

Campbeltown Grammar School
AGM / Parent Council Meeting
Tuesday 10th September, 2024 at 7pm - CGS

Present:

CGC representatives

Kirsty Donnelly, Head Teacher
Alix Osborne, Teacher rep.

Office bearers

Joanna Holbrook, Chairperson
Carole Tait, Secretary

'23-24 committee members

Eilidh Anderson
Karen Brodie
Linda Galbraith
Kristin Gillies
Lizzie Jasper
Andrea McShannon
Catherine Anne MacAuley
Carol McEachran
Sarah McFadzean
Susan McMillan

Parent attendees

Lindsay Griffin
Rebecca Hill
Laura Hunter
Valerie McGrath
Lorna Reid
Emma Woods

Apologies

'23-24 committee members

Katrina Barr
Alistair Kenny
Malcolm McFadzean
Claire Mitchell
Ruth Russell

Councillors

John Armour
Jennifer Kelly
Tommy MacPherson

AGM

Welcome and apologies

- JH welcomed everyone and stated the minutes from the last AGM from last year would be distributed with these minutes.
- JH gave a rundown on past year; a successful coffee morning in March raising over £700. Awarded £5,500 funding for school trips supporting S6 pupils to Paris, Wicked Musical Trip, and other events throughout the year were supported by PC. The PC were involved in the recruitment of the HT position. JH extended a thank you to the school and for those involved in opening and closing the school premises for meetings held throughout the year.
- JH (acting treasurer) gave a breakdown on the past year events; As of 01/09/24 closing balance was £4,602.35.
- JH appealed for an independent auditor for future accounts of the PC funds and to approach a committee member.
- Office bearers appointed; Joanna Holbrook – Chairperson, Carol McEachran – Vice Chairperson, Carole Tait – Secretary. After the conclusion of the meeting, Laura Hunter agreed to take on Treasurer position. Emma Woods agreed to assist with the fund raising applications with CT.
- Everyone in attendance agreed to become committee members for the next academic year. SMcF voted in MM in his absence as committee member.

Previous minutes of May 2024

Linda Galbraith was not present at the last meeting – minutes to be amended.

Discussions on timetable issues took place. KD confirmed the new timetabling was now functioning well. Bus schedules to be looked at with the 5 year contact coming to an end, the buses would look at rescheduling to accommodate the early closure on a Friday.

Agenda

Action

1. Fund opportunities to be assisted by Emma Woods and CT. Next meeting will solely be about funding opportunities to raise funds for school events through the academic year. Office bearers to meet with KD to discuss further. KD
2. Bank of Scotland closing in November and all agreed to apply for an online account. JH&LH
3. CAM concerned over the S5 subject choices. The options choices will be reviewed annually and amended based on the needs of the learners and the availability of staff. The timetable will be reviewed to reflect updates.
4. The school were able to make changes to the structure of the columns for some learners to support the college to deliver N5 Engineering. Support through the CGS tracking and interventions process is also being offered to college courses.
5. Attainment – LG concerned about the stability within classes especially with English department. LG enquired the reasoning behind the change in classes and KD confirmed she would look into why it happened. KD confirmed there has been a poor show of supply teachers and the issue is not only in Campbelltown but a shortage of supply teachers and full time teachers is a nationwide problem. KD
6. AO presented details for the Future Chef competition and thanked the committee for funds raised for the chef club last year. Funds raised £196.76 during a staff coffee morning. The future chef competition to take place will hold a few heats and Johnny Beveridge will be the overall judge for pupils to go through to the next stage. AO requested £100 for the ingredients for the competition and £200 for the Christmas cake making. The committee agreed to contribute £300.00 to the chef club. VM highlighted the community council would be willing to fund events like this.
7. HEAD TEACHER REPORT
 - Full attainment is down this year - SQA changed the assessments. Two HMIE inspectors returning this year to investigate for improvement. Overall 75.01% pass rate which is not good enough.
 - KD gave a rundown on staffing issues – Rhona McFarlane has been appointed as Head of Faculty in Maths & Science. Emma Kidd for Faculty head of English Heather Spree has the post of Acting Faculty Head of English and Languages. Recruitment ongoing for Acting Faculty Head of Arts and Social Sciences. Music has Alex Wotherspoon assisting in the music department. Sian McQueen has moved to Tarbert academy. Art post out next week and Maths post will be advertised.
 - School planner with key dates and parent evenings has been distributed to all. Parent update going to be given out fortnightly. KD requested parent volunteers to help during school and school bus trips. PVG's will be carried out.
 - New captains are Jack Ralston and Aidan Brodie are in place. Relationship policy and school improvement policy on bullying will

be reviewed. Kim Fletcher has prepared the S1/S6 budding schedule and will be rolled out this week.

- KD expressed a concern over the use of toilets and looking at the possibility of locking the toilets during class time and one faculty member opening and closing as and when required. There was a lot of concern of pupils not wanting to use the toilets during break times and lunchtimes due to large groups congregating within the toilets. All in agreement that something needed to be done. KD
- Mobile phone policy needs to be reinforced as has been relaxed.
- Homework diaries are in place - parents have to sign the jotter.
- Study bites is open to all pupils where they are encouraged to attend, soup and sandwiches on offer and monitored by a teacher.
- KD confirmed there was a successful prize giving for all classes.
- SQA report will be presented at next meeting.
- Fence will be repaired on the school path to deter pupils throwing their rubbish down the hill.
- 9 members of staff are undertaking OSIRIS training
- The Maths & Science Faculty are working on Growth Mindsets
- HIME visit has been postponed – date to be advised.
- The school will be required to be audited and as per the request by the PC, KD is also sourcing someone from outside to conduct these audits.
- KD confirmed a lot of good things are happening in the school. ALL
- KD to give an explanation of what a faculty head is.

AOB

£1,500 from PC funds matching funds received from Common Good fund are being given to history department to assist with costs for S5 and S6 pupils history trip to London at the end of this month. £3,000 cheque to be presented to Campbeltown Grammar School Excursion. KD

Next meeting; 30th October 2024 at 7pm – CGS premises

JH