alternative). Volunteers for the kitchen fun! were Julia, Jill, Sarah and Anuszkka. Other helpers would be welcome in this area, as Sarah will be needed to help with the cashing up during the event, Gemma will make a start on this with help from Lauren if she can manage.

Misc. Items that were discussed to be explored further:

- Sally will see if it would be possible to get a Fire Engine to attend
- Sarah will make up a flyer to go out with reminders and requests for donations etc
- Teresa will ask Alison about the supplier for our Christmas fayre sign, with the idea of purchasing a new vinyl sign for the outside fence (the current one says 'Tuesday' as this is when the Christmas Fayre takes place). The group would like one that says 'Saturday'.
- Suzanne will investigate the possibility of having an ice-cream van (checks to be made with Aileen about whether that is allowed on site)
- Suzanne will be asked to update facebook page to advertise the disco, fun day and to ask for helpers (for these events and the P7 Water Aid week). Paula will also put all information on the school blog (Sarah will email flyer info. to make this easier)
- A list of spaces for helpers will be given to school staff by Paula to see if anyone can help out

Please note; Paula will put up a sheet in the Parents Room, which can be accessed during drop off/pick up nursery times and you can write a note of what you have done/organised/need etc. This way, we can hopefully see how things are moving along and what still needs to be done - that's the plan anyway! Let someone know if you can't manage to go in, but would like your update written up!

The next meeting will be **Wednesday 22 May at 7pm** to just discuss any further developments - Aileen, Fiona M or Anuszkka may not feel the need to meet for an agenda since it is pretty close and will only be about the fun day? There will be a final meeting in June before the fun day - **Tuesday 11 June**