AGM MINUTES

Port Ellen Primary School Parent Council

Monday 25th January 2016 : 6.30pm: Port Ellen Primary School

# In Attendance

Maureen Macdonald, Mary Swanson, Maggie Harrison, Kate Brown, Sally Campbell, Lorna Millsopp & Linda Kirkpatrick

No apologies received.

# Approval of Minutes

Minutes from 2015 AGM which were held on Monday 19th January were read.

Proposed: Mary Swanson

Seconded: Maureen MacDonald

# Chairpersons Welcome

Mary opened meeting and welcomed all in attendance.

# Chairperson’s Report

Mary read through her annual report which outlined the current list of council members and positions held within the group; the aims of the parent council and list of events within the school over the past year as well as outstanding achievements by individuals and groups over the past year.

Many thanks to Mary for a very detailed and thorough report.

# Treasurer’s Report

Sally presented her report on the state of the finances of our Parent Council account.

The closing balances are:

Fundraising Account: £ 1,538.00

Uniform Account: £ 505.55

Our main income this year was the sale of our tea towels by Ardbeg Distillery and also receiving two substantial grants from Diageo and Fourteen. Our main expenditure was the outdoor drums for the playground.

Many thanks to Sally for keeping the accounts in check.

# Election of new office bearers

All office bearers stood down from present posts and candidates were proposed and seconded as follows:

**Chairperson:** Mary Swanson

Proposed: Maureen MacDonald

Seconded: Sally Campbell

**Vice Chairperson**: Lorna Millsopp

Proposed: Mary Swanson

Seconded: Linda Kirkpatrick

**Treasurer/Uniform Co-ordinator**: Sally Campbell

Proposed: Sarah MacMillan

Seconded: Maggie Harrison

**Secretary** : Linda Kirkpatrick

Proposed: Mary Swanson

Seconded: Maureen MacDonald

**Co-opted Members**:

Caroline Morris, Sarah MacMillan, Grace Gibson, Calum Murray

**Pre Five Unit Member**:

Linda to contact Maria Heads and Bonnie Wood

**Staff Member**: Maggie Harrison

**Parent Members**:

Kate Brown, Lesley Blair, Lynsey McLennan, Susan Hamilton, Yvonne MacLean, Katie Bonar

**Adviser to the Board:** Maureen MacDonald

Linda sent emails to Calum Murray & Susan Hamilton asking if they wish to remain on members list, and also to Maria Heads and Bonnie Wood requesting them to join as Pre-5 members.

# AOB pertinent to AGM

No other business.

# Future Meetings

Monday 21/3/16 : 6.30 pm: Port Ellen Primary

Monday 23/5/16: 6.30 pm: Port Ellen Primary

If you have any questions or matters you wish to be discussed, please see a member of the Parent Council or contact the Parent Council by email: portellenprimaryparentcouncil@btinternet.com