**Port Ellen Primary School Parent Council**

**AGM Minutes**

**5th February 2024 6pm**

Parent Chair Welcome

# Apologies –

Rosie Gordon, Colin Gordon, Amy Hannett, Katie Bonar.

Present – Martin Armstrong, Bonnie Wood, Morven Gemmell, Coral McEachern, Maria Heads, Natasha Newcombe, Tina Cunningham, Emma MacTaggart, Maureen Macdonald, Lizzie Fitzpatrick, Joanne Beckett, Amber Knowls & Mhairi Drennen.

# Minutes from last AGM meeting –

Recapped last years minutes which was mainly about the collective leadership being dropped – all in agreement that was good. Spoke about how our young people have enjoyed being out in the community throughout the year & yoga in PE sessions. Ran through the bank account funds from previous year also. Uniform - £436.56 / Fundraising £18496.20

* Proposed – Bonnie wood
* 2nd – Maria Heads

# Chairpersons report –

At the start of the year Tissy Northcote has started to take P5-7 for swimming lessons during school hours, which is very important life skill to have, all the young people attending have loved it, with many taking part in Dolphins club championships and winning lots of medals and trophies.

P1-2 have been looking at robotics and learning how to program them as well as microbits to count. This has been well received.

P3-4 teamed up with BPS P4-5 to create a Harry Potter themed escape room with lots of problems to solve.

ELC have continued their outdoor activities such as beach walks, exploring caves and learning about the world around us.

P6-7 trip to Ardentinny was a lot of fun and all attended had a great time.

Science week the young people made torches and electricity circuits & mini windmills. Endeavour week saw lots of wonderful creations such as; Islay history, distilling, photography & baking. The school had a great success with the health afternoon where the local coastguard was invited. Lots of activities were held on the day including therapy massage, orienteering, healthy eating, pizza making and finding out how much sugar is in fizzy drinks! The school also took part in the local Feis Ile , where pupils did a great job at selling our tea-towels at Laphroaig day to raise a good amount of money. The Math trip to Glasgow for the silver award winners; Chloe Bonar, Iona Kirkpatrick and Evie Wood. During sports day Nave won the trophy and overall was a great success. For the endeavour fair there was lots of talent shown which was enjoyed by all along with an archaeological dig. During this year the school also had an emotional retirement ceilidh for Audrey MacFarlane & Catriona Leask where there was lots of tea, cakes & fun, both members of staff will be truly missed and hope they enjoy their well-deserved retirement. The P7’s enjoyed their annual leavers boat trip, with Finlay winning the boys sport champion and citizen trophy. William won Drew’s math trophy, Chloe won the girls sports championships and Iona won the endeavour cup and Orsay won the most points. The school also took part in the Common Wealth Fly Fishing Parade, including the nursery, where they all worn brightly coloured tops designed by Evie, everyone had great fun.

After the summer holidays the school looked at the rights of the children, noting that they are very important for all children up to the age of 18 around the world. The school have been working with them so they understand the values of them all. Our children know that their opinions should be heard regardless of their age, however this is not common in some countries. In September the P4-7s met with Lari Don via google meet, to discuss writing books. They also met other authors, Philip Reeve and Sarah McIntyre. The Christmas fundraiser was a big hit with raffles, baking, toys, wreaths etc with Santa outside in the grotto. The panto nights were brilliant and showed the students & staff hard work really paid off, Well done all. During Christmas Aaron Ayres and Soarcha Baker won the Ileach Christmas cover competition. Students took part in the Maths Inside week, Port Ellen school was awarded the best engagement and entries award along with 10 pupils prom P1-7 winning with their entries. Well done to all who won & took part. The P1-2 Christmas nativity was very popular with the hall full and they all did a brilliant job. We also bought playground toys an games for the school along with storage for them.

Notable fundraising –

* Easter - £439.01
* Kings Coronation - £282.23
* Feis Laphroaig - £831.88
* Facepainting - £28.45
* Port Ellen Coop Tea Towel sales – £200
* Pumpkin Trail - £525.
* Bingo - £1010.53
* Christmas waffle - £138.50
* Coop Funding - £9060.95

# Headteacher report –

Port Ellen Primary unfortunately lost one member of staff in November, however that has been sorted already with the replacement already in place. Next year the school will remain with 4 classes throughout P1-7.

There are 4 main priorities for the school this year;

1. Rights respecting school accreditation – Bronze has already been achieved and currently on track for Silver award in May.
2. Reading Schools Accreditation – Bronze has already been achieved and currently on track for Silver award in May.
3. Writing – P3-7 are on an intense programme to improve writing.
4. Numeracy/problem solving – the new resource ‘Leckie and Leckie’ is now being used. Application for the problem Solving Schools Award is being submitted and this will start in August.

The school was awarded ‘Outstanding Commitment’ in the Maths Inside competition, with winners in the Category and Second Level. Also had lots of entries reaching ‘Highly Commended’

Attendance in the school falls short of our expectations at 91.94% with the local authority set at 92.85%. The school will be aiming to improve this.

Attainment for 2023 – data from P1, P4 & P7 in August 2023 was as follows;

* Listening and talking – 93% - on track
* Reading – 93% - on track
* Writing – 89% - on track
* Numeracy – 86% - on track

The two huts have been ordered – 1 for the ELC and the other from the Coop Funding.

For the academic year beginning August 2024 the school roll will increase to 81 with the ELC standing between 23/24.

# Treasurers report –

Uniform account – Opened with £436.56 however a large order was placed so that the new clerical assistant had everything in stock ready for the new year so the closing balance was £10.55.

Fundraising Account – is looking healthy with £12551.35 however some are restricted £970.53. Suzanne laid out the figures differently this year, so we could see the total amount raised after our expenses, we all agreed this was a great way to have as we could clearly see which made the most etc. Amount raised £3945.04, total expenditure £1064.35 Total raised - £2880.69

Suzanne has agreed to carry on with the accounts, which we are very grateful for, it was discussed to get her something as a thank you, however Suzanne has expressed that she is more than happy to do this for us in case she is unable to help with fundraising elsewhere.

# Selection of new office bearers –

Current positions are:

* Chair – Tina Cunningham
* Vice chair – Katie Bonar
* Treasurer – Maria Heads
* Secretary – Natasha Newcombe

All office bearers stepped down. Tine has advised that she would like to step down as chair person. All agreed she has worked very hard to fulfil this role. Bonnie to stand down as parent member but would like to rejoin as coopted member. Katie Bonar would also like to step down as vice chair. Parent members wanting to join Amber Knowls, Mari Drennan, Joanne Beckett & Megan Byres who couldn’t attend but has asked to join via email to Maureen.

Selection of new office bearers :

* Chairperson – Lizzie Fitzpatrick

Nominated – Morven Gemmell

2nd – Coral McEachern

* Vice Chairperson – Morven Gemmell

Nominated – Lizzie Fitzpatrick

2nd – Maria Heads

* Secretary – Natasha Newcombe

Nominate – Tina Cunningham

2nd – Maureen Macdonald

* Treasurer – Maria Heads

Nominate – Natasha Newcombe

2nd – Tina Cunningham.

# AOB pertinent to AGM

It has been noted that there are no up to date minutes on the schools website, minutes need to be emailed to Jo Clark to be added to the website. – Natasha to do this ASAP.

Due to the amount of people currently on the Parent Council and those wanting to join we need to look at the constitution and change it, however this needs to be done within an Extraordinary AGM, this needs to follow the rules & advertise for 4 weeks before. Natasha to put this in the Ileach/Facebook page.

Extraordinary meeting – 11th March 2024 @ 6pm

All attending happy with everything that has been discussed and confirmed they could attend the next EAGM. Meeting closed at 7.15pm