**Port Ellen Primary School Parent Council**

**AGM Minutes**

**22nd January 2019**

**Parent Chair Welcome**

The Chair welcomed everyone to the meeting.

**In attendance;** Mary Swanson, Tina Cunningham, Kate Brown, Sally Campbell, Kate Bonar, Bonnie Wood, Moira Shakespeare, Maria Heads, Linda Kirkpatrick, Maureen MacDonald.

**Apologies**

Apologies were received from Grace Gibson who is on Colonsay.

**Minutes from last AGM**

The Chair read through the minutes from the last meeting.

An error was noted in the minutes of the meeting. The Staff Member is Kate Brown not Kate Bonar.

Mary Swanson proposed the minutes and this was seconded by Kate Brown.

**Chairpersons Report**

The chair gave her report which is appended to these minutes.

**Treasurers Report**

The accounts were discussed.

The School Uniform Account has a closing balance of £621.40

The Fundraising Account has a closing balance of £1,719.50

Both accounts showed a negative balance £12.47 for School Uniform and £282.21 for the Fundraising account however this just means there was a difference between income and expenditure during the calendar year. Both bank account balances remain healthy.

**Action;** Agreed that by way of thanks to Tracey McMillan we would gift a £20 voucher for the Machrie Hotel.

**Selection of new office bearers**

All office bearers stood down from their positions. Elections were then undertaken;

**Chairperson**

Mary Swanson was proposed by Sally Campbell and seconded by Kate Brown.

**Secretary**

Bonnie Wood was proposed by Mary seconded by Maureen

**Treasurer**

Maria Heads was proposed by Katie Bonar and proposed by Linda Kirkpatrick seconded

**Vice Chair**

Katie Bonar was proposed by Bonnie Wood and seconded by Mary Swanson.

The list of current members is as follows;

**Action:** Bonnie Wood to circulate the list of current members to Maureen MacDonald.

**AOB pertinent to AGM**

Maureen did not have anything to add to Mary’s report.

Raising attainment – PEF money still available so 8 i-pads have been purchased. Quotes are being sought for the STEAM room. Tracking is more systematic, on a shared drive so all pupils progress can be seen by the headteacher.

Happy with the national assessment data for port ellen in terms of P7’s very good. Ahead of the national average in P7. There are a few areas where we need to pick up on i.e. reading and this is focus for PEF funding.

The education officer that came to visit was very happy about these results. The lower results are being focussed on through more focus on reading attainment.

A survey has gone out to parents on 1140 hours, the response has been good and still a few more responses to be feedback.

In the nursery there will be a focus on more outdoor opportunities, more intergenerational working and more quiet play. These areas will be implemented as focus areas over the year.

**Date of next ordinary meeting**

The date of the next ordinary meeting will be March 18th 6pm – 7pm.

Action: Bonnie Wood set up a Messenger Group.