**Port Ellen Parent Council**

**Agenda**

**6th November 2023 6pm**

Parent chair welcome.

Apologies – Bonnie Wood, Maria Heads, Amy Hannett, Lizzie Fitzpatrick, Coral McEachern

Previous minutes –

All actions completed & signed off.

Quote for outside hut –

Price back for outside hut for nursery area £7479.60 this is the preliminary price as we awaiting on them returning the quote with a metal roof. Concrete base 5x5m is being done by Graham Logan, they are also erecting the hut. 12 weeks delivery timeline. Ross Heads & Martin Armstrong will remove the old wood trail frame. Willie will be providing the top soil.

Action – Get quote for metal roof and see if there is timber under this or felt to stop the condensation. Also make sure that when we are looking at the hut the left hand side is open.

Christmas fair –

Christmas Santa day Rosie has suggested it is moved to the school due to SID ground not being fit for purpose. Ardbeg are currently repainting the sleigh, reindeer & Santa hut. Hot chocolate & Toasted marshmallows have also been suggested to have with Santa hut in the front of the school. All agreed this is ok and happy to go ahead.

Suggestion of £10 per ticket for the Santa visit this year as this would be the only Santa visit. All agreed with this price & happy, Pick n mix will also be included and the sweets will be ordered through the petrol station.

£10 ticket includes - Santa, present, toasted marshmallow, balloon, hot chocolate & pick n mix.

Tickets for Santa need to be paid for in advance via cash to the school or PayPal. Max 200 tickets. Money to be paid by the 17th November.

***Wrapping night Wednesday 29th November to start wrapping Santa presents***.

*Actions* -

Tina – order water bottles with winning design. Order waffle mix, marshmallows, chocolate etc

Maureen – list of all classes & Pre5

Rosie – poster to be made & advertised for Christmas fair.

Natasha – make PayPal for P/C. School address linked to PayPal.

Bingo night FRIDAY 10TH –

Bingo poster needs to be on seesaw including donations for raffle prize & baking list needs to go out to P/C. Everyone to arrive at 6pm on Friday to set up etc.

*Jobs -*

Front door – Natasha & Rosie

Caller – Netta

Runner – Rosie

Raffle on the night – Emma & Morven

*Actions* -

Natasha – Facebook posts for baking & raffle donations. Baking list to be sent out to all. Send Maureen bingo poster.

Maureen – Send seesaw message out asap.

Coop funding -

Tina will put a thank you together for all the community sponsoring us etc.