**Port Ellen Primary School Parent Council**

**Minutes**

**4th June 2019 3.00pm**

**Parent Chair Welcome**

In attendance was Kate Brown, Sally Campbell, Maureen MacDonald, Maria Heads (Treasurer), Mary Swanson (Chair), Bonnie Wood (Secretary)

**Apologies**

Apologies were received from Linda Kirkpatrick and Moira Shakespeare

**Fundraising**

Ellen has been busy organising the bingo, Netta has been booked to be the caller, prizes will be agreed on the night. Bingo books ordered and have flyers. An advert has gone in the Ileach. £1 a book Flyers will be 50p a ticket. Linda MacDonald has been asked about the bingo machine.

**Action:** PEPS to send Letter/Flyer to all parents to request Baking for Bingo

**Action:** Bonnie to write Letter from parent council to Bruichladdich address to Mr Hannett

The set up for the bingo will be 5 games then a blue flyer, then Tea/Coffee/Cake. Then a further 5 games, a yellow flyer and then the raffle.

The event is booked for next Friday 14th – need to promote it to get as many possible through door.

**Other school events before end of term.**

26th June; Leavers assembly and prize giving as well as disco

Noted that no mobile phones to be allowed at the disco – pupils will be briefed at business meeting in advance of the disco.

27th June Port Ellen Action day in the school grounds. Mrs Harrison in process of organising this event.

Could use the canoe club burgers for this day along with hotdogs. Sally to tell Maggie to get in touch with Emma Baker about purchase of these.

10th June is sports day.

Thursday 13th June 1.15pm Citizenship Awards Interviews – Mary, Maria and Bonnie.

Kate to tell Jo Clark the time and date.

**Action**: Maureen to send flyer to parents for Action Day and for flyer to go out for baking for baking as well as a reminder for Endeavor fair.

**School updates and events**

The completion certificate has been received and the nursery new entrance is now in use.