**Advice from Head Teachers in Embedding Moderation**

*A brief summary of the key messages about how to introduce and embed moderation in schools, shared by Head Teachers at the Assessment and Moderation Workshop at the November Head Teachers’ Meeting.*

* Time must be dedicated to moderation (three year focus potentially; stick with it)
* Should be in SIP and WTA
* Need to be flexible and creative – mix of long and short meetings, informal dialogue, etc.
* Use what exists already
* Plan assessment at start
* Make use of existing links (within cluster, transition, etc.)
* All about working together and forming supportive relationships
* Start moderation with a specific focus (like one skill, one bundle of Es and Os) but try to keep topic very general so each teacher can adapt it to their pupils