**Duty of Candour Report- Lismore Pre-5 Unit**

All Health and Social care services in Scotland have a duty of candour. This is a legal requirement which means that when things go wrong and mistakes happen, the people affected understand what has happened, receive an apology, and that organisations learn how to improve for the future. An important part of this duty is that we provide an annual report about the duty of candour in our services. This short report describes how Lismore Pre-5 Unit has operated the duty of candour during the time between 1 April 2020 and 31 March 2021. We hope you find this report useful.

**About Lismore Pre-5 Unit**

Lismore Pre-5 unit is a children’s day care service on the Isle of Lismore. We provide day care to children during school hours (9am-3pm). We are a local authority pre-5 unit joined to Lismore Primary School. We aim to ensure that we care for children in a way which supports them to grow and develop.

**How many incidents happened to which the duty of candour applies?**

In the last year, there have been no incidents to which the duty of candour applied. Any incidents recorded are intended and unexpected and do not relate directly to the natural course of someone’s illness or underlying condition.

|  |  |
| --- | --- |
| Type of unexpected or unintended incident | Number of times this happened |
| Someone has died | 0 |
| Someone has permanently less bodily, sensory, motor, physiologic or intellectual functions | 0 |
| Someone’s treatment has increased because of harm | 0 |
| The structure of someone’s body changes because of harm | 0 |
| Someone’s life expectancy becomes shorter because of harm | 0 |
| Someone’s sensory, motor or intellectual functions is impaired for 28 days or more | 0 |
| Someone experienced pain or psychological harm for 28 days or more | 0 |
| A person needed health treatment in order to prevent them dying | 0 |
| A person needing health treatment in order to prevent other injuries  | 0 |

**Information about our policies and procedures**

Where something had happened that triggers the duty of candour, our staff report this to the Nursery Manager of the Pre-5 Unit who has responsibility for enduring that the duty of candour procedure is followed. The manager records the incident and reports as necessary to the Care Inspectorate. When an incident has happened, the manager and staff set up a learning review. This allows everyone involved to review what has happened and identify changes for the future All new staff learn about the duty of candour at their induction. We know that serious mistakes can be distressing for staff as well as people who use day care and their families. We have occupational welfare support in place for our staff if they have been affected by a duty of candour incident.

Where parents or children are affected by the duty of candour, we have arrangements in place to provide welfare support as neccessary.

If you would like more information about our nursery, please contact us using these details:

enquiries-lismore@argyll-bute.gov.uk

Phone: 01631 760258