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| Report Writing Moderation: Jan-April 2016  Simple task Progression of Success Criteria – Early toward third level Complex task  LIT 0-26a, 1-26a, 2-26a  We are learning to…. | | | | | | | |
| **P1** | **P2** | **P3** | **P4** | **P5** | **P6** | **P7** | |
| share information in a way that communicates my message. | select information to create a report that communicates my message. | select information and organise it to create a report to communicate my message. | select relevant information to and organise it to create a report which is useful to others. | select relevant information from given sources to create a report for a specific audience. | select relevant information from a range of given sources to create a coherent report for a specific audience. | select relevant information taken from independently chosen sources to create a coherent, nonfiction, report containing subject specific vocabulary. | |
| Success Criteria **I can…** | | | | | | | |
| \* present information that is true.  \* use my listening skills to find out information.  \*create a report that is neat, tidy and correct.  \* use new vocabulary related to my topic when I am talking. | \* with support I can write about what I’ve found out in my own words.  \* select information about the topic from what I see and hear.  \* write a neat report with pictures and a title.  \* I can select topic words from a word bank to use in my writing. | \* write about what I’ve found out in my own words.  \* select information about the topic from what read.  \* write a neat report with pictures, a title and subheadings.  \* I can select topic words from a range of resources to use in my writing. | \* with guidance I can use the books and websites given to find information for each question.  \* choose information about my subject which answers a question.  \* I can use a writing frame to structure my report that includes headings and pictures.  \* I can use topic language to give information to others. | \* use the books or websites given to find information for a research question.  \* choose information about my subject which answers the questions I have written.  \* I can organise my writing under subheadings and consider my layout so it makes sense.  \* I can use topic language which is suitable for my audience. | \* choose sources from a given selection that are suitable for my needs.  \* record specific information and put it in my own words.  \* use the features of a report including a clear introduction and rounding off nicely.  \* write clear sentences using some technical language. | | \* use a range of independently selected sources (internet, books, people) to gather information on each of my subheadings.  \* gather relevant and concise information and demonstrate an understanding by discussing it in my own words.  \* organise my information into a coherent non-fiction report including (a suitable introduction explaining what will be in the report, a conclusion to sum up, chronological organization where possible, links)  \* include subject specific vocabulary and define this in my glossary.  \* Include my sources at the end – listing what websites or primary sources I used. |
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